

## Proseminar in Police Administration (AJ 640) - Fall 2009

**Instructor:** Philip E. Carlan, Ph.D.

**Class Period:** Wednesday (2:00-4:45)

**Office Hours:** Arthell Kelley  
Monday/Wednesday 9:00-10:00; 11:00-12:00; 1:30-2:00  
Friday 9:00-10:00; 11:00-11:30; 1:00-4:30  
And by appointment.

**Telephone & Email:** 266-4514 • Philip.Carlan@usm.edu

### Course Goals and Objectives

This course is a seminar designed to address relevant contemporary issues facing law enforcement administrators. At the conclusion of the course, students will be able to:

1. Incorporate basic principles of management and leadership within law enforcement settings;
2. Protect the legal rights of police officers within law enforcement agencies;
3. Discuss the civil liabilities and associated challenges facing police administrators;
4. Converse about a plethora of social issues facing police organizations.

### Attendance Policy

Due to the importance of interaction and discussion, it is imperative that students be physically and mentally present for class sessions. A one letter grade penalty will be assessed upon a second absence. No course credit will be issued (regardless of current standing) beyond two class absences.

### Withdrawal Policy

The last day to drop this class without financial penalty is **Tuesday, September 1, 2009**.

The last day to drop this class without academic penalty is **Wednesday, September 30, 2009**.

### Grading Scale

A = 94+	B+ = 87-89	C+ = 77-79	D+ = 67-69	F = Below 60
A- = 90-93	B = 83-86	C = 73-76	D = 60-66	
	B- = 80-82	C- = 70-72		

### **Research Paper (Due Date: Wednesday, November 25) – 25%**

Each student is required to construct a written literature review on a contemporary police issue (topic must be approved in advance). A literature review should reflect a synthesis of knowledge, thus allowing formulation of a hypothesis. For the purpose of this project, it is not required that the hypothesis be tested, but a methodological plan for collecting such data is required (i.e., identify the location of the data and how it would be collected). The literature review must be a minimum of 20 pages (including the title page, abstract page and reference pages) and incorporate a minimum of 20 references (most of which must be from scholarly sources). APA publication guidelines will be strictly enforced. More details on this project will be provided in classroom discussion.

### **Article Summaries/Reaction Papers (50%)**

Each student is required to construct a summary and reaction to each assigned reading. Reaction papers are due during the class session in which the readings are discussed (ordinarily the next week). Each paper must be a minimum of two pages (APA format). Assigned readings will include the following topics (but not limited to): policewomen, higher education, career satisfaction, stress, professionalism/professionalization, domestic violence, public attitudes, community policing, media relations, multiculturalism, organizational/operational orientation, and use of force/civil liability.

### **Classroom Leadership (25%)**

Each student is required to guide (via PowerPoint) two class sessions pertaining to assigned weekly readings. Presentations must be in the form of teaching roles whereby you direct class conversations related to your findings and conclusions; please make every effort to promote debate, as this form of learning is highly successful. Your grade will be based on the extent of the assessments, quality of classroom preparation and direction, and participation in other students' presentations.

### **Disabilities Policy**

If a student has a disability that qualifies under the American with Disabilities Act (ADA) and requires accommodations, he/she should contact the Office for Disability Accommodations (ODA) for information on appropriate policies and procedures. Disabilities covered by ADA may include learning, psychiatric, physical disabilities, or chronic health disorders. Students can contact ODA if they are not certain whether a medical condition/disability qualifies.

#### Mailing Address:

The University of Southern Mississippi  
Office for Disability Accommodations  
118 College Drive #8586  
Hattiesburg, MS 39406-0001

#### Contact Information:

Telephone: (601) 266-5024  
TTY: (601) 266-6837  
Fax: (601) 266-6035

### **Academic Honesty/Plagiarism Statement**

Students are expected to adhere to the highest standards of academic honesty as outlined in the USM Student Handbook. The University's academic honesty policy will be strictly enforced. You are expected to understand the policy which is available in the University catalog and at [http://www.usm.edu/pubs/studenthandbook/p001\\_111.pdf](http://www.usm.edu/pubs/studenthandbook/p001_111.pdf). In no instance will lack of familiarity with this policy excuse the violation. Other forms of academic dishonesty include buying papers, copying paragraphs/pages of text/whole papers off the internet, copying another student's answers, etc. Academic dishonesty can result in the grade of a "0" on the assignment and/or in the course and/or the student may be reported to the Vice President for Academic Affairs for further action.