

Administration of Justice Internship Program

Internship Criteria

- Apply at least one semester in advance of the semester that he or she would like to intern.
- 2.5 cumulative GPA
- Ability to take and complete the course for academic credit is based on acceptance with a Mississippi law enforcement or criminal justice agency.
- AJ 400/500 does not apply to AJ major requirements (See University Bulletin).
- Meet with Internship Coordinator (IC) for internship pre-interview

Grading components

- The three-hour course will be graded. Thus, student-interns will receive a grade of A, B, C, D, F. The course is not a pass/fail class.
- All requirements are weighted equally.

Undergraduate Credit (AJ 400)

- 200 work hours for the assigned agency must be completed within the semester that the class is taken. Work hours determined by the discretion of the agency (time sheets should be given to the IC as well as a log of tasks completed by intern).
- Weekly reflective journal must be completed and turned in by the last day of the semester the AJ 400 class is taken.
- Agency must complete proper paperwork and submit to the AJ Internship Coordinator concerning the performance of the student-intern. A copy of the evaluation form is available for the student to review.
- A 10-page paper will be due before the last day of the semester. This paper will be double spaced and in APA format. A mutually agreeable topic/subject will be agreed upon by the student and internship coordinator; however, all papers will relate to the internship experience.

Graduate Credit (AJ 500)

- 200 work hours for the assigned agency must be completed within the semester that the class is taken. Work hours determined by the discretion of the agency. (time sheets should be given to the IC as well as a log of tasks completed by intern.)
- Weekly reflective journal must be completed and turned in by the last day of the semester the AJ 400 class is taken.
- Agency must fill out proper paperwork and have it submitted to the AJ Internship Coordinator concerning the student-intern's work performance, ability to come to work on time, and if the agency representative would recommend the intern for future employment.
- A 25-page paper will be due before the last day of the semester. This paper will be double spaced and in APA format. A mutually agreeable topic/subject will be agreed upon by the student and internship coordinator; however, all papers will relate to the internship experience.