

## CONSTITUTION OF THE COUNCIL OF CHAIRS

### DIVISION I                    GENERAL PROVISIONS

#### Article 1

#### Name and Purpose

#### Section 101

The name of this organization shall be the Council of Chairs

#### Section 102

The purpose of the Council of Chairs is to provide a forum whereby chairs and directors of academic units may discuss any issue of interest and relevance to departments and schools and formulate policy recommendations for consideration by the Deans, the Chief Academic Officer, and the President.

### DIVISION II                    MEMBERSHIP

#### Article 1

#### Composition

#### Section 105

The membership of the Council of Chairs shall be composed of representatives from full-time chairs and directors of designated academic units, with full-time, tenure-track faculty. Their election shall be determined by each college and the libraries, with no academic unit electing more than one representative.

#### Section 106

The number of elected representatives with voting status shall be as follows: 3 representatives from each of the 5 colleges and 1 representative from University Libraries.

The Council may also invite membership from non-academic units which may not meet the criteria for membership outlined in Section 105 of the constitution but which serve a valuable academic function. Such units will have non-voting status.

#### Article 2

#### Term of Office

#### Section 110

Representatives shall serve staggered three-year terms and may be re-elected.

#### Section 111

Terms of Council representatives shall begin on July 1.

#### Section 112

Vacancies shall be filled within one month of their occurrence.

#### Article 3

#### Eligibility Requirements

Section 115 Council representatives shall be elected by the chairs/directors of each academic unit listed in Article 1, Section 106.

**DIVISION III OFFICERS**

Section 117 The officers of the Council of Chairs shall consist of chair, chair-elect, secretary/treasurer. Each shall serve one year terms. Officers will be chosen during the first Council meeting of the academic year.

**DIVISION IV AMENDMENTS AND BYLAWS**

Article 1 Amendments to the Constitution

Section 120 An amendment to the constitution may be initiated by any representative and becomes effective when approved by a) a two-thirds vote of the total voting membership of the Council, b) the University Council, c) President of the University.

Article 2 Bylaws

Section 123 By a majority vote of its total voting membership and with the approval of the Chief Academic Officer, the Council shall establish bylaws, consistent with this constitution, governing the conduct of the business of the Council.

Section 124 Bylaws of the Council may be amended by a majority vote of its total voting membership and with the approval of the Chief Academic Officer.

June 2, 2004