LOST OR STOLEN PROPERTY AFFIDAVIT

GULF COAST RESEARCH LABORATORY - USM

703 EACH BEACH DRIVE

OCEAN SPRINGS, MS 39564

Location of Property: 443 Date:_____

Description	Inventory No.	Report No.	Date Purchased	Cost

Detailed Explanation of Loss: (in case of loss, theft, or robbery, show the name of the local law enforcement entity notified and the date the loss was discovered. If such loss was not reported to a local law enforcement entity at the time of the discovery, give a complete explanation of such failure.)

WE HEREBY STATE UNDER OATH THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

Date_____ _____
Executive Head of Agency

Date_____ _____
Property Officer

Date_____ _____
Employee Responsible for Property

THIS DATE PERSONALLY APPEARED BEFORE ME, the undersigned, in and for Jackson County, in the State of Mississippi, the above named individuals, who, being first duly sworn, state on their oaths that the above facts are true and correct to the best of their knowledge.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, this the _____ day of _____, 20___.

(Seal) _____
Notary Public

NOTE: This affidavit should be filed with the Inventory Form "D" and Form 961 or CP-2 the same month that the property is removed from inventory.