



THE UNIVERSITY OF SOUTHERN MISSISSIPPI GULF COAST RESEARCH LABORATORY

APPLICATION INSTRUCTIONS

Although the application form contains instructions for applying to the Gulf Coast Research Laboratory spring mini-session, these pages contain further information. Your application cannot be processed—this means you cannot be admitted or registered - until all required application materials have been received by our office. Please help us help you by complying with the following instructions.

1. Every student including students who have attended GCRL in recent years must complete and submit an Application form. Please be certain to furnish all information requested, if applicable to you.
2. If not currently enrolled at a college or university, you may enroll as a Special Student to take classes. Course credits in this case will reside with The University of Southern Mississippi unless otherwise instructed by the student. You may at a later date request that your credits be transferred to another institution. Contact the Registrar's Office to arrange transfer of credits (601-266-5006).
3. If you are going to require dormitory housing, please indicate by checking the appropriate box. If you wish to room with a friend, please enter his/her name on the line provided. We will accommodate your request if possible. We cannot provide married housing.
4. On the top of page two (2) of the application form, enter your **First** and **Alternate** course choices. The student is given his/her first choice if the class is open and the student has the necessary prerequisites. If the student's first choice of class is already closed, the student will be placed, if possible, in his/her alternate choice. If there is a problem with placing the student in the courses he/she requested, the student will be contacted by telephone to discuss other options.
5. List any science courses in which you are presently enrolled which do not appear on the transcript that you had sent to us.
6. If you are 21 years of age or older, you may sign the liability waiver. If you are not yet 21, you must have a parent or legal guardian sign. We are required by the State of Mississippi to obtain this waiver of liability. During the 60+ years GCRL has been providing marine educational opportunities to college students, there has never been a fatality or serious mishap involving a student participating in the field studies activities. We try very hard to keep this record.
7. To be admitted to the GCRL academic program, a student must obtain the signature of his/her adviser, department chair, or on-campus GCRL affiliate representative. This is in the best interest of the student and his/her college or university. Students qualifying for "Special Student" status will be admitted without an approving signature if they otherwise meet admission requirements.
8. A student applying for admission to GCRL's spring mini-session must have an official copy of his/her transcript sent to the Office of Student Services at GCRL. Because decisions on possible admission to the GCRL's spring mini-session begin during October, students should request the Registrar's Office at their institution to send official transcripts after the summer semester courses/grades have been posted. Students are asked to list science courses in which they enrolled during the fall semester on page two (2) of the application form. Students on academic probation will not be admitted to the program. The courses taught at the GCRL are academically rigorous and are taught at an accelerated pace which means that an entire semester of lecture and associated laboratory sessions are compressed into a two-week term. Students should have good study skills and should expect to devote several hours to study each evening. Students enrolled at the University of Southern Mississippi do not need to have a transcript sent because their records are accessible to our office via computer.
9. A completed immunization form must accompany the application form. The immunization form must be completed by your physician, clinic, or state health department. If you have a "shot record," a legible

photo copy stapled to the immunization form is acceptable. Former GCRL students need not send another immunization form. It is also not necessary for students enrolled at The University of Southern Mississippi to send an immunization form because that information is accessible to our office via computer.

10. Students are required to submit a non-refundable application fee of \$35.00 along with their completed application form. This fee does not apply to students currently enrolled at the University of Southern Mississippi.
11. If you are a current University of Southern Mississippi student and receiving financial assistance to attend GCRL, please contact the office of Student Services at 228-818-8890.
12. If you wish to discuss matters regarding classes, instructors, prerequisites, admission, registration, housing, meals, telephone us at the Office of Student Services, 228-818-8890.



APPLICATION FOR ADMISSION
Academic Program
The University of Southern Mississippi
DEPARTMENT OF COASTAL SCIENCES, Spring Mini-Session
GULF COAST RESEARCH LABORATORY
703 East Beach Drive
Ocean Springs, Mississippi 39564

Please print all information very clearly. Thank you
 (Read instructions before completing)

Legal Name _____ Soc. Sec. No. _____
 (Last) (First) (Middle / Maiden)

Current Mailing Address _____
 (Street) (City) (County) (State) (Zip)

Permanent Mailing Address _____
 (Street) (City) (County) (State) (Zip)

Phones: _____ E-mail Address _____
 (Current, Area Code & Number) (Home, Area Code & Number)

Male Female Birth Date _____

Ethnic Group: Black / Non-Hispanic American Indian / Alaskan Native Asian / Pacific Islander
 Hispanic White / Non-Hispanic Race / Ethnicity Unknown

U.S. Citizen: Yes No Immigrant: Yes No Country _____

Mississippi Resident: Yes No Date Residency Began* _____
**If under 21 years of age, must claim residence of parent(s) or legal guardian(s). If 21 years of age or older, must meet State of Mississippi residency law as stated in current Southern Miss Bulletin.*

Have you previously applied to Southern Miss or GCRL? Yes No

Are you a returning Summer Field Program student? Yes No

Are you currently enrolled at Southern Miss or GCRL? Yes No

If you registered through your home institution, what was the course # _____ & your student id # _____

Academic institution where presently enrolled and to which credits will be transferred:

Institution _____
 City _____ State _____ Zip _____
 Major Department _____ Subject Area _____

Academic standing next semester: Sophomore Junior Senior Graduate

Are you registering for Graduate Credit? Yes No Are you requesting special student status? Yes No
 (students within 9 credits of completing undergraduate degree can take courses for graduate credit)

HIGHEST ACADEMIC DEGREE COMPLETED

Degree, date _____ Major _____ Institution _____

WILL YOU BE A DORMITORY RESIDENT? Yes No Roommate _____

I hereby affirm that to the best of my knowledge all information furnished on this form is complete and accurate. I understand that withholding information requested and giving false information may make me ineligible for admission and enrollment. I agree that any records of my academic performance may be furnished to any high schools or institutions of higher learning that I have attended, unless I file a notice that they not be sent. I am eligible to return to the last college that I attended.

Date _____ Applicant's Signature _____

LIST THE NAMES OF THE COURSES AND ALTERNATE COURSES YOU WISH TO TAKE

(See our website for course offerings, www.usm.edu/gcrl)

Spring Mini-Session _____

First Choice

Alternate Course

LIST SCIENCE COURSES WHICH YOU WILL COMPLETE PRIOR TO THE SPRING MINI-SESSION,
BUT WHICH ARE NOT PRESENTLY LISTED ON YOUR TRANSCRIPT

Course Number	Course Title	Hours Credit
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMERGENCY CONTACT INFORMATION: Parent, Legal Guardian or Spouse

Name _____ Relationship _____

Address _____ E-mail address _____

_____ Telephone Home (____) _____

City _____ Work (____) _____

State _____ Zip _____

RELEASE FROM LIABILITY FOR DEATH OR BODILY INJURY OCCURRING WHILE PURSUING ACADEMIC
STUDY AT THE UNIVERSITY OF SOUTHERN MISSISSIPPI GULF COAST RESEARCH LABORATORY

In consideration of being offered the opportunity to pursue academic study at The University of Southern Mississippi Gulf Coast Research Laboratory, I, the undersigned, do hereby waive for myself and for my estate any rights to claims for damages, incident to death or any bodily injuries whatsoever that may result during the period of study, including activities on board any boat belonging to said laboratory or during any off-campus field trip which is a part of required study. This waiver of damages for death or bodily injury shall apply likewise to any minor child (under 21 years of age) for whom I have legal responsibility.

This instrument releases the State of Mississippi, Southern Miss Gulf Coast Research Laboratory, and any employee of the State or of the Laboratory from liability for death or bodily injury to the undersigned or to minors for whom I am legally responsible, occurring under the circumstances as described above.

I have read the above instrument and fully understand its intent.

Date _____ Signed _____

(Parent / Legal Guardian, if Student is under 21 years of age)

Witnessed _____

INSTITUTIONAL APPROVAL (Please read *Instructions to Adviser and Department Head* on page 3.)

Adviser _____
(Signature) (Name, please print) (Date)

Comments _____

Adviser _____
(Signature) (Name, please print) (Date)

Comments _____

APPLICATIONS WILL BE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, OR NATIONAL ORIGIN. HOWEVER, APPLICANTS FROM AFFILIATED INSTITUTIONS ARE GIVEN PRIORITY.

GENERAL INFORMATION

1. Every effort will be made to place the student in the first choice course, but if space is not available, student will be placed, if possible, in the alternate course.
2. Credits earned at Southern Miss GCRL will automatically be transferred to the student's home institution at the end of the spring session.
3. Southern Miss GCRL reserves the right to withdraw course offerings from its program when the minimum number of students required do not register for the courses.

INSTRUCTIONS TO STUDENTS

1. Fill out this form completely; type or print.
2. Have an official transcript from the institution you are now attending sent to Southern Miss GCRL Office of Student Services. (USM students are not required to submit copies of Southern Miss transcripts.) Because of the delay in entering the previous semester courses and grades on student records, and because GCRL needs an official transcript at least one month before the classes begin, we request that a copy of your transcript as of the end of the previous semester be sent. On this form, list all science courses which you are now taking or will complete before the start of the semester at the GCRL.
3. All undergraduate and graduate applicants must submit a non-refundable application fee of \$35.00 with her/his application. This fee does not apply to students currently enrolled at the University of Southern Mississippi
4. All students who are currently working toward a degree from any institution must have this form signed by their Adviser or Department Head. If you are from an affiliated institution, the signature of the institution's Affiliate Coordinator will be sufficient.
5. Special Students, i.e., persons holding an undergraduate degree and not currently enrolled at any institution, will be allowed to enroll as a special student without institutional approval, if all other requirements are met.
6. Students will be notified of acceptance or rejection upon receipt of completed application form, immunization record, and transcript.
7. Application deadline for the spring mini-session is Dec. 2, 2011. Because applications are accepted for the spring mini-session beginning in October, many classes are filled before the deadline.
8. **THE RELEASE FROM LIABILITY STATEMENT MUST BE SIGNED BEFORE APPLICATION CAN BE PROCESSED. IF APPLICANT IS UNDER 21 YEARS OF AGE, HER/HIS PARENT/LEGAL GUARDIAN MUST SIGN THE STATEMENT.**
9. The enclosed immunization form must be completed and returned prior to registration. See back of form for those instructions. Students who are currently enrolled at Mississippi public institutions of higher learning are not required to submit proof of immunization. Students who attended the GCRL Summer Field Program in a previous year and provided this information as required need not submit another immunization form.
10. Make check/money order for \$35.00 non-refundable application fee payable to "Gulf Coast Research Laboratory."
11. Send check with completed application form and have official transcripts sent to:

Office of Student Services
Gulf Coast Research Laboratory
Attn: Margaret Firth
703 East Beach Drive
Ocean Springs, MS 39564

INSTRUCTIONS TO ADVISER AND DEPARTMENT HEAD

Courses at Southern Miss GCRL are accelerated; they require students to be above average, to have good study skills and to have completed proper prerequisites. You must sign this form for your student to be accepted for courses at Southern Miss GCRL.

Your signature indicates that:

1. This student is in good standing at your institution. Southern Miss GCRL will not accept students who are on academic probation.
2. You approve the student's taking the course(s) and alternate(s) listed on this application form.
3. Your institution will accept credit transfer for courses listed on this application form.
4. You are recommending that the student be accepted into the summer program at Southern Miss GCRL. If you feel that this student should be given special consideration for admission or that the student should be allowed to take a course for which the student has not completed the prerequisites, please advise in the space for comments.



THE UNIVERSITY OF SOUTHERN MISSISSIPPI
GULF COAST RESEARCH LABORATORY

Certificate of Compliance
With Immunization Requirements for Adults

Legal Name (Last) (First) (Middle Initial) Birth date

Permanent Mailing Address (Street) (City) (State) (Zip)

Telephone Number (Area Code & Num) Social Security Number

The individual named above has provided proof of immunity to Measles and Rubella as evidenced by the following:

Rubella*

Date of Immunization or Date of Serological Confirmation of Immunity
Month Day Year or Month Day Year

Measles* (Not required for persons born before January 1, 1957)

Date of Immunization** or Physician Diagnosis (Measles Only) or Date of Serological Confirmation of Immunity
Month Day Year Date Physician Telephone Number City/State Month Day Year

Physician/Health Provider (Add Initials of Issuing Individual) Date

Address (Street) (City) (State) (Zip) (Telephone: Area Code & Num)

*Not required for females who may be pregnant. If pregnancy is suspected, a valid Certificate of Medical Exemption From Immunization Requirements for Adults (Form Number 132) is required until the pregnancy is resolved.

**Certain immunizations should be repeated. See reverse side.

RETURN TO: Office of Student Services
Gulf Coast Research Laboratory
Attn: Margaret Firth
703 East Beach Drive
Ocean Springs, MS 39564

-Special Instructions Follow-

**THE UNIVERSITY OF SOUTHERN MISSISSIPPI
GULF COAST RESEARCH LABORATORY**

IMMUNIZATION REQUIREMENTS

If you are planning to enroll in courses at the Gulf Coast Research Laboratory or seeking admission to the University of Southern Mississippi for the first time (regardless of class level), you will be required under **Mississippi State law** and at the direction of the Board of Trustees, Mississippi Institutions of Higher Learning, to either provide documented proof of immunization against two forms of measles or to meet specific conditions which allow this requirement to be waived. Student applicants must provide proof of immunization against both measles (Rubeola) and German Measles (Rubella). This requirement is waived for students over a certain age and for students who meet certain conditions.

1. If you were born before Jan 1, 1957, no proof of immunization against measles and German measles is required.
2. If you were born on or **after** Jan 1, 1957, you will be required to have **documented** proof of immunization for measles and German measles. Proof consists of one or more of the following:
 - a. documented history of two doses of measles vaccine, usually given as MMR.
 - b. laboratory evidence of immunity to measles (a blood test).
 - c. documentation of a history of physician-diagnosed measles.

The following conditions also apply:

- d. The vaccine must have been given after your **first** birthday or it is **invalid** and **must be repeated**.
- e. The measles (Rubeola) vaccine must have been given after Jan 1, 1968, to be valid as earlier vaccines did not provide lifetime immunity. If given before this date, the student will have to be re-immunized before attending class.
- f. The German (Rubella) measles vaccine must have been given after Jan 1, 1969, to be valid as earlier vaccines did not provide lifetime immunity. If given before this date, the student will have to be re-immunized before attending class.

3. Immunization exemptions, because of allergies, pregnancy or certain medical problems, will be processed on an individual basis. A letter from the student's physician will be required for an exemption to be granted. The letter must state the potential health problem that an existing condition would cause for the student if the student receives the immunization shots.