**Weave Cycle 2023-2024 GEC Assessment Report Evaluation Rubric**

**GEC Course:**

**GEC Category:**

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| **Weave Report** | | | | | |
|  | **1**  **Non-compliant** | **2**  **Needs improvement** | | **3**  **Compliant** | **4**  **Exemplary** |
| ***Course Description***  **Comments:** | Description not entered | Description does not provide adequate context for the course  Missing GEC Category  Missing the location, mode of delivery, and/or terms the course is offered  Missing official course description from bulletin  Missing estimate enrollment number | | Description provides a clear picture of what the course teaches students  GEC Category is included  Typical location, mode of delivery, and terms the course is offered is included  The official course description from the bulletin is included  An estimate enrollment is included |  |
| ***Assessment Plan***  ***(Student Learning Outcomes, Measures, Targets)***  **Comments:** | Incorrect GEC Outcomes for Category  Measures are missing for outcomes  Overall course grades used as measures  No targets are set | Missing GEC Outcomes for Category  1 measures per outcome, but measure is not appropriate  Measures are unclear  Targets are set but not appropriate  Measures or targets are restated multiple times | | All GEC Outcomes for Category are present  1 appropriate measure per outcome; the measure is direct  Measure instrument and evaluation method are clear  Numerical targets are set; target is appropriate  Overall course grades not used as measures  Language used to describe targets and measures is consistent | Multiple types of measures are used  Additional measures which add value are used |
| ***Findings***  ***(May be found in Findings or Analysis of Findings sections)***  **Comments:** | Findings not entered  Findings not separated by mode of delivery and location (where applicable) | Some findings are missing  Majority of findings were “not reported this period”  Sample sizes not included  Finding statements do not mirror target statements  Findings are not separated by semester and/or state the semester(s) data are from | | All findings have data or an acceptable statement entered  All findings are separated by location and mode of delivery, if applicable  Findings are separated by semester and/or state the semester(s) data are from  Sample sizes are included  Target achievement is appropriately marked (met, not met) | All findings have data entered  Language used to describe findings is consistent with the language used for targets and measures |
| ***Analysis of Findings***  ***(in Weave report)***  **Comments:** | No findings have a corresponding analysis statement | Analysis restates information already provided  Analysis is perfunctory | | Analysis examines why students did or did not meet the target  Majority of the findings have a corresponding analysis statement in Weave  Areas for improvement/change are briefly mentioned | Analysis includes comparison to previous years’ data  Analysis includes comparison of data between semesters or location and explains why differences may have occurred  Findings are disaggregated within the analysis and disaggregation adds further value |
| **Annual GEC Course and Action Plan Analysis Document** | | | | | |
|  | **1**  **Non-compliant** | **2**  **Needs improvement** | | **3**  **Compliant** | **4**  **Exemplary** |
| ***Action Plans in Weave Report***  **Comments:** | No new or current action plans in the Weave report | New/current action plans are perfunctory | | Action plans are present  Action plans provide detail on what actions will be taken  Ongoing action plans are appropriately marked “in progress”  Ongoing action plans are discussed | New action plans are based on the analysis of the findings (analysis of data presented in report)  Action plans are directly linked to student learning outcomes. |
| ***Additional Action Plans related to Outcomes/Course Curriculum***  **Comments:** | No new or current action plans in the Additional Action Plans section | New/current action plans are perfunctory | | Action plans are present  Action plans provide detail on what actions will be taken  Ongoing action plans are appropriately marked “in progress”  Ongoing action plans are discussed | New action plans are based on the analysis of the findings (analysis of data presented in report)  Action plans are directly linked to outcomes. |
| ***Action Plans Completed this Cycle (AY 2023-2024)***  **Comments:** | Action plans not updated (old action plans still in “planned” stage) |  | | Completed action plans are marked as completed  Discontinued action plans are marked as discontinued, if applicable |  |
| ***Closing the Loop Narrative***  **Comments:** | Closing the loop statement is not provided for completed action plans this cycle | Completed action plans are updated but no context is given  Closing the loop statement is perfunctory | | Completed action plans are discussed  Discontinued action plans are discussed, if applicable  Completed action plans are examined (using data) to determine if the action(s) led to improvement of student learning | Includes an exemplary analysis of completed action plans that provides clear evidence of seeking improvement |
| ***Section Offerings and Enrollment***  **Comments:** | Section offering and enrollment data are not analyzed |  | | The HelioCampus document is included as a project attachment  Section offerings and enrollment numbers have been analyzed | The course has specific plans to strengthen section offerings and enrollment ratios |
| ***Course Completion and Persistence***  **Comments:** | Course completion and persistence data is not provided  Narrative related to course completion and persistence is not provided | Narrative is perfunctory | | Course completion and persistence data is provided  Data provided matches the HelioCampus document attached in Weave  Narrative of course completion and persistence provides additional context | The course has specific plans to strengthen Course Completion and Persistence |
| ***Course Analysis***  ***Comments:*** | No course analysis provided | Course analysis is perfunctory  Course analysis repeats information found in other sections of the Weave report or analysis document | | Analysis evaluates the course as a whole  Analysis provides additional context |  |
| ***GEC Writing Requirement***  ***Comments:*** | Writing assignments are not explained  Sample writing assignments are not included | It is unclear how the course meets the GEC writing requirement | | There is an explanation of how the course meets the GEC writing assignment requirement  Sample writing assignment is attached |  |
| ***Sample Syllabi and Writing Assignments***  ***Comments:*** | Sample syllabi are not included  Sample sections are not included | The sample is missing some modes/locations/semesters | | All types of sections are listed in sample  Sample syllabi are included |  |
| **Additional Comments:** | | | **Recommendations:**  Address the categories/items marked 1 and 2 in next year’s report  See the Office of Institutional Effectiveness for assistance  Keep up the good work | | |
| ***SACSCOC Standard 8.2.b***  The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results for student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs. | | | **Compliance:**  Compliance with Standard 8.2.b cannot be determined  Report is compliant with Standard 8.2.b  Report documents exemplary compliance with Standard 8.2.b | | |