


**IT Advisory Council**  
**May 27, 2008**  
**IC 316**

**Voting Member's Present:** Homer Coffman; Dr. William Powell; Mary Dayne Gregg; Dr. Kristi Motter; Dr. Steve Oshrin; Dylan Piar, Jerry DeFatta, Bob Pierce Proxy; Barbara Madison, Allyson Easterwood Proxy.

**Non-Voting Member's Present:** Jeff May, Susan Siltanen, April Jordan.

**Guests present:** Paige Strickland, Matt Shackelford.

**1.0 Call to order**

Homer Coffman called the meeting  to order at 10:01 a.m. with a full quorum.

**2.0 Adoption of the Agenda**

Dr. Steve Oshrin motioned that the agenda be accepted as presented, Mary Dayne Gregg seconded. All members voted yes.

**3.0 Approval of the Minutes**

Dr. Steve Oshrin motioned that the minutes from the previous month be accepted, Dr. William Powell seconded. All members voted yes.

**4.0 Officer's Reports**

**4.1 Chair's Report**

- FY08 budget was discussed along with accomplishments during that budget year and some of the shortfalls.
- Talked about network rewires. Polymer Science and Bobby Chain Technical Building are next. Johnson Science Tower is nearly finished.
- Working on setting up an Active directory and in order for that to happen some redesign needs to happen. Active directory will help network become even more secure requiring multiple logins.
- Who owns USM.edu? With changes in Marketing and PR now is the time to decide this. The University has the portal grant. James Madison University implemented the same portal and it took four years.
- OCS has been rolled out completely to campus. Correspondence has gone out, but there are still a few who haven't switched. Discussion ensued about the topic and a motion was entertained by Dr. William Powell that the iTech Web Site have information on how to set up OCS. Mary Dayne Gregg seconded the motion, but no vote was taken.

- More general budget questions were entertained. Dr. Kristi Motter where the money to fix the USM.edu breach was located. Jeff May answered that up to this point only money for research has been spent. The work will actually be done on the FY09 Budget.
- Sub-committees were discussed but the report was cut short due to time constraints.

## **5.0 Standing Committees**

### **5.1 IT Policy and Compliance committee**

Jeff May gave a brief report for Bill Derwostyp who wasn't in attendance. The revision of the VPN policy that was discussed in the previous meeting was addressed and more history was provided about what Polymer Science wanted to do. Board members still felt it needed more discussion, so it was tabled.

### **5.2 Distance Education Committee**

No Report.

### **5.3 Web Committee**

No report.

### **5.4 Bylaws Committee**

No report

### **5.5 SOAR Standards Committee**

April Jordan reported on the success of the patches to SOAR and the move to the new storage system on SOARFIN. There are upcoming patches for SOARFIN, but the move to the new hardware had to occur before it could happen.

## **6.0 IT Central Funding Proposals**

### **6.1 Budget Update**

Paige Strickland and Homer Coffman gave a brief overview of the FY09 Budget to the council. Much discussion ensued.

- iTech is working with university-hired consultant Larry Goldstein on budget and funding sources. There is good data from FY08 and FY09 to work with.
- Telephones for students a big concern since many have cell phones. There was discussion about how everyone is charged for phones, and Homer Coffman brought up that ResLife wants to remove the phones from residence halls due to cost. More discussion ensued on the subject.
- Students not being charged for Wireless on the coast was brought up, and more discussion ensued.
- The funds needed for IT Central Services are increasing yearly. Discussion ensued on where left over money goes.
- All of the IT budgets are gathered using Excel Spreadsheets, but there is a push for a more automated approach.

- Projects and services are divided into the mission critical category and the non-mission critical category. Mission Critical projects get funded first.
- Building rewires were discussed in regard to the need to provide upgrades to keep pace with required technology and research. A recommendation was made that the buildings be prioritized based on how much (or little) research is actually performed in the each building.
- The Web is very important to the university and its image. Research has been done to make it more secure after the breach. No money has been invested yet, but it's going to be a large sum. This has never been done before at the university, so needs to be done right.
- Moves Adds and Changes aren't funded. These are projects that take manpower, but aren't budgeted for. Departments are billed back for time, but auxiliaries and externally funded operations are not charged back. Heated discussion ensued on this topic. Dr. William Powell entertained a motion that auxiliaries and externally funded operations be required to cover the lab in MACs. Dr. Steve Oshrin seconded the motion, and all were in favor.

## **7.0 Unfinished Business**

### **7.1 Adoption of Bylaws – Jeff May**

The bylaws were presented as they have been written and the floor was opened for discussion. Questions about quorum were addressed and Dr. Bill Powell and Dr. Steve Oshrin were opposed changes in the quorum rules.

More changes were given and it was decided that Jeff May would return next meeting with the mentioned changes.

### **7.2 Continue the Distance Education Committee – Dr. Melanie J. Norton**

Discussion on the purpose and scope of the committee ensued. Many different ideas and possibilities were discussed, but it was decided that more input from other bodies were needed. Dr. Bill Powell, Dr. Steve Oshrin, Dr. J Norton and Jeff May will discuss and bring back a recommendation to the Council at the next meeting.

### **7.3 Web Committee**

Moved to discussion in next meeting due to time constraints.

### **7.4 Departmental Computer Procurement (brown bag)**

Moved to discussion in next meeting.

## **8.0 New Business**

### **8.1 Selection of ITAC Vice Chair**

Moved to next meeting.

## **9.0 Announcements**

### **9.1 Executive Session**

An executive session meeting has been scheduled for June 16 with location and time to be announced.

### **10.0 Adjournment**

Dr. Kristi Motter moved that the meeting be adjourned with a second from Mary Dayne Gregg. All were in favor of the adjournment.