

The University of Southern Mississippi
Web Committee Meeting Agenda

Meeting: Web Committee	Date: April 19, 2007
Location: Liberal Arts Building, 210	Time: 11 AM – 12 noon

Chair: Margie Jepson, Director, Marketing and Public Relations
 Vice chair: Allan Edgar, Web Manager, Marketing and Public Relations

Richard Baker - IDS
 Scott Carr – Athletics
 Jim Coll – Alumni
 Vince Fabra – Student representative
 Wynde Fitts - Staff Council
 Judy Isbell – Gulf Coast
 Angela Kilcrease - Arts and Letters
 Jason Lisovicz - Marketing and Public Relations

Karen Lott, Office for Disability Accommodation
 Sharon Meyers – Foundation
 Steven Moser – Arts and Letters
 Kristi Motter- Recruitment
 Bill Powell - Faculty Senate
 Barbara Ross - Student Activities
 Paige Strickland - iTech
 Steven Turner – Libraries
 Alvin Williams – College of Business

Our Vision

The University of Southern Mississippi will be a leading university in engaging and empowering individuals to transform lives and communities.

Agenda Item	Presenting	Time	Notes
1. Welcome!	Allan	2 minutes	
2. Web processes online at www.usm.edu/pr/web	Allan	5 minutes	
3. Public site designs / redesigns <ul style="list-style-type: none"> • Community College page finished 	Allan	10 minutes	Next areas to move to templates: 1. Gulf Coast 2. Southern Miss Online 3. College home pages 4. Graduate Studies 5. Undergraduate secondary 6. ITech home page
4. Webcast and Video	Allan Rich Baker	10 minutes	Webcast of Dr. Saunders' visit. Captioning for disabled users.
5. Interim CMS	Allan	10 minutes	Pros and cons
6. Web server access update	Allan	10 minutes	
7. Next steps/ Next meeting: May 17, 2007 Library 123	Allan	3 minutes	What are the agenda items for the next meeting/action? Other?

www.usm.edu/pr/web/T

Go there for the Univeristy Web Team page. Provides instructions.

Web Team coordinates 508 compliances.

Gulf Coast is top priority – get top pages done.

Javascript snippet on the bottom of select pages. Java grabs information and sends to google. Right now, only counting the pages in the new template.

Outsourcing webcast service through Onstream Media. Costs \$99 for 25 Gigs for archival space. Sservice can be provided to any unit throughout the university. So far, we've used 500 meg. Contact Jason Lisovicz if you want webcasting.

Working on videos page – centrally located to view everything. Idea for live webcast – send to Jason.

Who does the captioning? Need to address it. What types of realtime software can do captioning through voice recognition. Disability accommodations needs to be on committee. Jerry Santos at Broadcasting knows of a live captioning service. Forming committee to investigate.

Trial run of dragon naturally speaking.

Microsoft Windows Media Encoder – find something to be compatible.

Adobe Contribute allows you to just update specific pages.

Web server access update – 683 actual user accounts... people who can alter Web content. Next list is for people who haven't modified their Web space in over a year. Shut them off and then figure out what to do if they come back and want access.