

**The University of Southern Mississippi
Web Committee Meeting Agenda**

Meeting: Web Committee	Date: June 19, 2007
Location: COAL conference room	Time: 10 AM – 11 AM

Chair: Margie Jepson, Director, Marketing and Public Relations
 Vice chair: Allan Edgar, Web Manager, Marketing and Public Relations

Richard Baker - IDS
 Reagan Bridley – Student representative
 Scott Carr – Athletics
 Jim Coll – Alumni
 Vince Fabra – Student representative
 Wynde Fitts - Staff Council
 Judy Isbell – Gulf Coast
 Angela Kilcrease - Arts and Letters
 Jason Lisovicz - Marketing and Public Relations

Karen Lott, Office for Disability Accommodation
 Sharon Meyers – Foundation
 Steven Moser – Arts and Letters
 Kristi Motter- Recruitment
 Bill Powell - Faculty Senate
 Barbara Ross - Student Activities
 Paige Strickland - iTech
 Steven Turner – Libraries

Our Vision

The University of Southern Mississippi will be a leading university in engaging and empowering individuals to transform lives and communities.

Agenda Item	Presenting	Time	Notes
1. Welcome!	Allan	2 minutes	
2. Public site designs / redesigns ▪ Southern Miss Online	Allan	10 minutes	Next areas to move to templates: 1. College home pages 2. Recruitment pages for Hattiesburg and Gulf Coast
3. Content management update	Allan	10 minutes	College of Business testing Joomla content management system. We'd prefer to use Drupal, but hinges on #4 below.
4. Web server backup and new application server.	Allan	10 minutes	Servers are here, waiting on power units. iTech making a "demo" server for testing the new architecture.
5. Web server access update	Allan	10 minutes	Email sent on 6/18. Deactivation scheduled for 7/18.
6. Other projects	Allan	10 minutes	Campus-wide calendar, blogs.
7. Next steps/ Next meeting: TBD	Allan	3 minutes	What are the agenda items for the next meeting/action? Other?

Minutes:

Allan spoke about new designs and redesigns for the web site. Southern Miss Online is active but is being tweaked to work with the LEC for faculty information (Sheri Rawls). College home pages are almost complete and the current focus is redesigning the recruitment pages (Admissions, FYE, Financial Aid, Registrar).

Allan spoke about the web server setup as it currently exists. A hardware failure of the web server would be catastrophic. www.usm.edu would go black until new hardware could be setup and all software moved onto it. This could take days to accomplish, and would be especially bad. A software or database failure could take a day to fully restore.

Allan mentioned that we're currently looking for a simple content management system that we could install on the current web server. Its purpose would be to help departments manage their respective web sites. Steven Turner wanted to know why Vignette would not serve this purpose. Allan stated that Vignette is a long way away from being able to help all individual departments, and that it's becoming apparent that it would do a bad job of helping them maintain their content. Allan is worried that it will be much more difficult to use than the current Dreamweaver setup. Allan also stated that the last figures he received from iTech indicated that the University had spent over \$400,000 on Vignette alone.

Steven made a motion to do away with Vignette altogether. This received general approval from the room. Vignette Public Site had been planned to be used to display the www.usm.edu site and to manage web pages within it. Allan stated that because the Vignette Portal product was currently being used to display my.usm.edu, we should not have a vote on Vignette Portal. Portal needs further evaluation.

Steven Turner made the motion to discontinue using Vignette Public Site. Bill Powell suggested that the motion instead ask should we continue to use it. Allan revised it:

Should the University continue to use of the Vignette Public Site product?

The vote was unanimously "nay" by the Web Committee members: Rich Baker, Jim Coll, Judy Isbell, Angela Kilcrease, Karen Lott, Bill Powell, Steven Turner.