

**The University of Southern Mississippi  
Web Committee Meeting Agenda**

Meeting: Web Committee	Date: March 22, 2007
Location: Liberal Arts Building, 210	Time: 11 AM – 12 noon

Chair: Margie Jepson, Director, Marketing and Public Relations  
 Vice chair: Allan Edgar, Web Manager, Marketing and Public Relations

Richard Baker - IDS  
 Scott Carr – Athletics  
 Jim Coll – Alumni  
 Vince Fabra – Student representative  
 Wynde Fitts - Staff Council  
 Gene Gouaux - Student representative  
 Judy Isbell – Gulf Coast  
 Angela Kilcrease - Arts and Letters  
 Jason Lisovicz - Marketing and Public Relations

Karen Lott, Office for Disability Accommodation  
 Sharon Meyers – Foundation  
 Steven Moser – Arts and Letters  
 Kristi Motter- Recruitment  
 Bill Powell - Faculty Senate  
 Barbara Ross - Student Activities  
 Paige Strickland - iTech  
 Steven Turner – Libraries  
 Alvin Williams – College of Business

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***Our Vision***

The University of Southern Mississippi will be a leading university in engaging and empowering individuals to transform lives and communities.

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Agenda Item	Presenting	Time	Notes
1. Welcome!	Margie	2 minutes	
2. iTech web server move was successful	Allan	5 minutes	Web server now on newer and faster computer
3. Templates progression	Allan	15 minutes	
4. Recommend and adopt updated web browser minimum requirements	Allan	5 minutes	Firefox 1.5+, Internet Explorer 6.0+, Mozilla Camino 1.0+ (Mac), Opera 9.0+, Safari 1.2+ (Mac), Konqueror 3.0+, Epiphany 2.0+
5. iTech budget discussion	Allan	25 minutes	<ul style="list-style-type: none"> <li>• www.usm.edu</li> <li>• Vignette Support</li> <li>• Dynamic Site development</li> <li>• Faculty/staff portal</li> <li>• Recruitment portal</li> <li>• Student portal</li> </ul>
6. Next steps/ Next meeting:  April 19, 2007 Library 123	Margie	3 minutes	What are the agenda items for the next meeting/action?  Other?

## Workflow

Batch uploads versus need for immediacy in important areas – class support, etc.

Some pages in regular workflow and others outside of that for immediate uploads. Needs to be trust between faculty and university.

Do an EMPL ID and ACCESS audit of the current users accessing the Production Server.

List from iTech of user accounts, identify users, call and find out who is actively updating web space – and identify those accounts that can be closed.

Templates coming under pr/web

Updated Web browsers minimum requirements. Creators of browsers minimally support.

We will create web sites and web site templates to support these versions of browsers.