

The University of Southern Mississippi
Web Committee Meeting Agenda

Meeting: Web Committee	Date: November 14, 2007
Location: COAL conference room	Time: 10 AM – 11 AM

Chair: Margie Jepson, Director, Marketing and Public Relations

Vice chair: Allan Edgar, Web Manager, Marketing and Public Relations

Richard Baker - IDS
 Reagan Bridley – Student representative
 Jim Coll – Alumni
 Vince Fabra – Student representative
 John Hayman - Staff Council
 Judy Isbell – Gulf Coast
 Angela Kilcrease - Arts and Letters
 Karen Lott, Disability Accommodation
 Lance Blackwell - ITech

Sharon Meyers – Foundation
 Steven Moser – Arts and Letters
 Kristi Motter- Recruitment
 Steve Oshrin - Faculty Senate
 Barbara Ross - Student Activities
 Larry Morgan - iTech
 Steven Turner – Libraries
 Aaron Green – Web team
 Jay Gunn – Web team

Our Vision

The University of Southern Mississippi will be a leading university in
 engaging and empowering individuals to transform lives and communities.

Agenda Item	Presenting	Time	Notes
1. Welcome!	Allan	1 minutes	
2. Overview	Margie Allan	5 minutes	1. Home page 2. Strategic planning 3. Photo gallery 4. Graduate Studies Queue: Financial Aid Geography requested assistance
3. Web upgrade: Testing	Alan	2 minutes	Update
4. IT Governance: Standardize software for Web use – Dreamweaver	Allan	10 minutes	Discussion points: <ul style="list-style-type: none"> ● Paying for the software - Department charge - Other choice – IT funding? ● Who gets the software – those with registered access currently...new users ● Vote on final version of recommendation
5. OCS discussion	Homer Coffman	5 minutes	Oracle Collaborative Suite

6. Accessibility for disabled users	Karen Lott	3 minutes	Recommendation to for subcommittee
7. Next steps/ Next meeting: November 15, 10 AM CoAL Dean's Conf Rm	Allan	3 minutes	What are the agenda items for the next meeting/action? Other?

Minutes:

Standardize Dreamweaver CS3 for Web designers across campus.

Do a survey of departments re: who does Web pages.

Enterprise edition of IBM aDesigner to crawl sites and check out compliance.

OCS discussion Michael Pauley – project manager for OCS project. Oct. 30 pilot begun within iTech. 80-85% successful with pilot – discovered end user issues. Not aware of the next group to join OCS.

Outlook connector integrates mail with calendar. iTech supports Outlook as the client. Others unsupported. Vista Outlook not compatible right now. Workaround connector for Vista Outlook. Oracle issue.

Download section of oracle project Web site.

Accessibility subcommittee – Karen Lott – met group Monday – not all membership together yet – Rich did timeline on getting 100% 508 compliant. Meeting Mondays before Web council each month.

Suzy Hebert wanted to bring up issue of greater visibility for ODA on home page. Request to Margie and Allan. Visible advertising for accessibility. Hidden links won't work for those with learning disabilities because they cannot see them.

Technical Division of the Office of Civil Rights dictates that the ODA Compliance must be visible.

Full committee voted to add Disability Services to a redesigned Quick Links to be arranged in alpha order.