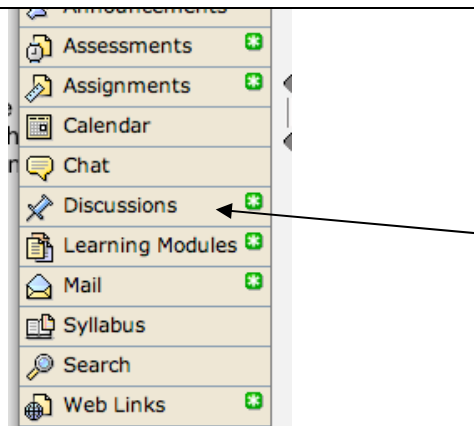


Blackboard Student Tutorial: Using the Discussion Tool



Sometimes your professor may want your class to partake in dialogue, this can be done with the chat or the discussion feature. For this example, we will be using the **Discussions** feature, which can be accessed on your **course toolbar**.

This will be the screen you see when you click on Discussions.

You have two choices in viewing the discussions: **all topics** (default view) or **all of your posts**.

The posts are listed under each **category**, the links you see here. For this tutorial, we will click on Class Lounge.

Your location: **Discussions**

Discussions

[All Topics \(15 Messages / 15 New \)](#) [All My Posts \(0 Messages \)](#)

Administration

- [Default Topic \(0 Messages \)](#)
- [Class Lounge \(3 Messages / 3 New \)](#)
This discussion board is for students to post questions and share information about the course. Please help each other.

Uncategorized Topics

- [Introductions \(2 Messages / 2 New \)](#)
Write a brief (1-2 paragraphs) about yourself.
- [Current events \(2 Messages / 2 New \)](#)
HPV vaccine has been in the news lately. Read the NBC report here and post your response to this controversy.

Class Lounge

Description (click to collapse)
This discussion board is for students to post questions and share information about the course. Please help each other.

Topic Type: Threaded
Graded: No
Peer Review: No
Posting Restrictions: Allow post and reply
User Identification: User Name

[Create Message](#) [View Drafts](#)

Expand All Collapse All Display: [Threaded](#) [Unthreaded](#) [All](#) [Unread](#)

<input type="checkbox"/>	Subject	Messages	Author	Date
<input type="checkbox"/>	I am confused. (New)		Megan Tousignant	May 10, 2007 9:22 AM
<input type="checkbox"/>	Help (New)	2 (2 Unread)	Bonnie Cooper	December 6, 2006 12:09 PM
<input type="checkbox"/>	Re:Help (New)		Bonnie Cooper	December 8, 2006 10:20 AM

[Mark as Read](#) [Mark as Unread](#) [Create Printable View](#)

[Create Message](#)

When you click on a category, you should see a page that resembles this one. You will see a description (which is collapsible), the option to **Create a Message**, and to see and/or reply to the **discussions** already in place. To see a discussion, click on it's subject.

Close this window

Message [Next Message](#)

Subject: Help **Topic:** Class Lounge
Author: Bonnie Cooper **Date:** December 6, 2006 12:09 PM

Where do I find the instructor's phone number

[Next Message](#)

Messages in the thread

Name	Author	Date
[-] Help	Bonnie Cooper	December 6, 2006 12:09 PM
[+] Re:Help (New)	Bonnie Cooper	December 8, 2006 10:20 AM

Close this window

When you click on the subject, a pop-up window will appear with the discussion. You have the option to **reply**, **forward**, or see the **replies** in the thread.

Create Message

***To:**

CC:

BCC:

***Subject:** FW:Help

***Message:** High priority

Where do I find the instructor's phone number

Use HTML Insert equation:

Attachments:

This is what will appear when you click on **reply**. You can add **attachments** (see the mail feature tutorial for instruction), and **reply** to the message in general. After typing your reply, click **Send**. If you'd like to review your message before posting, click **Preview**.

The original message will always be at the bottom of your reply window for reference.

This is what will appear when you click on forward. It then acts just like a mail feature (see mail feature tutorial for instructions).

* Required field