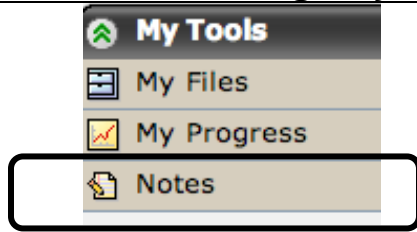
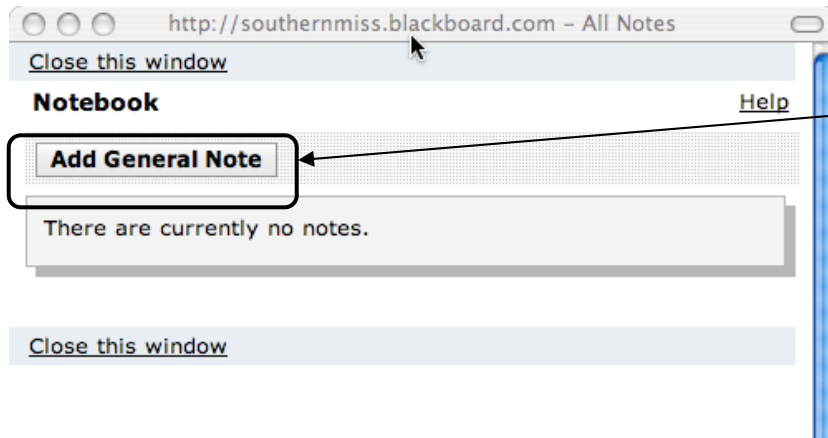


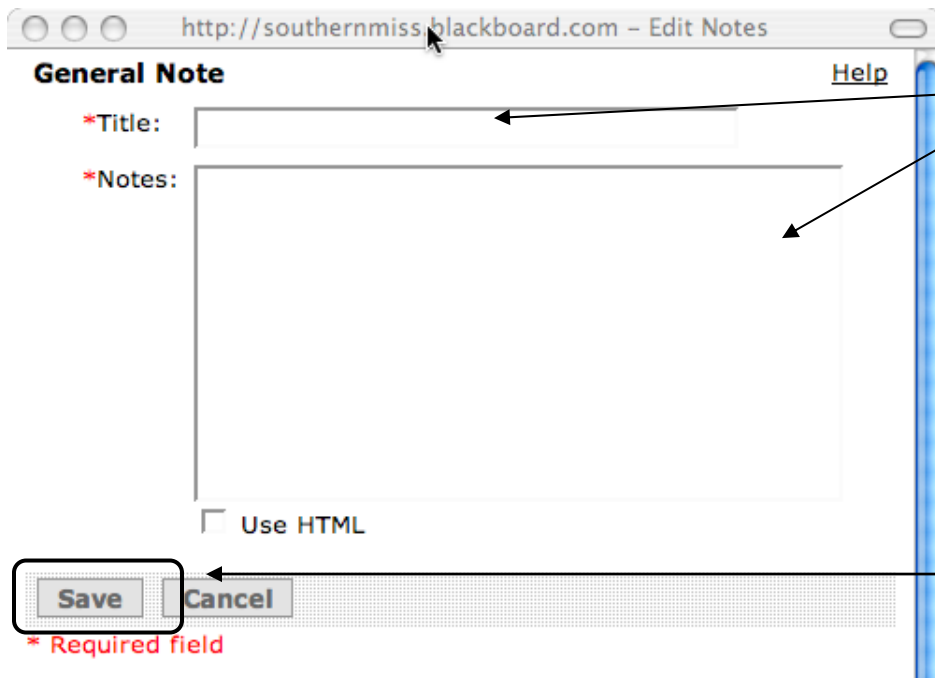
## Blackboard Student Tutorial: Using "My Tools" – My Notes



To access the notes feature, click on **Notes** on the Course Tools Menu.



This is the window that will appear. To add a note, click **Add General Note**.



Name the note and type text into the body. After you are finished, click **Save**.

http://southernmiss.blackboard.com - All Notes

[Close this window](#)

**Notebook** [Help](#)

[Add General Note](#)

**Title**

**General Note**

Test Test

[Delete](#) [Create Printable View](#)

[Close this window](#)

After you save the note, it will be listed on the main notes page.

This feature can be used for memos, taking notes in class, reminders, etc...