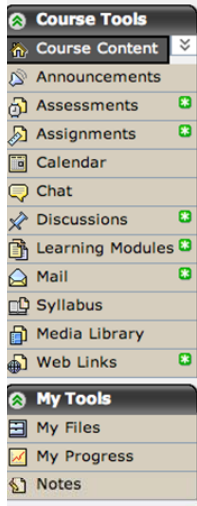


Blackboard Student Tutorial Navigating the Course Screen

[LEC Workshop 06 - 001](#)

Section Instructor: Bonnie Cooper



Your location: **Course Content Home**

Life

101

explore | learn
practice



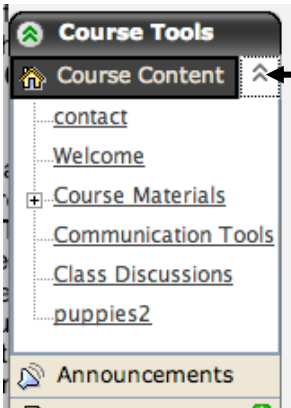
[Go to self-test for review](#)



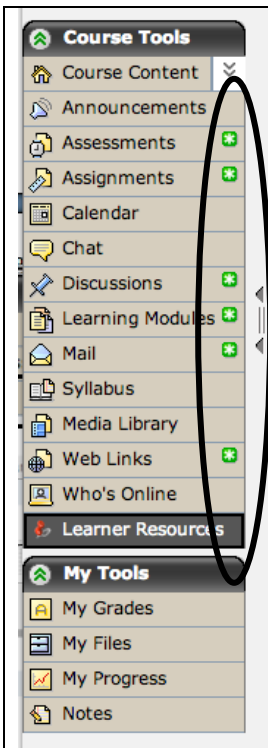
To access a course, click on the Course Title from the **Main Screen**. In this case, it is **LEC Workshop 06 – 001**.

This is the main course screen. On the left are the **Course Tools** and the “**My Tools**.” On the right is the browser window. At the top of the browser window is the location feature. This will always tell you exactly where you are. In this case, I am at the **Course Content Home**.

Your Course Content Home can include: syllabus information, course materials, contact information, etc... You can access these tools by clicking on the Arrow located next to Course Content (as illustrated).



Arrow used to collapse and close the course Content menu

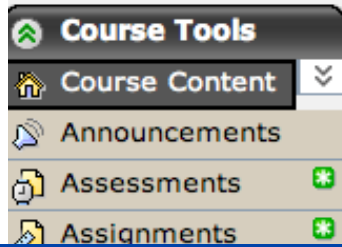


You will use the **Course Tools** to view notes, take quizzes and tests, submit assignments, email, and chat.

You will use the **My Tools** to upload files the system, view your class progress (grades), and take notes.

The features with a green asterisk beside them have been added to or updated. Specifically, if it's an assignment it could have a deadline approaching.

Using the Assessments Tool



Under the Course Tools, click **ASSESSMENTS**.

Assessments are a component in which you take quizzes and tests posted online by your instructor.

Step 1:

Click on the assessment. In this case, there is only one and it is **Intro to WebCT CE6**.

Step 2:

Click **begin assessment**. If you need help, click **instructions and troubleshooting**.

A screenshot of the 'Assessments' page. At the top, it says 'Your location: Assessments'. Below that are two buttons: 'View All Submissions' and 'View Statistics'. The main content area shows an assessment titled 'Intro to WebCT CE6' with a clock icon. A black arrow points to the title. Below the title, it says 'Start: November 20, 2006 12:03 AM' and 'End: Unlimited'. A description follows: 'This is a SELF TEST for Introduction and Communication Tools'. Below the description is a list of bullet points: '- Self Tests are NOT GRADED or submitted', '- Intended to be used as a learning tool to review and reinforce concepts covered in WebCT CE6 Introduction training', '- Questions are NOT RANDOMIZED; all are delivered in same order so we can review together if we choose', '- Questions are set to deliver all at once', '- Assessment will open in new browser window to allow student to go back into course and find answer (open book)', and '- No time limit; however, it is still a good practice for students to SAVE as they go, especially on a timed test'. At the bottom right of the page is a small icon of a document.

A screenshot of the 'Intro to WebCT CE6' assessment details page. At the top, it says 'Your location: Assessments > Intro to WebCT CE6'. Below that is the title 'Intro to WebCT CE6' and a 'Description' section. The description text is: 'This is a SELF TEST for Introduction and Communication Tools'. Below the description is a list of bullet points: '- Self Tests are NOT GRADED or submitted', '- Intended to be used as a learning tool to review and reinforce concepts covered in WebCT CE6 Introduction training', '- Questions are NOT RANDOMIZED; all are delivered in same order so we can review together if we choose', '- Questions are set to deliver all at once', '- Assessment will open in new browser window to allow student to go back into course and find answer (open book)', and '- No time limit; however, it is still a good practice for students to SAVE as they go, especially on a timed test'. Below the description are two lines of text: 'Available starting: November 20, 2006 12:03 AM' and 'Available until: Unlimited'. Below that is 'Question delivery: All at once'. A note follows: 'Note: questions can be answered in any order. You can revisit questions'. At the bottom are two buttons: 'Begin Assessment' and 'Instructions and Troubleshooting'. Two black arrows point to these buttons from the right.

Step 3:

Answer each question, and click **SAVE ANSWER** after answering each. Depending on the

http://southernmiss.blackboard.com - Assessment

Intro to WebCT CE6

Sam McCain
 Started: November 29, 2006 1:33 PM
 Questions: 16

Finish Save All Help

1. (Points: 7)
 TRUE or FALSE:

Before running WebCT CE6, it is important to run the Check Browser operation on your computer to verify that pop-ups are allowed and java is enabled.

True False

Save Answer

2. (Points: 7)
 SELECT THE BEST ANSWER TO COMPLETE THE SENTENCE.

- Select choice - is USM's new online
 - Select choice -

Save Answer

Question Status

- Unanswered
- Answer not saved
- Answered

1 2 3 4 5
 6 7 8 9 10
 11 12 13 14 15
 16

instructor, the test may be timed, so it is best to save after every question.

After all questions are answered, click **FINISH**.

Step 4:
 This screen will show you **your answer** and the **correct answer**, as well as your **total score**.

After viewing your results, click **DONE**.

Done http://southernmiss.blackboard.com - Assessment

Intro to WebCT CE6

Started: November 29, 2006 1:33 PM
 Submitted: November 29, 2006 1:35 PM
 Time spent: 00:01:34
Total score: 0/100 = 0%

Done

1.
 TRUE or FALSE:

Before running WebCT CE6, it is important to run the Check Browser operation on your computer to verify that pop-ups are allowed and java is enabled.

Student Response	Value	Correct Answer
not answered	0%	True

General True. Among other things, Check Browser will ensure
 Feedback: Java script and Cookies are enabled and your pop-up blocker is turned off.

Score: 0/7

2.
 Done

Question Status

- Unanswered
- Answer not saved
- Answered

1 2 3 4 5
 6 7 8 9 10
 11 12 13 14 15
 16