

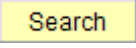
# Staff's Student Service Center – Academics Tab

This document will discuss and look into the information contained in the “Admissions” tab of the Student Service Center.

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## Basic Navigation

Home > Campus Community > Student Services Ctr (Student)

1. Enter the ID of the student of interest.
2. Click on the  button.

**Student Services Center**  
 Enter any information you have and click Search. Leave fields blank for a list of all values.

**Find an Existing Value**

ID:

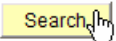


Campus ID:

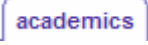
National ID:

Last Name:

First Name:

Case Sensitive

  [Basic Search](#)  [Save Search Criteria](#)

3. Click on the  tab.

Seymour Eagle

ID: 474447



- student center
- admissions
- academics
- transfer credit
- general info

**Institution / Career / Program** edit program data

<ul style="list-style-type: none"> <li>USM01 - Univ of Southern Mississippi</li> <li>  UGRD - Undergraduate</li> <li>    <b><u>UFL - Foreign Languages &amp; Literature</u></b></li> </ul>	<p><b>Program:</b> UFL Foreign Languages &amp; Literature</p> <p><b>Student Career Nbr:</b> 0</p> <p><b>Status:</b> Discontinued as of 09/17/2007</p> <p><b>Admit Term:</b> 4075 Spring 2006-2007</p> <p><b>Expected Graduation:</b></p> <p><b>Approved Load:</b> Full-Time</p> <p><b>Load Determination:</b> Base On Units</p> <p><b>Level Determination:</b> Base On Units</p> <p><b>Plan:</b> FLSBA Foreign Languages [Spanish] BA</p> <p><b>Requirement Term:</b> 4075 Spring 2006-2007</p>
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**Term Summary** edit term data

<ul style="list-style-type: none"> <li>USM01 - Univ of Southern Mississippi</li> <li>  UGRD - Undergraduate</li> <li>    <b><u>4081 - Fall 2007-2008</u></b></li> <li>    <u>4078 - Summer 2006-2007</u></li> <li>    <u>4075 - Spring 2006-2007</u></li> </ul>	<p><b>Fall 2007-2008</b></p> <p><b>Eligible to Enroll:</b> Yes</p> <p><b>Primary Program:</b> UFL Foreign Languages &amp; Literature</p> <p><b>Academic Standing Status:</b> Data unavailable</p>
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- ▶ Level / Load
- ▶ Classes
- ▶ Statistics

## Student Program and Plan

### To view student program / plan:

- The top of this page displays the student's program, status, admit term, expected graduation (if they have applied for graduation), class load, student's plan, and requirement term.

### To edit student program / plan info (if you have edit access):

- Click on the **edit program data** button.

Institution / Career / Program		edit program data	
USM01 - Univ of Southern Mississippi	<b>Program:</b>	UFL	Foreign Languages & Literature
UGRD - Undergraduate	<b>Student Career Nbr:</b>	0	
<b>UFL - Foreign Languages &amp; Literature</b>	<b>Status:</b>	Discontin	as of 09/17/2007
	<b>Admit Term:</b>	4075	Spring 2006-2007
	<b>Expected Graduation:</b>		
	<b>Approved Load:</b>	Full-Time	
	<b>Load Determination:</b>	Base On Units	
	<b>Level Determination:</b>	Base On Units	
	<b>Plan:</b>	FLSBA	Foreign Languages [Spanish] BA
	<b>Requirement Term:</b>	4075	Spring 2006-2007

- If you have access and need to enter data, you can enter changes here instead of navigating to another page.
- If changes were made, click on the **Apply** button. Then, click on the **OK** button.
- If viewing only, click the **OK** button.

Student Program | Student Plan | Student Sub-Plan | Student Attributes | Student Degrees

Seymour Eagle 474447 ★

Academic Career: Undergraduate Career Requirement Term Student Career Nbr: 0

Status: Discontinued Effective Date: 09/17/2007 Effective Sequence: 1

Program Action: DISC Discontinuation Action Date: 09/17/2007

Action Reason: Joint Prog Appr:

Academic Institution: USM01 Univ of Southern Mississippi

Academic Program: UFL Foreign Languages & Literature

Admit Term: 4075 Spr 2007

Requirement Term: 4075 Spr 2007

Expected Grad Term: Campus: HBG Hattiesbrg Acad Load: Full-Time

**Admissions**

From Application Application Nbr: 00092083 Application Program Nbr: 0

OK Cancel Apply Refresh

## Term Summary - View

This portion of the page includes information concerning:

1. Eligible to Enroll flag
2. Primary program and academic standing
3. Level in program and Load of classes
4. Class Schedule / Quick Enroll
5. Class Statistics

**\*\*NOTE: You can click the semester links on the left-hand side to check info for other semesters!\*\***

Term Summary	<a href="#">edit term data</a>
<ul style="list-style-type: none"> <li>USM01 - Univ of Southern Mississippi</li> <li> <ul style="list-style-type: none"> <li>UGRD - Undergraduate</li> <li><a href="#">4081 - Fall 2007-2008</a></li> <li><a href="#">4078 - Summer 2006-2007</a></li> <li><a href="#">4075 - Spring 2006-2007</a></li> </ul> </li> </ul>	<p><b>Fall 2007-2008</b></p> <p>Eligible to Enroll: Yes</p> <p>Primary Program: UFL Foreign Languages &amp; Literature</p> <p>Academic Standing Status: Data unavailable</p> <hr/> <p>▶ Level / Load</p> <hr/> <p>▶ Classes</p> <hr/> <p>▶ Statistics</p>

### 1. Eligible to Enroll and Program Info

- a. Check the Eligible to Enroll flag on the right-hand side of this page. You can quickly see if the flag is checked or not.
- b. If you need to modify the flag, click on the [edit term data](#) button.

Term Summary	<a href="#">edit term data</a>
<ul style="list-style-type: none"> <li>USM01 - Univ of Southern Mississippi</li> <li> <ul style="list-style-type: none"> <li>UGRD - Undergraduate</li> <li><a href="#">4081 - Fall 2007-2008</a></li> <li><a href="#">4078 - Summer 2006-2007</a></li> <li><a href="#">4075 - Spring 2006-2007</a></li> </ul> </li> </ul>	<p><b>Fall 2007-2008</b></p> <p>Eligible to Enroll: No</p> <p>Primary Program: UFL Foreign Languages &amp; Literature</p> <p>Academic Standing Status: Data unavailable</p> <hr/> <p>▶ Level / Load</p> <hr/> <p>▶ Classes</p> <hr/> <p>▶ Statistics</p>

← b

a →

- c. Verify the term on the screen.

- d. If you want to activate for this term:
  - i. Click on the “Eligible to Enroll” box.
  - ii. Click on the **Apply** button.
  - iii. Click on the **OK** button.

The screenshot shows the 'Academic Career' section for an Undergraduate student. The student's name is Seymour Eagle and their ID is 474447. The academic institution is USM01 (Univ of Southern Mississippi). The current term is 4081 (Fall 2007). The primary program is Foreign Languages & Literature. The academic level is projected as Junior. The form of study is Enrollment. The academic load is 3/4 Time. The billing career is UGRD. The 'Eligible To Enroll' checkbox is currently unchecked.

## 2. Primary Program and Academic Standing

You can view the primary program and academic standing status.

The 'Term Summary' page displays the following information for the selected term:

- Term Summary:** USM01 - Univ of Southern Mississippi > UGRD - Undergraduate > **4081 - Fall 2007-2008** > 4078 - Summer 2006-2007 > 4075 - Spring 2006-2007
- Fall 2007-2008:**
  - Eligible to Enroll: Yes
  - Primary Program: UFL Foreign Languages & Literature
  - Academic Standing Status: Data unavailable
- Level / Load**
- Classes**
- Statistics**

### 3. Level/Load

- a. Click on the ▶ button associated with “Level / Load.”
- b. View the info regarding academic levels and academic loads.

Term Summary	<a href="#">edit term data</a>
<ul style="list-style-type: none"> <li>USM01 - Univ of Southern Mississippi</li> <li> <ul style="list-style-type: none"> <li>UGRD - Undergraduate</li> <li> <ul style="list-style-type: none"> <li><b>4081 - Fall 2007-2008</b></li> <li>4078 - Summer 2006-2007</li> <li>4075 - Spring 2006-2007</li> </ul> </li> </ul> </li> </ul>	<p><b>Fall 2007-2008</b></p> <p><b>Eligible to Enroll:</b> Yes</p> <p><b>Primary Program:</b> UFL Foreign Languages &amp; Literature</p> <p><b>Academic Standing Status:</b> Data unavailable</p> <hr/> <p>▼ <b>Level / Load</b></p> <p><b>Academic Level - Projected:</b> Junior</p> <p><b>Academic Level - Term Start:</b> Junior</p> <p><b>Academic Level - Term End:</b> Junior</p> <p><b>Approved Academic Load:</b> Full-Time</p> <p><b>Academic Load:</b> Three Quarter Time</p> <hr/> <p>▶ <b>Classes</b></p> <hr/> <p>▶ <b>Statistics</b></p>

### 4. Classes/Quick Enroll

**To view class schedule:**

- a. Click on the ▶ button associated with “Classes.”
- b. View the info regarding class schedules.

**To add classes via Quick Enroll:**

- a. Click on the [Quick Enrollment](#) link.

**Term Summary** [edit term data](#)

USM01 - Univ of Southern Mississippi

- UGRD - Undergraduate
  - 4081 - Fall 2007-2008**
  - [4078 - Summer 2006-2007](#)
  - [4075 - Spring 2006-2007](#)

**Fall 2007-2008**

**Eligible to Enroll:** Yes

**Primary Program:** UFL Foreign Languages & Literature

**Academic Standing Status:** Data unavailable

▶ **Level / Load**

▼ **Classes**

✔ Enrolled   
 ⊗ Dropped   
 ▲ Wait Listed

Class	Description	Units	Grading	Grade	Status
<a href="#">ANT 221-H002 (8232)</a>	Cultural Anthro (Lecture)	3.00	Graded		✔
<a href="#">MGT 300-H001 (3325)</a>	Mgt For Org (Lecture)	3.00	Graded		✔
<a href="#">PSY 360-H001 (1331)</a>	Intro Stat Behav Sc (Lecture)	3.00	Graded		✔

▶ **Statistics**

To view class schedule →

To add classes via Quick Enroll → [Quick Enrollment](#)

- b. See Quick Enroll document to find procedure for adding via Quick Enroll.

**Quick Enrollment**


Request ID: 0000000000    Seymour Eagle    ID: 474447    ✖ ★

Career: Undergrad    Institution: USM    Term: Fall 2007    [Submit](#)

Class Enrollment		Units and Grade	Other Class Info	General Overrides	Class Overrides	FEED
*Action	Class Nbr	Section	Related 1	Related 2		
<input type="button" value="+"/> <input type="button" value="-"/> Enroll <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>	Pending	<input type="text"/>	<input type="text"/>	<input type="text"/>

Go to: [View Enrollment Access](#)    [Calculate Tuition](#)    [Study List](#)    [Enrollment Appointments](#)    [Term/Session Withdrawal](#)    [Student Services Center](#)

## 5. Statistics

- Click on the  button associated with "Statistics."
- View the info regarding academic levels and academic loads.

**Term Summary**
edit term data

- USM01 - Univ of Southern Mississippi
- UGRD - Undergraduate
- 4081 - Fall 2007-2008
- 4078 - Summer 2006-2007
- 4075 - Spring 2006-2007


**Fall 2007-2008**

Eligible to Enroll: Yes


Primary Program: UFL Foreign Languages & Literature

Academic Standing Status: Data unavailable


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 **Level / Load**

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 **Classes**

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 **Statistics**

Fall 2007-2008	From Enrollment	Term Totals	Cumulative Totals
Units Towards GPA:			
<b>Taken</b>			18.000
<b>Passed</b>			15.000
<b>In Progress</b>	9.000	9.000	9.000
Units Not for GPA:			
<b>Taken</b>			
<b>Passed</b>			
<b>In Progress</b>			
<b>Grade Points</b>			60.000
<b>GPA</b>			3.333