

Student Service Center – Academic Section – Viewing information (CHEATSHEET)

Basic Navigation

Self Service > Student Center

Viewing Class Schedule (3 Options)

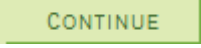

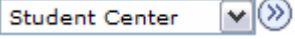

Option 1: Classes for the current term

1. Your **classes for the current term** will appear when you first arrive at the Student Service Center.

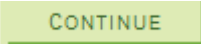






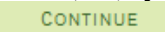
Option 2: Weekly schedule of classes

1. Click on the [weekly schedule ▶](#) link.
2. You can modify the week viewed and the times of the day to be viewed at the bottom of page.

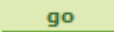
Option 3: Class Schedule with enrolled classes, dropped classes or both

1. Click on the [My Class Schedule](#) link.
2. Click on the radio button of the semester you want to view.
3. Click on the  button.
4. Select what type classes you would like to view.
5. Click on the  button.
6. When you finish viewing, you can choose “Student Center” in the  field at the top or bottom of this page.
7. Click on the  button.

View My Grades

1. Click on the [Grades](#) link.
2. Click on the term you want to view.
3. Click on the  button.
4. Click on appropriate grade type you would like to view.

5. You will now see:
 - a. Grade per class taken that semester
 - b. Current GPA (for that selected semester)
 - c. Cumulative GPA (running GPA for all classes taken at Southern Miss)
6. When you completed viewing this info, you have 3 choices of where to go next:
 - a. You can go to your Account Inquiry using the  box.
 - b. You can go to your Class Schedule using the  box.
 - c. You can go to your Student Center using the  box.
 - d. You can view your grades for another term using the  box.
 - e. You can print this term's grades by clicking the  box.
7. If you chose to view another term's grades (6d.), you will need to select the appropriate semester and click on the  button.

View and / or Print My Degree Progress (AKA SMART sheet)

1. Click on the [Degree Progress](#) link.
2. Choose "Univ of Southern Mississippi" for [Academic Institution](#).
3. Choose the appropriate choice (Graduate or Undergraduate) for [Report Type](#).
4. Click on the  button.

****This will take a few seconds for "Processing...", so BE PATIENT!!!!****

5. You can view or print this report.
6. Click on [Return](#) at top or bottom of page when you have completed viewing.