***Nomination Process for***

***The University of Southern Mississippi (USM)***

***Senior Army ROTC Hall of Fame***

**1. Requirements:**

a. The nominee must be an alumnus of The University of Southern Mississippi;

b. The nominee must have served or be serving at the field grade level in either good standing or with an honorable character of service if retired;

c. The nominee must have demonstrated, in a significant capacity, dedicated support and substantive contributions to the University and the USM Golden Eagle ROTC Battalion;

d. It is not required that ROTC be nominee’s commissioning source.

**2. Nomination Process.**

a. Use Attachment 1 (USM Army ROTC Hall of Fame Nomination Form) to formally submit a nomination. The nomination may be submitted by any party with an interest in seeing that a deserving individual is properly recognized. Prepare a memorandum for the University of Southern Mississippi Senior Army ROTC Battalion in accordance with Army Regulation 25-50 if additional comments are required beyond the space provided in number 7 of Attachment 1.

b. Substantiating Documentation.

(1) The nominees Officer Record Brief (ORB) or Service Record Brief (SRB);

(2) The officer’s DD Form 214 if retired;

(3) The general officer biography if nominee is current or retired general officer.

c. Submit Attachment 1 with all substantiating documents via email to the USM SROTC Professor of Military Science, LTC Walker Nordan at [walker.nordan@usm.edu](mailto:walker.nordan@usm.edu) and Ms. Missy McIntyre at [melissa.mcintyre@usm.edu](mailto:melissa.mcintyre@usm.edu).

***Attachment 1***

***USM Army ROTC Hall of Fame Nomination Form***

1. Name & Title of Individual Submitting the Nomination:

2. Contact Data of Individual Submitting (Phone/Email:

3. Name & Rank of Officer Nominated:

4. Title (current or last official) of Officer Nominated:

5. USM Alumni Class of Officer Nominated:

6. Degrees Held (Level, Type, University or School) of Officer Nominated:

7. Detailed Description of Nominee’s Dedicated Support and Contributions to The University

and USM. SROTC BN:

8. Substantiating Documents Attached (Check all that Apply):

* Officer Record Brief (ORB) or Service Record Brief (SRB)
* DD Form 214
* General Officer’s Biography Form