

Instructions for completing a Committee Form

- Fill out Committee Form with your address information and your committee member's names.
- Committee requirements are as follows:

Master's Degrees

1. Chair: Area Representative
2. Second Area Representative
3. Theory or History Representative

Doctoral Degrees

1. Chair: Area Representative
2. Second Area Representative
3. Third Area Representative
4. Theory Representative
5. History Representative

- For example, if your degree is in brass performance, your area representatives must be from the brass faculty. If your degree is in conducting, your area representatives must be from the conducting faculty.
- Have each committee member fill out their EMPL ID# and have the completed form signed by the graduate coordinator and the department chair.
- When completed, return to the graduate coordinator.
- If you have questions or problems please see me right away!

The University of Southern Mississippi

USM GRADUATE COMMITTEE REQUEST FORM

Return this completed form to the Graduate Studies Office, Box 5024.

It is my recommendation that the following members be assigned to a graduate committee for the student named below. The faculty member listed first will serve as committee chair.

DATE: _____ ___Dissertation ___Thesis ___Project

STUDENT: _____

EMPL ID: _____

ADDRESS: _____

COLLEGE: Arts and Letters DEPARTMENT: School of Music

Degree: _____ Emphasis Area: _____

NAME

Empl ID

Committee Chair

Graduate Advisor Signature _____

Department Chair Signature _____

I have verified that all members have the appropriate Graduate faculty status.