



The University of Southern Mississippi

Osher Lifelong Learning Institute

Member Handbook

2010-2011

118 College Drive #5055

Hattiesburg, MS 39406-0001

601.264.2780

www.usm.edu/OLLI



OLLI OFFICERS, DIRECTORS, AND COMMITTEE CHAIRS 2010-2011

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Shirley Ramser	Virtue of Office	listed above	
Mary Nolan	Virtue of Office	listed above	
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Susan Bone	Director-Liaison	601.264.2780	susan.bone@usm.edu

OLLI SCHEDULE 2010-2011

GENERAL MEETINGS

September 2, 2010	Fall Membership Social	9:30 a.m.	Asbury Annex
September 2, 2010	New Member Orientation	11:00 a.m.	Asbury Annex
December 9, 2010	Holiday Social	3:00 p.m.	Asbury Annex
May 19, 2011	Annual Business Meeting and Social	9:30 a.m.	Asbury Annex

BOARD MEETINGS

July 8, 2010	9:30 a.m.	Peck House
October 7, 2010	9:30 a.m.	Peck House
January 20, 2011	9:30 a.m.	Peck House
April 21, 2011	9:30 a.m.	Peck House

OTHER

Nominations for 2011/2012 March 7, 2011—mail to members April 4, 2011

CLASS SCHEDULE

Fall 2010

Term 1: September 13 - October 15

Term 2: October 25 - December 3

Spring 2011

Term 1: February 7 - March 11

Term 2: March 21 - April 22

Summer 2011

June 6 – July 1

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THE UNIVERSITY OF SOUTHERN MISSISSIPPI

Osher Lifelong Learning Institute

I. RELATIONSHIP WITH SOUTHERN MISS

As presently structured, OLLI is very much like a department under a college or school of the university. The relationship between Southern Miss and OLLI may be viewed as the relationship between a generous parent and a needy, responsive child. Both parties have much to gain from the association. Although OLLI has its own constitution, it can by no means be thought of as an independent, self-sustaining organization at the present time. Only time will tell how the final relationship will evolve.

- A. Under the direction and guidance of the university director-liaison, the institute began operation in May 1991. It continues to find its way to maturity with this help.
- B. Physical space is always a problem for all growing organizations and the OLLI is no exception.
 - 1. The OLLI has been fortunate in that the university acquired the Peck House and property at 3601 Pearl Street in Hattiesburg and made it available for the OLLI. The house, with its easy access and parking, has made it convenient for OLLI members to be part of many activities. Although the rooms are not exactly like classrooms, we have been able to have several classes going on at the same time. Because the Peck House is university property, housekeeping and grounds maintenance have been provided by university personnel. Since the addition of the Asbury Annex in 2002, the OLLI has a large multi-purpose room used for social functions and large classes. This multi-purpose room can be divided into two separate classrooms.
 - 2. A 10-station computer lab at the Peck House is available for computer classes.
 - 3. Local telephone service is provided by the Institute at the Peck House. Long- distance calls made by OLLI personnel regarding OLLI activities are charged to OLLI.
- C. Record keeping is a necessary activity if any organization is to be efficient and able to survive.
 - 1. Financial activities and record keeping, such as the collection of membership dues and class fees, the payment of the organization's expenses, and preparation of monthly reports, is a function of the OLLI staff.
 - 2. Membership records are also kept with a list of possible prospects. These records are always undergoing change with some members dropping out and new ones coming in. Keeping a record of who took what classes is essential to determine where the interests of the members are strongest. The OLLI membership list will not be provided to any outside organization except by approval of the board of directors.

3. Historical record keeping or documentation of the affairs of the Institute must be kept so we can determine where the OLLI has been and where it is headed. This would include classes taught, the participants and facilitators.

D. Services provided by the University, with OLLI paying for part of these services, include housekeeping, building and yard maintenance.

II. OLLI BOARD OF DIRECTORS

The OLLI board of directors is made up of the president, vice president, secretary, associate secretary, treasurer, immediate past president, three directors and the university director-liaison as determined by the constitution.

The university liaison is a nonvoting ex-officio member of the board. Their duties are as follows:

- A. The president presides at the board of directors and general membership meetings. The president executes any agreements necessary.
- B. The vice president is the president-elect and presides in place of the president whenever necessary.
- C. The secretary records the minutes, proceedings, motions, discussions and actions taken by the board. The secretary sends a copy of the minutes of board meetings to the director-liaison, all members of the board and committee chairs.
- D. The associate secretary is the secretary-elect and assists the secretary.
- E. The treasurer chairs the finance committee. The treasurer makes budget reports to the board of directors and membership, submits the annual budget to the membership, oversees the collection of membership dues and class fees, and oversees payment of expenses.
- F. The historian advises the board of directors on past OLLI business and practices and takes photographs of OLLI events, which may be used in the OLLI scrapbook.
- G. The past president attends all board meetings and serves as liaison for all past Presidents.

Past President's Resolution

The board adopted this resolution at the November 1998 meeting:

The Osher Lifelong Learning Institute recognizes the valuable experience a president acquires during the progression through the chairs of leadership responsibility. The board of directors thereof feel these people can offer their expertise and should be called upon for advice and opinions on topics before each current board.

Therefore, let it be resolved that the board of directors thereof may request advice and opinions from past presidents of the Osher Lifelong Learning Institute as listed in the current *Handbook*. Such advice or opinions are to be sought through the immediate past president, who automatically sits on the board of directors in a nonvoting capacity. Such requests may be made either verbally or in writing.

The intent of this resolution is to establish a pathway by which the board of directors can tap into a resource that might be helpful in governing the Osher Lifelong Learning Institute. This resolution does not recommend that the past presidents become acting committee members.

- a. The directors at large are to represent all the general members at the regular and called meetings of the board of directors. These "at large board members" should be familiar with the programs of OLLI, talk to members about OLLI, and present compliments and concerns to improve OLLI at board meetings. To assist with that process the board approved in the May 2010 board meeting the following board members as liaison to committees:
 1. Buildings and Grounds- Board Member
 2. Finance – Board Member
 3. Curriculum – Board Member
 4. Governance- Board Member
 5. Hospitality – Associate Secretary
 6. Membership/Publicity- Vice President
 7. Technology- Board Member
 8. Newsletter- Associate Secretary

- b. The university director-liaison serves the institute in an advisory capacity and provides a bridge of communication between the OLLI and the university.

III. OLLI STANDING COMMITTEES

The OLLI has committees as provided for the constitution. Committee member volunteers will be sought at the general membership meeting when officers are elected. Each committee will elect its own officers at its organizational meeting. The chairpersons of any committee shall attend any meeting of the board and participate in the proceedings without the right to vote. Their duties are as follows:

- A. The Governance Committee guides the general policies of the institute within the rules of the constitution. It also considers and develops amendments to the constitution. It prepares ballots for voting and conducts the election of officers at the annual business meeting.
- B. The Curriculum Committee surveys the membership for specific areas of interest to study and plans future curricula. This committee must recruit speakers for seminars and leaders for classes. This committee plans auxiliary educational experiences and develops a schedule of classes, seminars, field trips and luncheon lectures. The committee sends thank-you letters to all facilitators and proofs the newsletters/class schedules prior to printing.
- C. The Membership/Publicity committee recruits new members and retains current members. The committee plans and staffs activities for recruitment such as booths at the Pine Belt Expo, Senior Fair and other public events. This committee hosts the Fall Social and Membership Drive. This committee publicizes events of the institute. The newsletter committee, a subcommittee of the membership and publicity committee plans, publishes “The OLLI Express” up to three times per year. The newsletter conducts and highlights matters such as staff transitions and long-range plans and activities such as classes, trips and socials. The newsletter committee decides what content will be important, engages OLLI member photographers and writers, edits the important, engages OLLI member photographers and writers, edits the articles and photographs, and sends everything to the Creative Services Department. Creative Services makes our work look professional and cool, prints and mails the newsletter.
- D. The Hospitality Committee plans, conducts and hosts social activities. This committee is responsible for organizing refreshments and table decorations for all social events. This committee has the responsibility of telephoning each new member, welcoming them to the OLLI, asking if they have signed up for any classes, and volunteering to meet them at an upcoming class or function. Each September this committee plans and hosts the new member orientation.
- E. The Finance Committee develops and recommends the budget for the year. This committee prepares budget reports for the board of directors and assists in collection of membership dues at the fall social. This committee must recommend fee structures for membership, classes and seminars.
- F. The Technology Committee recommends to the board of directors any updates/changes in technology for Southern Miss OLLI. This committee is responsible for monitoring the OLLI Web site and notifying the director of any updates /changes to be made to the site prior to each newsletter being published.

- G. The Building and Grounds Committee develops an annual plan for maintenance and improvements of the Peck House, Asbury Annex, parking and garden area with budget proposal to be presented to the board of directors. The committee will work closely with technology, arts, landscape and garden so as not to duplicate actions. The Arts, a sub committee of the Buildings and Grounds promotes art exhibits often using OLLI membership artwork.

IV. MEMBERSHIP RESPONSIBILITIES

Some institutes use peer-led study groups. These groups decide upon a course of study in which they are interested, and a leader of the group is chosen. The leader gives focus on the subject of study and coordinates the efforts of the group members. There is no faculty or outside paid help. Members assume responsibility for sharing knowledge and experience with other members of the group. Every member of the group is given the opportunity to share, and their willingness to share is what makes the study group successful.

There are many ways in which learning may be accomplished, but OLLI has settled on just one for the present. Our Institute is now holding classes of 10 to 30 members with paid facilitators who are usually members of the Institute. These classes cost each student \$20 (computer classes are \$25), which is used to pay the facilitator, keeping each class self-sustaining financially. The facilitator outlines the course of study for five weeks so that all students will have some idea of what they can reasonably expect to learn from having spent two hours in class each week. Active membership in OLLI involves more than paying a membership fee. Members are encouraged to actively participate in one or more of the classes and to suggest topics for classes and seminars, serve on committees, recruit new members, and, above all, enjoy themselves.

V. GENERAL INFORMATION/CALENDAR

- A. **Calendar** – The OLLI calendar consists of board of directors meetings, committee meetings, full membership meetings, class meetings, seminars, field trips and tours, and monthly luncheon lectures.
1. Board of directors meetings – held four (4) times each year
 2. Committee meetings – called by committee chairs
 3. Full membership meetings – fall membership meeting, holiday social and the spring business meeting
 4. Classes – two (2) terms scheduled each fall and spring semester, one (1) term scheduled for summer
 5. Seminars – planned throughout the year and usually two to seven hours in length, held on one or two days
 6. Field trips and tours – scheduled each term. Occasionally, nonmembers are invited to participate after OLLI members have registered.

B. Fees – The annual membership fee, due July 1, must be paid before registering for any OLLI class, seminars, or field trips. Special half-year memberships are available from January to June and July to December. *Requests for refund of fees for classes and seminars will be granted if the request is received in the OLLI office one week prior to the event's starting date. Refunds for field trips will be considered on a per-trip basis.*

1. Annual Membership Fee (July 1-June 30) – \$65 per person, \$115 per couple
2. Half-Year Membership Fee (Jan. 1-June 30) (July 1- Dec. 31) \$50 per person. Includes one \$15.00 class.
3. Class Fees – \$20; Computer Class Fees – \$25
4. Seminars and Other Special Classes – \$5-\$15 (Fees are determined as activities are planned.)
5. Field Trips and Tours – Fees determined individually

C.. Class Schedule Guide– This is the principal means of communication with OLLI members. There will be three Class Schedule Guides per year. One each fall and spring semester will announce new class offerings and share general news, and one will announce summer offerings, the general meetings.

D. E-mail listserv provides current information of interest to OLLI members via a closed list. Only the director can post to the list. This protects members from receiving “spam.” Please notify the office of your e-mail address changes.

E. Smoking Policy – No smoking is allowed indoors at any OLLI function.

F. Social Activity – From time to time special social functions will be planned for and by the membership. Members are invited to sponsor events with advanced approval from the OLLI director.

G.. Volunteer Opportunities – The Institute is by its very nature a volunteer organization. There are many committees, functions, office duties and other areas in which volunteers participate. Seek your opportunity to volunteer and say, “**YES.**”

H.. Course Selection Process – The membership is asked to suggest course topics to the Curriculum committee. When there is adequate interest in a topic and a suitable facilitator can be found, the class will be scheduled.

VI. PERSONNEL

At present, OLLI employs three staff to work as building hostesses/clerks 12-16 hours per week during class terms. The Institute must now be self-supporting.

The Bernard Osher Foundation partially funds the half-time position of the director-liaison and two half-time secretaries. The OLLI membership must now be self-supporting.

The following list includes some of the responsibilities of the OLLI staff:

GENERAL OFFICE:

- Open classrooms and maintain them in good order
- Keep up with office supplies
- Prepare schedule of meetings, classes and seminars, and give notice of meetings
- Prepare I.D. cards and parking decals
- Answer telephone inquiries
- Handle correspondence of OLLI with help of board of directors and committee chairs
- Send notification for field trips and committee meetings
- Work with OLLI secretary to process university forms to pay expenses
- Work with treasurer to keep record of dues and fees received
- Keep list of benefits for members (see Appendix D)
- Fill out forms to process mail and keep track of postage
- Maintain database
- Take membership renewals/class registrations and enter them into the computer system
- Keep Adult CPR and AED certification current

ANNUAL MEETING

- Reserve a place for annual meeting and set up properly
- Get ballots prepared and printed when needed
- Prepare agenda for meeting (typing)

- Send notification for annual meetings, social events, classes, etc.
- Distribute handouts if necessary

CLASSES

- Supervise registration for classes and collection of fees
- Mail facilitator application forms and obtain verification of employment eligibility (I-9) forms
- Send confirmation letters to facilitators
- Reserve facilities
- Open facilities and set up tables and chairs as needed
- Make coffee for classes and keep up with coffee supplies
- Put chairs away, straighten up, throw away trash and close up facility
- Provide audiovisual aids, facilitator needs, copying, etc.
- Distributing and collecting handouts and class evaluation forms
- Send thank-you letters to facilitators

SEMINARS

- Same arrangements as for classes

FIELD TRIPS

- Ideas are submitted to curriculum committee or the Director who will process all contractual agreements. A volunteer from the curriculum committee shall assist the Director with the process of organizing the field trips.

LUNCHEONS (Luncheon Committee Chair)

- Reserve meeting space
- Send invitations and announcements to members

- Send confirmation letter to lecturer
- Send reminder postcard to speaker one week prior to luncheon
- Send thank-you letter to lecturer

BOARD MEETINGS (Director-Liaison)

- Reserve facility for meeting—open and close if necessary
- Send notice of meeting to board members
- Attend meeting and be a resource person

COMMITTEE MEETINGS (Office Staff, Committee Chairs)

- Reserve facility for meetings—open, close and set up if necessary
- Committee chairs correspond directly with committee
- Attend all committee meetings as needed or as available
- Respond to requests

CLASS SCHEDULE GUIDE

- OLLI class schedule guide is created from the OLLI office staff based on the curriculum Committee efforts at securing facilitators to teach classes and seminars.
 - Work with Creative Services department to have class schedule guides printed
 - Keep small supply of class schedule guides newsletters on hand
 - Send class schedule guides and newsletters to Area Development Partnership and other appropriate venues
- .Post class schedule guide to the OLLI website.

VII. FACILITATORS

A facilitator is a knowledgeable person in a subject matter, capable of presenting the topic and willing to commit the time required. The curriculum committee has the responsibility to secure facilitators and speakers as needed. Facilitators may or may not be members of OLLI. Facilitators are paid \$150 for five sessions of two hours each or \$120 for four sessions of two hours each. Seminar facilitators are paid \$15 per hour.

VIII. COMMUNITY RELATIONS

OLLI is a unique resource in the community. It is a positive influence on the decisions of retired persons to locate in the area, and as such, OLLI is a vehicle for economic development in the Pine Belt area.

Economic development and recognition for Southern Miss are important factors. Also, just as important, is the wealth of talent represented by the membership that can and should be shared with the community. OLLI has been used as a model for development of similar institutes in other communities.

The Institute's stated purpose is to "provide continuing educational and social opportunities for persons age 50 years or older." The fulfillment of this purpose is accomplished through the continued relationship with the community.

OLLI will continue to succeed and has exceeded expectations as it develops positive relationships with the community and its leaders. The Institute is a respected and recognized organization with members who possess skills and talents that they are willing to share with others. There are many opportunities in the community to do this.

If the board of directors approves the use of the OLLI membership list by an outside organization, other than the United Way, members will be advised of this decision and have the right to have his/her name removed from the list. Request an "opt-out" form from OLLI/USM Director/Liaison and return the signed form to OLLI.

APPENDICES

APPENDIX A

CONSTITUTION

ARTICLE I-NAME

The name of this organization is Osher Lifelong Learning Institute at The University of Southern Mississippi.

ARTICLE II-PURPOSE

The purpose of this organization is to provide continuing educational and social opportunities for persons age 50 years or older.

ARTICLE III-MEMBERSHIP

Section A. Membership in this organization is open to person's age 50 years or older who are interested in enriching their lives by continuing their education.

Section B. Membership and course fees will be recommended by the board of directors and approved by the membership. Membership fees are payable prior to July 1 of each year.

Section C. The official year is July 1 through June 30.

ARTICLE IV-UNIVERSITY RELATIONSHIP

This organization looks to The University of Southern Mississippi for support of its programs and activities and will function in conformity with its policies and procedures. A university director-liaison is designated by the provost to foster relationships with the university.

ARTICLE V-GOVERNING BOARD

Section A. The governing board shall be known as the board of directors (hereafter known as the board) and will be elected from the membership. The board shall be comprised of the elective officers: president, vice president, secretary, associate secretary, treasurer and the immediate past president; three members of the organization elected at large to be known as directors; and the university director-liaison. The officers will be elected for a term of one year. The directors will be elected for a period of three years, with one member rotating off and one new member being elected each year.

Section B. No officer, except the treasurer, shall be eligible to succeed him or herself immediately, but may be re-elected or elected to another office after a waiting period of one year. The treasurer may serve for a maximum of three consecutive years. (An exception to this rule is noted in Article VI, Section F.)

Section C. The university director-liaison shall serve as a nonvoting, ex-officio member of the board.

Section D. The board will meet at least quarterly and upon call of the president as needed.

Section E. A simple majority of the entire board shall constitute a quorum.

Section F. In the event of three consecutive unexplained absences from board meetings of any member of the board, the office shall be considered vacant, and the board shall proceed according to Article VI, Section G.

ARTICLE VI-DUTIES OF OFFICERS

Section A. President—The president is the principal officer of the organization and shall preside at the meetings of the organization and the board.

Section B. Vice President—The vice president assists the president in performing his or her duties and presides in the absence of the president. The vice president succeeds the president at the end of his or her term or in event of vacancy in the office of president. The vice president acts as temporary treasurer in event of vacancy of that office until the office is filled according to Article VI, Section G.

Section C. Secretary—The secretary records the minutes of all meetings of the organization, of the board, and receives and replies to all correspondence as directed by the president.

Section D. Associate Secretary—The associate secretary assists the secretary in all duties and succeeds the secretary at the end of the term or in the event of vacancy in the office of secretary.

Section E. Treasurer—The treasurer shall chair the finance committee and work with the university liaison to monitor receipts and disbursements of the organization and will make regular reports to the board and to the general membership. The treasurer's reports will be available to the general membership upon request. The vice president acts as temporary treasurer in event of vacancy of that office until the office is filled according to Article VI, Section G.

Section F. Historian—The historian is appointed by the board of directors and advises the directors on past OLLI business and practices. The term of historian is determined by the board.

Section G. Publications Editor-The publications editor is appointed by the board and responsible for the class schedule guide and any other publication required by the board. The term of editor is determined by the board.

Section H. At-Large Board Members are to represent all the general members at the regular and called meetings of the board of directors. These “at-large board members” should be familiar with the programs of OLLI, talk to members about OLLI, and present compliments and concerns to improve OLLI at board meetings.

Section I. Vacancies in the office of president shall be filled by the vice president and vacancies in the office of secretary by the associate secretary. Vacancies created by these officers moving up or a vacancy in any other office shall be filled by the board voting thereon by secret ballot. These officers so elected shall serve until the next meeting of the general membership when they will be confirmed or replaced by the general membership. These specially elected partial-term officers are eligible for immediate re-election to that or other office by the general membership.

ARTICLE VII-COMMITTEES

Section A. The president, subject to the approval of the board, shall appoint special committee chairpersons and committees as needed.

Section B. Standing committees shall be membership/publicity, governance, finance, curriculum, hospitality, technology, building/grounds, and newsletter. Committee member volunteers will be sought at the general membership meeting when officers are elected (see Article VIII). Each committee will elect its own officers at its organizational meeting. The membership/publicity committee shall have co-chairpersons, one to chair each of the divisions. The chairpersons of any standing committee shall attend any meeting of the board and participate in the proceedings without the right to vote.

ARTICLE VIII-ELECTIONS

The president of OLLI will appoint the nominating committee in March each year, consisting of a chairperson and two committee members. Current members of the board of directors are not eligible to serve on this committee. The current vice president will succeed the president and the associate secretary will succeed the secretary. The nominating committee will nominate a member for vice president, a member for associate secretary, a member for treasurer, and one member to be director for a three-year term. The nominating committee will notify, by mail, the membership of its slate of consenting nominees, including a brief biographical sketch of each nominee in April, no later than 30 days prior to the election in May. The election of officers and board members will occur at the general membership meeting in May. Nominations of consenting nominees will be accepted from the floor. A majority of votes by members present shall elect. New officers take office July 1.

ARTICLE IX-MEETINGS OF THE ORGANIZATION

The general membership shall meet three times a year. The first meeting shall be held in September for the purpose of membership recruitment. A second meeting shall be held in December for a holiday social. The third meeting is for the principal purpose of election of officers and directors. A quorum shall consist of those members present at any duly called meeting.

ARTICLE X-AMENDMENTS

The constitution may be amended at a general membership meeting by a two-thirds vote of the members present, the proposed amendment having been submitted in writing to the membership at least four weeks before voting.

ARTICLE XI-RULES OF ORDER

Robert's Rules of Order shall govern the organization in all cases in which they are not inconsistent with this constitution and any special rules of order the organization may adopt.

Date of Ratification: December 1991

Amendments: May 1995, September 1997, May 2001, May 2003, May 2006, May 2008, May 2010

APPENDIX A

Planning Council Chair	Year Served
Bill Eure	1991

<u>Past Presidents</u>	<u>Year Served</u>	<u>Past Presidents</u>	<u>Year Served</u>
Warren Dale	1992-93	John Mills	2001-02
Tom Price	1993-94	Betty Mitchell	2002-03
Clemetine Broom	1994-95	Larry Smith	2003-04
Victor Mattson	1995-96	Hilda East	2004-05
Betty Taylor Reuben	1996-97	Jeanette Price	2005-06
Charles Short	1997-98	Hal Blackmon	2006-07
Joe Yore	1998-99	Pat Yelverton	2007-08
George Pfeuffer	1999-2000	Don Hegwood	2008-09
Penny Kochtitzky	2000-01	Karen LeBeau	2009-10

APPENDIX B

Guidelines for the acquisition and disposal of items for the OLLI-Southern Miss campus and buildings.

Non Art Items

The acceptance and positioning of acquired items (excluding works of visual art), such as furniture, accessories, appliances, landscaping equipment and plant materials will be a function of the Buildings and Grounds, appropriately related committees under the authority granted by the OLLI-Southern Miss (OLLI-USM) Executive Board of Directors and in accordance with USM guidelines for acquiring property.

The OLLI Director/Liaison and the 2nd immediate past president will assist the Executive Committee, in this work. This group will be unofficially designated the “OLLI acquisition committee”.

In the case of cash donations, the donor may designate the use of the money. If the donor specifies no designation, the Executive Committee shall determine the use of the money.

The removal of acquired items from the premises (and the OLLUI inventory if applicable) will follow the guidelines given below in order of procedure.

1. Items will be offered back to the donor.
2. Items will be sold with the money going to the OLLI treasury.
3. Items will be given to any who want them.
4. In the case of requests by two or more individuals a simple drawing will be held at a published time and place.
5. A majority of four (4) or more will be required to remove an item.

Works of visual art

Acquiring and disposing of artworks for the OLLI-Southern Miss (OLLI-USM) campus is a function of the OLLI-USM Arts Committee (Arts Committee) under the authority granted by OLLI-USM Board of Directors guided by applicable USM regulations.

A general plan of display, approved by the OLLI-USM Board of Directors will be on file in the office of the Director/Liaison. The plan will be prepared by the Arts Committee and updated annually.

Final selection of artworks to be displayed will be the responsibility of the Arts Committee, which may seek participation by knowledgeable OLLI-USM members for this process.

The Arts Committee will report annually to the Board of Directors and at other times as called for by the Board.

Removal and disposition of visual art works will be guided by the conditions, if any set by the donor at the time of acquisition. Artworks not subject to donor conditions may be disposed of in a way that maximizes the benefit, if any, to OLLI-USM under the guidance of the OLLI Arts Committee.

APPENDIX C

OLLI OFFICERS AND BOARD MEMBERS

Year	Officers	Board Members
1992-93	Warren Dale, President	Dr. William Eure
	Thomas Price, vice president	Dr. William McCain
	Nancy Hunt, Secretary	Marvin Reuben
	Polly Stout, associate secretary	
1993-94	Thomas Price, President	Rodrick Black
	Marie Clement, vice president	Dr. William Eure
	Polly Stout, Secretary	Dr. William McCain
	Vera Fredendoll, associate secretary	
	Mary Ellen Iverson, treasurer	
	Warren Dale, past president	
1994-95	Clemetine Broom, President	Angeline Sullivan
	Victor Mattson, vice president	Rodrick Black
	Vera Fredendoll, Secretary	Dr. William Eure
	Dot Guice, associate secretary	
	Velma Jenkins, treasurer	
	Thomas Price, past president	
1995-96	Victor Mattson, president	Fern Pearson
	Betty Taylor Reuben, vice president	Angeline Sullivan
	Dot Guice, Secretary	Rodrick Black
	Yvonne Black, associate secretary	
	Velma Jenkins, treasurer	
	Clemetine Broom, past president	

Year	Officers	Board Members
1996-97	Betty Taylor Reuben, president Charles Short, vice president Yvonne Black, Secretary Ruby Wilson, associate secretary Velma Jenkins, treasurer Victor Mattson, past president	Dr. Nollie Felts Fern Pearson Angeline Sullivan
1997-98	Charles Short, President Joe Yore, vice president* Ruby Wilson, secretary Robert King, treasurer Betty Taylor Reuben, past president <i>*Joe Yore replaced Wes Hardin, who moved out of state midterm.</i>	Penny Kochtitzky Dr. Nollie Felts Fern Pearson
1998-99	Joe Yore, president George Pfeuffer, vice president Nora Mae Smith, secretary Marie Clement, associate secretary Robert King, treasurer Charles Short, past president	Mack Gibbons Penny Kochtitzky Dr. Nollie Felts
1999-2000	George Pfeuffer, president Penny Kochtitzky, vice president Marie Clement, Secretary Maryann Hyatt, associate secretary Joseph Jordan, treasurer Joe Yore, past president	Lewis Myrick Mack Gibbons Joanne Hetrick**

Year	Officers	Board Members
2000-01	Penny Kochtitzky, President John Mills, vice president Maryann Hyatt, secretary Margaret Langnecker, associate secretary Nita Davis, treasurer George Pfeuffer, past president	James Yelverton Lewis Myrick Mack Gibbons
2001-02	John Mills, President Betty Mitchell, vice president Margaret Langnecker, Secretary Patricia Yelverton, associate secretary Jane Wicht, treasurer Ruby Cook, historian Penny Kochtitzky, past president	Harold Blackmon James Yelverton Lewis Myrick
2002-03	Betty Mitchell, President Larry Smith, vice president Patricia Yelverton, Secretary Doris Davis, associate secretary Jane Wicht, treasurer Ruby Cook, historian John Mills, past president	Helen Short Harold Blackmon James Yelverton

***Joanne Hetrick replaced Penny Kochtitzky when she was elected vice president.*

Year	Officers	Board Members
2003-04	Larry Smith, President	Louise Ingram
	Hilda East, vice president	Helen Short
	Doris Davis, Secretary	Harold Blackmon
	Dorothy Lucas, associate secretary	
	T. L. Pittman, treasurer	
	Ruby Cook, historian	
	Betty Mitchell, past president	
2004-05	Hilda East, President	Doris Davis
	Jeanette Price, vice president	Louise Ingram
	Dorothy Lucas, Secretary	Helen Short
	Fran Hegwood, associate secretary	
	John Kochtitzky, treasurer	
	Ruby Cook, historian	
	Larry Smith, past president	
2005-06	Jeanette Price, President	Charles Poston
	Hal Blackmon, vice president	Doris Davis
	Fran Hegwood, Secretary	Louise Ingram
	Nita Davis, associate secretary	
	John Kochtitzky, treasurer	
	Ruby Cook, historian	
	Hilda East, past president	

Year	Officers	Board Members
2006-07	Hal Blackmon, president	Jon Tibbetts
	Pat Yelverton, vice president	Charles Poston
	Nita Davis, Secretary	Doris Davis
	Frances Stringer, associate secretary	
	John Kochtitzky, treasurer	
	Glenda Miller, historian	
	Helen Erickson, publications editor	
2007-08	Pat Yelverton, president	Jim Higgs
	Don Hegwood, vice president	Jon Tibbetts
	Frances Stringer, Secretary	Charles Poston
	Nancy Ratliff, associate secretary	
	Edwina Stokes, treasurer	
	Bill Graham, historian	
	Helen Erickson, publications editor	
2008-09	Don Hegwood, President	Jeannine Laughlin-Porter
	Karen LeBeau, vice president	Jim Higgs
	Nancy Ratliff, secretary	Jon Tibbetts
	Brenda Husband replaced by Becky Barnes, associate secretary	
	Micky Chapman, treasurer	
	Pat Yelverton, past president	
	Janette Tibbetts, historian	

- Lewis Myrick replaced Jeannine Laughlin-Porter who resigned.

Year Officers Board Members

2009-10	Karen LeBeau, President	Jim Higgs
	Bill Youngblood, Vice President	Lewis Myrick
	Becky Barnes, Secretary	Don Adamson
	Shirley Ramser, Associate Secretary	
	Micky Chapman, Treasurer	
	Janette Tibbetts, Historian	
	Don Hegwood, Past President	

APPENDIX D

LIST OF MEMBERSHIP PRIVILEGES

OLLI membership entitles members to the following privileges at Southern Miss:

Southern Miss Federal Credit Union Membership - Phone: 601.450.4114 or toll-free

1.877.876.3281; www.usmfedcu.com.

- A member-owned and operated full-service financial cooperative, the credit union offers competitive programs and services, usually at lower loan rates and higher savings rates than other traditional financial institutions.
- The board of directors of the Southern Miss Federal Credit Union sets the policies and monitors the financial stability of the credit union.
- The directors are volunteers and cannot be compensated for duties performed.
- The Southern Miss Federal Credit Union is federally insured and chartered by the National Credit Union Administration.

Southern Miss Student Health Service - Phone: 601.266.5390

- \$38 per office visit
- Pharmacy (The pharmacy accepts the following prescription cards: PCS, Aetna, PAID and Blue Cross/Blue Shield of Mississippi.)
- Immunizations for flu and pneumonia
- The Southern Miss Student Health Service does not file Medicare or Medicaid

University Libraries - Phone: 601.266.4241; www.lib.usm.edu

- Student use of library materials (books, video tapes, audio tapes, music, periodicals and electronic resources) during published hours

Southern Miss Arts Events - Phone: 601.266.5418

- OLLI members will receive an additional 10 percent discount on advertised senior rates. (OLLI membership card must be presented at the ticket office.)

Southern Miss Athletics - Phone: 601.266.5418

- OLLI members are encouraged to contact the Southern Miss Athletic Ticket Office for inquires about OLLI discount ticket packages.

Southern Miss Payne Center Membership – Phone: 601.266.5655

- The OLLI Payne Center membership is \$15 per month, \$80 for six months, and \$150 annually
- Membership includes full use of the facility.
- Payne Center Members may bring up to two guests at \$10 per person.
- Children and grandchildren 15 and under can come to the Payne Center with you at no charge but must stay on the first floor.
- A parking pass must be purchased for \$10 per year for limited parking around the Payne Center at the coliseum.
- A tour of the Payne Center and one-day pass may be obtained by calling Susan Bone at 601.266.5655.

All prices subject to change based on each organizations fee structure.