

The University of Southern Mississippi
College of Arts and Letters
Petition for Change of Academic Status

Student's Name _____ ID# _____

Home Phone _____ Cell Phone _____ Email _____

Current major as listed on University records _____

I hereby petition for a change in my academic status of:

- () **Probation Continued** - University policy - A student placed on academic probation continued may not enroll for the next semester without the prior written approval of the dean of his/her college. The approval must be obtained by the last day of open registration.

 - () **Suspension** - University policy - A student placed on academic suspension may not enroll in any college or university until after the next regular semester (fall or spring). Any credits earned contrary to this policy will not count toward graduation requirements. After one semester, a student may be readmitted with prior written approval of the dean of his/her college. A student readmitted after academic suspension who fails to attain the required GPA will be suspended for two regular semesters.
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1. Please provide a statement below supporting your request for re-entry. You may choose to attach a typed statement.

- 2. Include an advisor's copy of your academic transcript from the Office of the University Registrar. These copies must be obtained by the student and attached to this form.

- 3. Have your advisor, department chair, and dean review your petition to determine the appropriate course of action.

Terms for cleared petition: Name _____ EMPL _____

Student agrees to follow the terms of this contract:

A. The student will enroll in the following courses. (Any changes to advisor-approved schedule should be made in consultation with academic advisor and with written permission of director/chair.)

() **If grades are specified next to course requirements**, the student must earn the above grades in all courses listed above. Dropping a course, receiving a WP (or any other grade other than those listed above) will not constitute the student meeting the standards for continuance of attendance at USM. Should the student not complete all courses with the exact grades listed above, he/she will not be considered for readmission for _____, _____, or _____ at USM per USM policy stating a student readmitted after academic suspension who fails to attain the required GPA will be suspended for two regular semesters.

B. The student must:

() **earn a semester G.P.A. of 2.25.**

() **earn a semester G.P.A. of _____.**

() **earn a CUMULATIVE G.P.A. of _____ by the end of the _____ semester.**

C. Comments: _____

Signatures:

Student _____ Advisor _____ Date _____

Director/Chair _____ Date _____

Recommendation: () Approve () Deny

To be completed by Dean of College:

() **Enrollment Denied:** The student will be unable to enroll in classes at any senior/community college during:

() Fall _____ () Spring _____ () Summer _____

Rationale: _____

() **Cleared for Enrollment:** (Probation continued flag removed in Dean's Office/copy of petition maintained only in Dean's Office; Suspension flag removed in Registrar's Office/petition maintained in Registrar's Office.)

() Fall _____ () Spring _____ () Summer _____

Rationale: _____

Dean of the College _____ Date _____

() Approved () Denied

Copy to: **Advisor, Director/Chair, Dean**
Registrar's Office receives original copy of suspension petition.
Probation continued petition is maintained in Dean's file.

Date Probation Continued flag removed by Dean's Office: _____