

Steps to Graduation for Undergraduates

- Step 1: Submit a graduation application by the deadline. Each college has specific instructions attached to their graduation application. Degree applications filed after the published deadline will be assessed a \$50 fee.
- Step 2: Submit the Graduation Exit Survey along with your graduation application. Note: The Southern Miss Exit Survey is an **anonymous** survey used to collect data on a student's satisfaction with services provided by Southern Miss. The overall results are used to improve services for the student body.
- Step 3: Review materials sent to you by your college as soon as you receive them. This information will be sent to the home address you have listed with the university.
- Step 4: Rent your cap and gown by the deadline if you plan to attend the Commencement Ceremony. Caps and gowns are rented from Barnes & Noble Southern Miss Bookstore (601-266-4381.) (Students not dressed in commencement regalia will not be allowed to participate in the ceremony.)
- Step 5: RSVP Seating for commencement by the published deadline. RSVP online: www.usm.edu/registrar/graduation/commencement/rsvp.
- Step 6: Complete any financial aid exit interview required (including Stafford Loans, Federal Perkins Loans).
- Step 7: Clear any financial obligation to the university (i.e., tuition, textbooks, parking violations, library fines, etc.).
- Step 8: Participate in the commencement ceremony.
- Step 9: Receive your diploma in the mail approximately 6-8 weeks following commencement ceremonies.

Note: If you do not clear degree requirements, you must contact your Dean's Office in order to move your graduation date forward. Students changing their graduation date from one term to another will be assessed a \$50 fee.