## **Grant Release Request/Modification Approval Form**

		Grant Rei	case requesting	ameadon Appi	Oval I of in		
New							
Modification:		on: Add	Remove	Updat	Update Percentage		
Classification of Employee: EMPLID:							
Faculty Staff Administrative faculty (chair, dean, director)				Name: Title:			
Frequency of Pay:  Discipline:							
9-month: 9/9 9/12 12-month: 12/12				•	Annual Salary:		
Project Title:				Beginniı	Beginning Date of Release:		
			Ending Date of Release:				
Y	ear	Semester	%	Sponsor \$	Cost Share\$		
Active Award Project ID #(s) with associated release time %:  Total and % in-kind costs, if any:  Explanation of Modification (if new request, indicate "NA"):  Statement of Policy: The funds that are released are state funds that fall under the authority of the school director or immediate supervisor. The school director/immediate supervisor will release the faculty member/staff member and the state released funds are released to the Provost and the VP for Research.  Signature of:  Date:  (Faculty, Administrative Faculty, Administrator)							
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Approved: Date: (School Director)							
Approved: (Dean)				Date:	Date:		
For ORA use only: FRIP eligibility requirements:							
Yes No 1. Is release time budgeted at a percentage of at least 10% but no more than 99%?							
Yes	No	No 2. If F&A budgeted at the university's full rate OR at the maximum rate allowed by the sponsor (no less than 8%) AND has no F&A waiver (full or partial) been applied?					
Yes Yes	No No	<ul><li>3. Is salary budgeted for graduate or undergraduate students?</li><li>4. Is this employee PI or Co-PI on this proposed project?</li></ul>					
Reviewed by:				Date:			