

Staff Council Minutes
The University of Southern Mississippi
August 1, 2006

1.0 Call to Order

President Fitts called the meeting to order at 9:30 a.m.

The following members were present: Tyia Brooks, John Burks, Melissa Carpenter, Steve Coleman, Margaret Firth, Wynde Fitts, Michelle Fleming, Keith Long, Vassie Owens, Pam Posey, Melissa Coker, Shane Coghlan, Linda Davis, John Hayman, April Jordan, Jin Joo McClendon, Tracy Robinson, Arlin Steen, Mandy Tilley, Amy Thornton, Mary Virgil and Cory Williams.

Proxy: Barbara Hatten for Sharon Meyers

2.0 Adoption of Agenda

2.1 No vote

2.2 July Staff Member of the Month- Twilia Morgan, College of Arts and Letters- Retention and Advising

2.3 Picture by Steve Coleman- Thank you

3.0 Approval of Minutes

3.1 May Proposed Minutes- Review

3.2 July Proposed Minutes- Review

3.3 July Proposed Minutes- Proofreader

4.0 Officer's Report

4.1 President's Report- Wynde Fitts

4.1.1 Passed out IHL meeting dates

4.1.2 Gulf Park campus restored to the original campus, also get more property for bigger campus on coast for only Southern Miss.

4.1.3 The outsourcing of Physical Plant has been moved to August agenda. This will be a growing pain for campus: please get with building liaison to address concerns. Scott Carr requested to have a Physical Plant representative Russ Willis to attend staff meeting to discuss.

4.1.4 Additional funds allocated to university from Hurricane Rita. We received \$4 million.

4.1.5 No cabinet meeting or expanded cabinet again this month.

4.1.6 Golf tournament flyers passed out to members. Encourage all members to get ideas for hole sponsors, door prizes and allocation for the tournament.

- 4.1.7 Last year's scholarship money (\$684.86) assisted, 8 staff members with books. This money was from fleece sales and golf tournament.
- 4.1.8 Membership list is almost complete and the true number of spots has been reconfigured. Replace a department head, Physical Plant, Service Maintenance; need 2 representatives from GCRL. No one from these areas has shown interest.
- 4.1.9 Polish your piece of the Rock- take pride in your campus, clean up. What do you think about the project: would you like to participate this year? Wynde explained the community service project task at the request of Keith Long. Susan Boone requested to have someone from Physical Plant present to get input.
- 4.2 President Elect's Report- John Hayman
 - 4.2.1 Will attend IHL meeting and cabinet this month
- 4.3 Secretary's Report- John Burks
 - 4.3.1 Called role
- 4.4 Secretary Elect's Report- Melissa Carpenter
 - 4.4.1 No report
- 5.0 Unfinished Business
 - 5.1 Committee assignments read by Wynde Fitts; all committee chairs accepted positions. Executive will be Thursday, Aug. 29, 2006, 9 a.m. in the Dean of Students conference room.
- 6.0 Standing Committee Reports
 - 6.1 Constitution & Bylaws- No report
 - 6.2 Legislative- No report
 - 6.3 Salaries & Benefits- No report
 - 6.4 University Relations- No report
 - 6.5 Technology & Training- needs a constant person for staff of the month? It will be Tracy Robinson- received e-mail, phone and box #. Will review Web site and add Tracy Robinson as contact person. Will add committee chairs and will accept pictures to post.
- 7.0 Liaison to Committee
 - 7.1 Department of Parking- Lucy will be in touch
 - 7.2 President Council- Get report from Melissa
 - 7.3 Wellness Program-
 - 7.3.1 Announcements how to get information out about Wellness Program and sending flyers to staff council members.

7.3.2 Next committee meeting lunch will be provided- Second Annual Breast Cancer Walk Oct. 23 for Deanna Farve Hope Foundation.

7.3.3 Oct. 7, 2006 American Heart Walk will be on the Longleaf Trace.

7.3.4 Two programs for the fall weight management, will cost \$16.50 for book.

7.3.5 Working with Dietitian to look at assessment and teach how to get healthier.

7.4 iTech Advisory Board- No meeting so no report

7.5 Master Facility Planning Committee- Group came last month to take pictures. Will return at the end of this month to explain findings. Traffic flow is an issue and they have a person assigned to this. There will be a Web site you can access the master plan at some point. This will be a long term plan.

8.0 New Business

8.1 Employee of the Month- Wynde announced that the form is on Web site- council encouraged to nominate others.

8.2 2006-2007goals discussion led by Wynde- ask for notes

8.2.1 Developed dialogue and vocabulary, communication about positions for staff council, possible host a staff orientation once a year.

8.2.2 Next meeting will discuss another focus for the upcoming year.

9.0 Ad Hoc Committee Reports

9.1 Scholarship Committee- Given earlier

9.2 Development Committee- Given earlier

10.0 Announcements- Made by Wynde Fitts

10.1 Melissa passed out t-shirt order forms for move-in t-shirts

10.2 Pam announced that she is working on a proposal for staff development.

11.0 Tyia moved to adjourn, Long seconded.