

The University of Southern Mississippi
Staff Council Minutes
June 5, 2007

- 1.0 Call to Order- Wynde Fitts, President
 - 1.1 Called to order at 10:40 a.m.

- 2.0 Adoption of Agenda by Mandy Nace and seconded by Tina Griffin. Agenda approved.
 - 2.1 Change Tilley to Nace

- 3.0 Call for Proxies
Lindy Miller for Sharon Meyers
Tyia Brooks for Michelle Fleming
Melissa Carpenter for Melissa Coker
Scott Carr for Shane Coghlan

Members present were Susan Bone for Steve Coleman, Tyia Brooks for Michelle Fleming, John Burks, Scott Carr for Shane Coghlan, Melissa Carpenter for Melissa Coker, Wynde Fitts, Margaret Firth, Tina Griffin, John Hayman, Sharon Hughes, April Jordan, Keith Long, Lindy Miller for Sharon Meyers, Jin Joo McClendon, Mandy Nace, Vassie Owens, Pam Posey, Tracy Robinson, Arlin Steen, Jr., Amy Thornton, Mary Virgil, and Cory Williams.

- 4.0 Approval of Minutes
 - 4.1 Minor corrections, Motion by Susan Bone and seconded by Corey Phillips. Minutes approved.

- 5.0 Officer's Reports
 - 5.1 President's Report- Wynde Fitts
 - 5.1.1 Wynde expressed her sadness for Valerie Horne's loss she recently suffered with her son. Melissa Carpenter announced that there will be visitation at the Alumni House this afternoon for Valerie. Linda Davis asked to step down from Staff Council for the rest of her term. She concluded by announcing that it was John Burks' last day at Southern Miss. Wynde explained the presidential transition is underway and Dr. Saunders is in the information-gathering stage.
 - 5.1.2 Presidential transition is in progress. Dr. Saunders will be at the July 3rd meeting but we will need to move our meeting to this date. Susan asked for hard vote of who will not be here.

Only three people will not attend. We will have Dr. Saunders attend the meeting and then have a meet and greet right after meeting. Tina suggested to keep it on the 3rd. It was motioned by Susan Bone and seconded by Tina Griffin to have the event on July 3rd, this was approved by the council. Wynde will reserve a room for 10:30 meet and greet. Dr. Saunders has been in the information-gathering mode and will be taking action soon. There has not been a President's Council meeting.

- 5.2 President- elect's Report- John Hayman
 - 5.2.1 No Faculty Senate notes. IHC has approved purchasing some equipment. Mac Construction was approved to build new polymer science at the old Vann Hook golf course. The scoreboard was approved at this meeting for M.M. Roberts Stadium. Tuition increase was approved by IHC. The salary increase was approved by the board. The board approved a new stance on alcohol.
 - 5.3 Secretary's Report- John Burks- No report
 - 5.4 Secretary's-elect- Melissa Carpenter - She has been sending out e-mails and keeping everyone informed
- 6.0 Unfinished Business
- 6.1 Town Hall meeting- Wynde explained that she needs recaps from representatives. People are concerned about performance evaluation process, job description not being current and correct and merit raises. We will give this information to Dr. Saunders and post the results on the Staff Council web site. The afternoons were well attended and the mornings were not. Tyia explained that the Gulf Coast Physical Plant employees will have access to a computer and printer in the near future for information access.
 - 6.2 Election update- the votes have been cast and counted. We had two run-off elections. Tina explained that the election process needs to be addressed. Send a "Thank you for your interest" letter to people that were not elected.
- 7.0 Standing Committee Reports
- 7.1 Constitution & Bylaws- Keith Long
 - 7.1.1 The changes have been made and are up on the web site. Keith thanked Pam for her help on this issue. John will have to contact the outsourced groups to get representatives.
 - 7.2 Legislative- Margaret Firth- No report
 - 7.3 Salaries & Benefits- Mandy Nace- No report
 - 7.4 University Relations and Cultural Diversity- Tracy Robinson

7.4.1 Tracy explained the confusion about the home for the Staff Council awards that we give out. She suggested we change the monthly award. Wynde suggested that Tracy get her committee to discuss new options for names. IT was suggested that we name the award given by Staff Council.

7.5 Technology & Training- Steve Coleman

7.5.1 Constitution and bylaws are updated on Web site. He asked for information on Chuck Knight for the Web site. He was given this by Melissa Carpenter. He is still researching the courses taken by staff members in the Learning Enhancement Center (LEC). He will report back at the next meeting. Steve will send a recommendation from Staff Council to Sheri Rawls to expand the classes offered by the Learning Enhancement Center.

8.0 Liaison to The University Committee Reports

8.1 Department of Parking Management- Cory Smith and April Jordan- No report

8.2 Wellness Program- Susan Bone

8.2.1 "Lets Go Walkin' " will be held June 6 at the Bruce and Virginia Wilgus Fitness Trail by the Payne Center. All are welcome to attend and encouraged to participate. Marketing and Public Relations in the Payne Center will be posted soon. Susan announced the bike or walk to work on Fridays and meet in Starbucks at 7:30 am in the library.

8.3 IT Advisory Board- John Hayman- No report

8.4 Master Facility Planning Committee- Margaret Firth

The consultant will be back on campus June 19. They will present the final document to Dr. Saunders at this time.

9.0 New Business

9.1 Nomination Committee- Wynde explained that if you are interested let her know so she can set your name on the ballot.

9.2 Issues and Concerns- Pam will send an issue for next month's agenda

10.0 Announcements

10.1 Executive Committee and Committee Chairs Meeting- June 29 at 11 a.m. in Bolton Hall

10.2 New Member orientation July 3 at 8:30 a.m.

10.3 Next Meeting: Jul 3 at 9:30 a.m.

10.4 Adjournment