

The University of Southern Mississippi
Staff Council Minutes
Thursday, September 11, 2008
(rescheduled from Tuesday, September 2)
University Union Rooms B and C

Staff Council president Mandy Nace introduced our guest speaker Mr. Chris McGee, assistant director of facilities for Recreational Sports. He also serves on the Southern Miss Comcast Golf Classic Committee. The purpose of the golf classic is to bring the Division of Student Affairs, students, faculty/staff, alumni and friends together for a common cause. The golf classic seeks to provide support for leadership training and professional development in the Division of Student Affairs, as well as enhancing and financially supporting various student scholarship opportunities across the university.

Mr. Magee stated that the golf classic is a fundraiser put together about five years ago by Student Affairs. He was on a Development Committee that was looking for ways to raise money for staff development so the golf tournament began. Staff Council was invited to join in the second year and they out performed everyone the first two years they were involved.

Each team has to raise \$1,250 by going to local businesses, university colleges or departments, etc. asking for sponsorships. The \$1,250 from each team goes into one big account for the Division of Student Affairs. Any amount raised over the \$1,250 goes to each individual department's accounts. The accounts are set up at The Foundation and Staff Council already has an account. There is one stipulation for the funds that go into each individual department's account, which is; award at least one student scholarship each year. Each department can decide how they want to set up their student scholarship. They also ask that you turn in your student's name(s) to Tricia Linton. The day of the tournament a big banner is made with every student's name listed. The scholarship opportunity is what sells this tournament.

Each team must have four door prizes valuing \$25 or more a piece to be turned in the day of the tournament. This is an amenity that is awarded to the golfers. All golfers go away with something.

You have to have golfers to play for you. One of your teams must be a "student team". Then you can have any number of faculty/staff or alumni/community teams. It is a two-person scramble, so each team must consist of two golfers. You want to go out and get good golfers (not professionals) in order to earn more money. There are two "flights" and one is the Las Vegas flight, which gives the golfers the opportunity to go to a national tournament. Three teams from that flight are sent to Las Vegas to compete in the national tournament. There is a student team, a faculty/staff team and an alumni/community team that receive a packet (\$795 plus \$150 travel expenses) to go to Las Vegas. This year they are going to do things a little different. Coca-Cola has stepped up and they are going to do a POWERade Challenge; where three additional teams will get to go to Las Vegas. That will be a total of six teams going to Las Vegas to play and represent our university in the national tournament this year.

The date of the golf classic is Saturday, October 18 and is held at Canebrake Country Club and tee-off time is between 12:30 and 1 p.m. Last year's tournament was the largest so far. They had 132 golfers and did not have a place for any more golfers. The only way for the tournament to grow is through more sponsorships. The National Tournament is November 7 – 9. They arrive on Friday night, have a practice round on Saturday, play the championship round on Sunday and return home Sunday night or Monday.

Chris Magee opened the floor to any questions. Staff Council president-elect, Rusty Anderson asked Chris to tell us about the sponsors that have already been secured. Chris explained that there is already a list of secured sponsors that we can get from Tricia Linton. Checking the existing sponsorship list will keep people from contacting a business that has already signed up. Staff Council member Dianne Coleman asked where Staff Council stands with sponsorships? Staff Council president Mandy Nace stated that we would discuss that in our meeting. Mandy asked Chris about the different Patron Packages, for instance the Hole Patron? Chris stated that different packages are available according to the dollar amount of the sponsorship. A Hole Patron is \$250 and it allows the sponsor to receive a nice, decorative promotional sign that is displayed on a hole on the golf course. The sign will be sent to the sponsor along with a thank you note after the tournament.

Chris explained to the council the potential for tax credits for each sponsor. Each package has a tax credit according to the amount of the package. But if you receive a sponsorship of \$250 and they have no designated player then they would receive the full \$250 tax credit. Rusty Anderson asked Chris to mention how teams have done in the National Tournament in the past few years. Last year was the first year we did not have a national champion. Four of the last five years we have had at least one team to place first in their division. We have a two time champion in our faculty/staff category Kerry Geroux and Dave Beckett. Mandy stated that they would be playing for Staff Council this year. Also, we had an overall winner the third year from the Alumni/Community category. They received a free trip last year. We have not had a student winner, yet. The only stipulation for a Southern Miss student golfer is that they can not be on the Southern Miss golf team. Staff Council secretary, Tina Griffin asked if she understands correctly. We do not need to find golfers, just sponsorships? She was thinking that you might have more golfers than you can accommodate? Chris said no, we need as many golfers as possible. He gave us the following scenario of asking someone to be a sponsor. If you go to a business and ask for a \$1,000 sponsorship, that business will receive the Black and Gold Patron Package. That package includes six golfers, but the business only has two golfers. You will let Chris, Sid Gonsoulin or Tricia Linton know that you have four golfer slots that need to be filled. They will fill those golfer slots for you, but they will still belong to your group. Now, let's say the business has given you a \$1,000.00 sponsorship. You have two students that you want to play so you will slide them in under that package. The golfers do not pay. It is the sponsors that pay. The first thing you should do is ask your sponsor if they have golfers that they want to play, if not it will be filled for them. Chris said if we get the sponsors the golfers will come. Larry Lee, council member, stated that this golf classic is one of the best tournaments in this area and that golfers are going to want to play. If you are a good player and there are a lot of good players in this tournament, you

are going to win something, even if it is door prizes which are great gifts. Mandy stated the POWERade challenge also provides the “not-so-good” golfer an opportunity to win a trip to Las Vegas. Chris said that is why they have two “flights”. The “Las Vegas flight” is for the serious golfers that want to compete and the “Joe Paul flight” is for those who like to golf and have fun. Golfers do not have to be avid golfers who go out and compete. There can be golfers who want to have fun and just love the game. Robin Barnett proxy for Bridgett May asked if the players were from Hattiesburg or did they have some golfers from the Coast? Chris stated that most of the players are from the Hattiesburg area and they have had a few sponsorships from the coast. The golfers can come from anywhere. They have had golfers from Jackson, Miss and ARAMARK has brought in “big time golfers” from the East Coast.

The golf classic is a great opportunity for Staff Council to raise money. Once the student scholarship has been taken care of the remaining funds are for Staff Council to use in anyway that they see fit. Chris ended his presentation by stating that if anyone had any questions or if we needed more brochures to contact him at 601.266.5405 or Tricia Linton at 601.266.5767. Also, the golf classic information is listed on Recreational Sports Website.

- 1.0 Call to Order – Mandy Nace, president
Called to order at 9:55 a.m.

- 2.0 Adoption of Agenda – President, Mandy Nace had a few changes. Under President-elect’s report, Section 5.2 we need to add 5.2.2 which is Faculty Senate and 5.2.3 which is Expanded Cabinet. Under Announcements, Section 10.1, Executive Committee Meeting add with chairs and change location to TBA and Section 10.4 American Heart Walk add starts at 8:30 a.m. Kay Bruening moved to adopt agenda with changes and Linda Dorsey seconded the motion. The agenda was approved with changes by council members.

- 3.0 Call for Proxies – Andrea Phillips for Verlee Breland
Larry Lee for Amy Byxbe
April Jordan for John Hayman
Robin Barnett for Bridgett May
Tina Griffin for Cory Williams

Members present were Teresa Loveless Allen, Rusty Anderson, Amanda Belsom, Christy Bjork-Elias, Heather Brown, Kay Bruening, Dianne Coleman, Ida Lee Coleman, JJ Crawley, Shannon Davis, Linda Dorsey, Mike Giles, Tina Griffin, April Jordan, Larry Lee, Twillia Morgan, Mandy Nace, Andrea Phillips, Cynthia Render-Leach, Susan Scott, Amy Thornton, Mary Virgil, Patience Wise.

Auxiliary member present was Kathy Hayman. Parliamentarian Pam Posey was present.

Tommy Dye, Paul Lott and Lou Ellen Williams were absent without proxy.

4.0 Approval of Minutes

4.1 August proposed minutes

- Mandy stated that the August minutes were e-mailed to all members last week. A few grammatical errors were discussed by council members Kay Bruening and Teresa Loveless Allen.
- Rusty Anderson moved to approve August minutes with minor grammatical corrections; it was seconded by Mike Giles. The minutes were approved by the council. Since minutes have already been approved by Southern Miss proofreader, Tina will make corrections and send to Amy Thornton to post on website.

5.0 Officer's Reports

5.1 President's Report – Mandy Nace

- Expanded Cabinet did not meet on Monday, September 8.
- Rusty Anderson will report on the Expanded Cabinet Meeting that was held on August 18. He attended the meeting in Mandy's absence.
- Fall Convocation for the Hattiesburg campus will be held on September 24 at 3 p.m.
- American Heart Walk will be held on September 27.
- IHL Board will be on the Hattiesburg campus on October 15 and 16. Several activities will be going on those two days. The actual IHL meeting will be on Thursday the 16 at 8:30 a.m. The location has not yet been determined.
- October is Breast Cancer Awareness Month.
- Staff Council executive committee met with Dr. Saunders on August 27. Standing monthly meetings with Dr. Saunders are now set through December. On our Website we now have a calendar posted that will list council activities, deadlines and meetings. The monthly meetings with Dr. Saunders are also listed.
- Golf Tournament – Staff Council has not yet awarded a scholarship from the funds that were raised last year. It was just recently brought to Mandy's attention that the scholarships were not awarded. The funds were originally setup so that three \$100 scholarships would be awarded to staff members to assist with the purchase of textbooks. She will be sending out information to the executive committee and council members to get thoughts and ideas on how to make this a quick turnaround.
- Monthly Staff Council Meetings – All monthly meetings from now until June 2009 will be held in the Thad Cochran Center Room 216. Faculty Senate and Staff Council are allowed to utilize the room on a 50 percent off basis due to an agreement with the university. Sid Gonsoulin, associate vice president with Student Affairs Auxiliary Service has agreed to waive the remaining 50 percent for the council.

5.2 President-Elect Report – Rusty Anderson

5.2.1 IHL Board Meeting held Thursday, August 21.

Access and Affordability discussion:

The Board of Trustees of State Institutions of Higher Learning (IHL) today adopted a conceptual framework to begin discussions with the Governor and Legislative leadership about consistent, stable funding over a five-year period, with an overall goal of enabling Mississippi to reach the midpoint funding of the 15 neighboring states which comprise the Southern Regional Education Board (SREB). Currently, Mississippi's university system is at 92 percent of the SREB average in terms of appropriation per full-time equivalent student. The Board's conceptual framework would bring Mississippi up to 100 percent of the average SREB appropriation per full time equivalent student within five years. It also provides a means for the Board, Mississippi's public universities and Mississippi's elected leadership to plan for adequate, stable funding for Mississippi's public university system as well as discuss what is needed in state appropriations for the classroom to offset tuition increase amounts.

Approval to initiate engineering studies to repair, renovate and restore four buildings on the Southern Miss Gulf Coast Campuses damaged by Katrina. FEMA moneys have finally arrived. Funding may have to be adjusted as building inspections are completed. Estimation of 25.5 million for completion of the project is anticipated. To view the Web cast visit: http://www.mississippi.edu/board/webcast/emailform_080821.asp

5.2.2 Faculty Senate Meeting was held Friday, September 5.

Dr. Saunders' Report:

12 tennis courts to be completed spring 2009

2 percent enrollment increase

16,000 duplicate enrollment

10 percent freshman class increase

5 percent transfer increase

2.3 percent graduate student increase

16 percent Gulf Coast increase

Slight decrease in returning students

Convocation Bennett Auditorium September 24

Reviewing teaching of Southern Miss courses on the community college campuses - would not include core courses (upper level courses only)

Classroom audit has been completed - no shortage of classroom space; shortage of size and technology equipped rooms at peak times.

Provost Dr. Robert D. Lyman's Report:

Review of issues regarding textbook costs

Dean searches

College of Health (search committee selected and started)

Academic Dean for Gulf Coast (search underway)

College of Education and Psychology (search firm selected after one year of an unsuccessful search)

Faculty Senate Minute Highlights

- Flex schedule was discussed. Faculty members were open to learning more about options for staff to have flex schedule but needed more information on the processes. An emphasis was placed on reviewing the impact this might have on offices where only one support personnel was available.
- Dr. Steve Oshrin encouraged faculty to look for ways to cut out the "hoops" or "red tape" for students.
- A request was made to Dr. Saunders to consider giving staff an extra day during the Christmas holiday period since the schedule has staff returning on a Friday. Faculty members reminded all that mini-sessions and other events would have to be taken into consideration.

5.2.3 Expanded Cabinet Meeting was held Monday, August 18.

- Enrollment Update (not official numbers to be reported) by Dr. Paul:
 - 12 per cent increase in new freshmen,
 - 7 per cent in new transfers as of August 18,
 - graduate enrollment expected to increase,
 - reminder from Dr. Paul to most aggressively grow enrollment, we need to increase the retention rates of students, total numbers of the university cannot be reported officially until the end of the 10th class date,
 - Gulf Coast expects a record enrollment for the fall term.
- Students do not have the same financial obligation to pay as early as in years past. Students have the entire semester to pay fees after meeting the minimum. Past due accounts must be paid prior to starting a new term.
- Melissa Cirino, SGA president, gave an overview of student government initiatives for the year. Highlights include working with the bike loan program, lighting assessment, green initiative, Eagle Dining and Smart Line expanded hours and off-campus designated driver initiatives with local businesses.
- Susan Siltanen reminded everyone of the Annual Graduate Assistant Convocation scheduled for August 18, 2008. There are 750 graduate assistants this year.
- Dr. Lyman reported 120 new faculty members for the fall term.

- Mary Dane Gregg reported Dr. Saunders is chairperson for the Forrest/Lamar Heart Walk. challenge has been issued for groups to form six to seven teams and compete in the fund-raising efforts. Last year Southern Miss only raised six or seven hundred dollars and was well under other organizations. As chairperson, Dr. Saunders desires Southern Miss to be a leader in the Heart Walk. Date of Heart Walk is September 27, 2008.
- Richard Giannini reported the athletic suites in MM Roberts Stadium will have a soft opening this Saturday, August 23 for box holders and some guests.

5.3 Secretary's Report – Tina Griffin

American Heart Walk for Forrest/Lamar Counties

Staff Council Executive Committee met with Dr. Saunders the Heart Walk Chairperson, Mary Dayne Gregg, Faculty Senate and two representatives from American Heart Association on Thursday, August 28. Mary Dayne Gregg asked us to designate five or six team captains to represent staff employees from the university campus. Dr. Saunders has encouraged all staff and faculty to participate in the walk and to have a “friendly competition” between staff members and faculty members in the fund raising efforts. After the meeting, I contacted several Staff Council members in order to ask if they would be a team captain for staff members. The following members agreed to do so; April Jordan, Amanda Belsom, Rusty Anderson, Ida Coleman, Heather Brown, Andrea Phillips and myself. I forwarded a list of team captain names to Ms. Gregg. On the American Heart Walk website she has entered a webpage for each team captain. If you have not already looked at your website, please do so. At this time everyone should be working on recruiting team members and asking them to solicit for donations. I believe every council member should have been contacted by this time to be on a team. If you have not please contact a team captain and get on a team. Ida Coleman is team captain for the Physical Plant area and she is having a hard time getting team members. If anyone has an overflow of members, please send some to Ida. Team Captain, April Jordan asked how to get her team name changed on the website changed. Tina told her she could contact Kelly Ellis at the Heart Association. Tina will send April the e-mail address. Tina asked council member Linda Dorsey if she had signed up a team, since she had seen her name on the website? Linda was not sure why her name was listed. She is a team member on Rusty Anderson's Seymour's Steppers team.

President Mandy Nace stated that Dr. Saunders has asked the Staff Council specifically to be a “guiding force” for this campaign. Last year only six hundred dollars was raised from this university. This year they are asking each team to raise \$1,500. If you recruit 15 team members and they raise \$100 each you will raise the \$1,500. They are using the \$1,500 as a goal per team. Concerning the “sparing” with faculty senate that Dr. Saunders has set forth, whomever wins as for as participation and in raising the most funds, there will be a reward of some sort. Tina said it was her understanding from Ms. Gregg that the American Heart Association was going to be able to track all participation and donations between

the university's staff members and faculty members. Mandy also stated that the teams can be comprised of, not only staff employees, but also family members, friends, community members, alumni or faculty. Andrea Phillips, secretary-elect stated that there is a formula that will be used between teams, team members and money raised.

Tina said that all team captains should have had a package of Heart Walk information delivered to them and extra Donation Records are available. Council member Cynthia Render-Leach stated that the Heart Walk for Harrison/Hancock County will be on October 4. The funds that are raised for the Forrest/Lamar Heart Walk are due Wednesday, September 25 and should be turned in to Melissa Carpenter in Student Activities. Mandy asked that we not confuse this walk with the Relay for Life walk. You will not be asked to walk all night. You will register on Saturday, September 27 from 7:30 to 8:30 a.m. and you will be finished by noon. Council member Amanda Belsom asked if you have to actually walk to be a team member. Tina said that all team members do not have to walk that day. You want to recruit as many team members as possible, in order to be able to solicit more donations. Definitely, encourage team members to walk and try to have as much representation as possible the day of the walk. But, you will have team members that will not be able to walk and they can still solicit donations. Council member Dianne Coleman stated that the initiative Healthy Minds, Healthy Bodies is in conjunction with the Heart Walk. It is not only raising money for the American Heart Association but also to get people up and moving and on a better path to better health. Rusty Anderson stated that you can go online from you Web page and e-mail every person that you have in your address book, tell them what you are doing and ask them to contribute. They can go online and make a credit card payment and you will be amazed at how quickly the donations will come in. The donations can be made in honor of or in memory of someone affected by heart disease. The e-mail system works great. Tina told Amanda Belsom to look at her Web site and if she had any further questions to contact her.

Association of Office Professionals Workshop (AOP)

Tina wanted to let the council know that AOP will be presenting a workshop on September 19. Russ Willis, director of Human Resources will be facilitating and the topic will be Fringe Benefits. The workshop is free and open to the university campus.

- 5.4 Secretary-elect's Report – Andrea Phillips
No report.

6.0 Unfinished Business

6.1 Southern Miss Comcast Golf Classic

President, Mandy Nace brought everyone up to date on where we stand with sponsorships. Each staff council standing committee was asked to get at least one sponsorship and door prize for this event. At this time we have the following:

C & C Foods, secured by April Jordan, a \$500 dollar donation

and they have designated two golfers,
Jerry's Food Factory, secured by April Jordan, a \$250-dollar
donation, they have designated one golfer,
College of Science and Technology, Dr. Rex Gandy, a \$250-dollar
donation, David Beckett is going to be the designated golfer, (we
must find another sponsorship of \$250 for Kerry Geroux – David
and Kerry are a package deal)
Quizno's , a \$500-dollar donation, Larry Lee and Gene Fitts will
be designated golfers.

We have to find three more sponsorships – one for Kerry Geroux and two
for our student team. Honor Colleges has donated \$250 for a sponsorship,
but they are looking to designate a golfer from their area. If they do not
have a golfer, we could use that sponsorship as one of the three that we
need.

Some members have had questions about signage. As Chris Magee stated
we will receive our signs after the tournament. We will be able to present
the sign to our sponsors with a thank you note.

Mandy wanted to remind everyone that anything we make over \$1,250
will go to our own account. Last year only \$250 dollars was made from
this event. We will surpass that this year and she is very exciting about
that. Also, we need to work on our door prizes. Committees that have not
secured sponsorships or door prizes need to continue to work on that.

6.2 Gulf Coast Meeting – October 7

We will be renting vans for us to travel together to the Gulf Coast
Research Laboratory in Ocean Springs. A sign-up sheet is being passed
around. Let us know if you will be attending, riding in a van or taking
your own vehicle, and if you will have lunch with the group. Mandy is still
working on the menu with Phonecia's Restaurant. Mandy thanked Cynthia
Render-Leach for her help with the restaurant. Mandy will e-mail
directions to GCRL for those not riding with the group. We will have a
speaker from GCRL and a brief tour of their facilities. We will also be
presenting a Staff Council Service Award to a coast member at the
beginning of our meeting. Shelia White, director of Marketing and Public
Relations for the Gulf Coast will be there to cover the presentation.

7.0 Standing Committee Reports

7.1 Constitution and Bylaws – Amy Byxbe

Larry Lee served as proxy for Amy and he presented her report to the
council. Revisions are being made to the bylaws and will be put forth to
the council to vote on at our October meeting. Mandy stated that in order
for the council to vote on the changes Amy will have to send out the
changes to the council two weeks before our next meeting.

- 7.2 Legislative – Mike Giles
No report. He would like to meet with his committee for a few minutes immediately following our meeting this morning.
- 7.3 Salaries and Benefits – Dianne Coleman
Action Item #2 – Personal leave/Comp time - Physical Plant employees
Dianne forwarded the Action Item she received in our July meeting to Russ Willis, director of Human Resources via e-mail. He responded “I have researched the issue brought to me by you as a Staff Council Action Item. I have to report to you, however, that there simply is no legal mechanism available by a public, governmental entity to pay employees for personal leave that have already used. Please let me know if you have any additional questions.”
Mandy stated this was the Action Item #2 put forth by council member Patience Wise on behalf on several Physical Plant employees during the outsourcing issue where they were told to take time that they had accumulated so that they would not lose it.
- 7.4 Technology and Training – Amy Thornton
The August minutes and the calendar of events have been posted on the web site.
Web Committee – Dr. Saunders has put together a Web Task Force to review the university Web site. She is not real happy with at this time. They are in the early meeting stages with the administration to find which way to go. She is not willing to put more money into this. She wants to use the resources we already have. The committee decided that Dreamweaver would be the official software for the university to register their Web sites. Lance Blackwell with iTech has stated that they now have Dreamweaver CS3, the latest version of Dreamweaver.
Mandy stated that Amy has also posted our new staff council pictures on the Web site.
- 7.5 University Relations and Cultural Diversity – JJ Crawley
Action Item #1 Compressed work week – JJ had a suggestion about using an online service, SurveyMonkey.com to distribute the survey. This online service would allow us to send out the Compressed Work Week Survey to all full-time staff members on the Hattiesburg and Gulf Coast campuses. She would like to bring the survey before the council to be approved.
Mandy stated that the survey would be sent out via e-mail as a link with a preface stating what the purpose of the survey is so that people will know that it is legit. She asked the council members to encourage all their coworkers and any other staff members that they come in contact with, to please complete the survey. Hopefully, the survey will be sent out within the next week after an e-mail list of all staff members has been received from Human Resources. We need to have a good response from staff employees.
Larry Lee stated that we will have staff members who do not have access to computers while at work and only 42% of Mississippians have Internet at home. He suggested that we have a procedure in place for these

employees. JJ stated that the library has public computers along with other places on campus. Larry said we need to make sure they are readily available. Council member April Jordan made the suggestion that we let staff employees who do not have access to a computer know that they can come to any staff council member's office and use their computers. Mandy said we could add that to the preface of the e-mail. Lots of members stated that staff employees who do not have access to computers will not be able to receive the e-mail. It was discussed that the areas without computer access would need to receive a paper copy of the survey.

Rusty Anderson asked for us to look at the wording on Question Four on the survey. *Would an extra day off help you with fuel costs?* He stated that we are not actually getting an extra day off, so could that be changed to – *Would a four-day work week help you with fuel costs?*

Linda Dorsey asked if in the title of the survey it should have for staff employees. Mandy stated that the e-mail is going to staff employees only and that would be included in the preface.

Kay Bruening suggested to Mandy that she might want to put in the e-mail a message that states that anyone who know of anyone else who does not have access to a computer to please let us know.

Larry Lee asked if the preface of the mail has been prepared and how we were defining “compressed work week.” Mandy said compressed work week is defined as four ten-hour days shifts, but offices will remain open five days a week.

Cynthia Render- Leach asked about Question Two on the survey. *Would you be interested in the option of working 10 hour shifts, 4 days a week?* She wanted to know if this meant an option for an eight-hour day **and** a 10-hour day or **only** a 10-hour day. Mandy stated that we are trying to see who is interested in having the option to work a 10-hour day. We are moving ahead with the survey to see if people are interested, if they are not interested, then we will not move forward with this request. A council member stated that they thought Cynthia was trying to say the word “in the option” was confusing. The question could read, *Would you be interested in working 10 hour shifts, 4 days a week? leaving out “in the option.”*

A council member asked if this compressed work week came to place would the employees still have the option to work eight hours a day for five days? Larry Lee stated that this is where the definitions of “flex-time” and “compressed work week” got fuzzy and gray. Some people would define compressed work week as the place shuts down on Friday. The administration has come back and told the committee he is working on that if you can show us one research, doctoral institute that closes on Friday, and then we will talk. He feels that when you have the word “option” in there it becomes “flex-time.” Then you have to have really strong office managers to be able to make schedules to keep the punctuality and the efficiency of the offices. He thinks that when the

survey was first discussed to was to find some basic data. A litmus test of sorts of all staff members on how they fell about it and would you consider it. Mandy stated that this survey is to gather some initial data to see if we can take the ball and run with it or not. We have to start somewhere and that's what this survey is for.

A council member stated that they thought when this was started it was to help employees save money. Yes, in a year with no raises, Mandy added. Larry Lee stated that as far as institutional benefits, that he and John Byxbe and figured up that the institution would save about 1.2 million in energy costs if we were closed on Fridays.

The council voted and approved to move forward with the survey with the changes mentioned above to questions two and four.

8.0 Liaison to University Committee Reports

8.1 Department of Parking Management – April Jordan

She stated that the first meeting is this afternoon. She will have a report next month.

8.2 Fundraising – Twillia Morgan

8.2.1 Home Interiors Fundraising Sale

Mandy stated the fundraising sale was moved to October.

8.3 IT Advisory Board – John Hayman

No report.

8.4 Wellness Program – Heather Brown

Heather stated the October is Breast Cancer Awareness Month. They are several events going on during the month including:

Pink Rose Tribute – have a rose planted in the new Tribute Garden on the north side of the Commons in honor or in memory of someone touched by breast cancer. Contact Dianne Coleman at 601.266.5882.

Paint The Town Pink Light – go to Recreational Sports Web site for more information on the lights.

9.0 New Business

9.1 Issues and Concerns

- Robin Barnett, proxy for Bridgett May from Stennis, stated that in the future when we change meeting locations we might want to post a note on the door where the meeting was original set. Mandy apologized to her and said that Union Reservations should have done that for us.
- Dianne Coleman asked if she missed under President's Report Section 5.1.1 Action Item # 10. Mandy said she apologized, for not reporting on that. In the executive committee's last meeting with Dr. Saunders, Mandy asked Dr. Saunders about it and Dr. Saunders said she would have to get back with her.

10.0 Announcements – listed on the agenda were covered in meeting.

11.0 Adjournment

Motion was made by Teresa Loveless Allen to adjourn meeting; it was seconded by Dianne Coleman.