

***** PROPOSED MINUTES *****

THE UNIVERSITY OF SOUTHERN MISSISSIPPI

Proposed Staff Council Minutes

September 1, 1998

Speaker:

Head football Coach, Jeff Bower, spoke to the Council encouraging participation in the stands. We have a challenging schedule this year and we need everyone to come out to the games. Not only am I proud of what they did last year on the field, but also what they are doing in the classroom. Most of the players are here to get an education and that is important to them. The seniors compiled the goals for the football team, and one of their goals this year is academics. We have won most of the CUSA awards this past year in terms of having more on the Commissioner=s Honor Roll. We had 30 men last fall above a 3.0; 27 in the spring above a 3.0. We won the overall award for the highest grade point average in Conference USA. We had another GTE Academic All American, Jeremy Lindley, (the most prestigious all American team in the country). He also won one of eleven Burger King Scholarship Awards. A total of \$10,000 has been given to our university in his name for his achievements in the classroom. He is now in medical school, but he graduated with a 3.99 GPA. We had 3 of our players make the Arthur Ashe Minority Academic All American team. The greatest complement that has been given our football program is the fact that we were this past season one of only five schools that ended up the season ranked in the top 20 and also ranked in the top 20 in graduation rates. We are not only committed on the field but staying on top of the players about the importance of class.

We have breakfast with the coaches at 7:15 a.m. Monday mornings in the Commons. We sit down with each position player and have them fill out an academic progress sheet. We want them to know it is important to us to get their education.

Staff season tickets went up this year, but we still have the best bargain with a discount of 20% per ticket. The future success depends on us playing on campus and that depends on us filling the stands. We are taking a risk by playing 5 home games this year. We make our money by playing on the road and that is the only way we can stay in the black.

Football along with the Eagle Club and some private giving is supporting every other sport on campus. Season tickets right now are at a record pace. Eagle Club has set a record, but we are still short on our scholarships. We hope to have a sell out with Texas A&M. They are bringing a big crowd including their band.

Agenda Highlights

- * Assignment of Action Items

- * Therese Hanna, State Insurance Administrator

1.0 Call to Order

President Hill called the meeting to order at 9:55 a.m.

The following members were present: Victoria Adams, Linda Bass, Terry Bethea, Patricia Brewer, Carolyn Cawthon, Linda Davis, Tommy Dye, Kim Henson, Debby Hill, Becky Holder, Susan King, Virginia Kittrell, Patricia Linton, James Mackabee, Phil McCready, Janeal McKee, Nelda Moree, Cheryl Mowdy, Pam Posey, Joyce Sanders, Sam Thomas, Tracy Townsend, Ruby Waites, and Carole White.

Wes Barrett, Carol Boleware, Myrtice Chapman, Mary Ann Griffin, Regina Knight, Larry McMickle, Larry Posey, and Ray Scott were not present nor represented by proxy.

2.0 Adoption of the Agenda

Agenda was approved as printed.

3.0 Call for Proxies

4.0 Approval of the Minutes

August minutes had one correction – 5.3 (Assignment of Action Items), #34 should read as follows: Salaries & Benefits – Possibly adding Memorial Day for one of the holidays since the state recognizes this day. Currently we get 15 paid holidays, 9 of which are at Christmas.

5.0 Officers= Reports

5.1 President=s Report

President Hill submitted a written report on her August Activities/Meetings.

*August 7 Represented staff on platform at summer commencement ceremonies, 2:30 and 6:30; dinner with platform party. Two ceremonies were well received by those who attended.

*August 17 Cabinet meeting. All new cabinet members were present. (1) Dr. Fleming encouraged everyone to support the SGA by purchasing a raffle ticket for \$5.00 for the new Golden Eagle Beetle. Raffle to take place at Homecoming with proceeds to go to General Scholarship Fund. (2) Mr. Redden announced the appointment of

Bob Pierce as the new Alumni Director effective October 1st. (3) Mr. McClellan stated we were looking at a possible sell out for the Texas A&M game. (4) Ann Tomlinson distributed the new organizational chart. (5) Candy Santell announced the PeopleSoft kickoff tentatively set for September 10. (6) Bud Kirkpatrick distributed examples of letterhead styles with footnote notations of USM campus locations; Cabinet decided on new style to be used as departmental stock needs to be replenished. (7) Fleming discussed the upcoming orientation for new faculty; *Encouraged integrating a similar orientation for new staff and more campus-wide exposure to USM branch facilities. (8) I announced Therese Hanna=s presentation for September 11, to discuss general insurance issues with faculty and staff.

*August 24 Cabinet meeting. (1) Dr. Fleming mentioned Dick Conville=s bypass, Ms. McCarty=s recuperation. Greg Pierce=s stroke, Bruce Holliman=s recuperation, and Johnny Purvis= son=s death. He encouraged cabinet members to keep his office informed of illnesses and deaths of USM family. (2) Dr. Paul stated that projections indicate that enrollment will be steady. (3) Mr. McClellan mentioned the start of the scoreboard construction and status of ticket sales. (4) Dr. LeFlore asked for assistance in determining which USM employees completed their degrees this summer from USM. Dr. Fleming would like to recognize their achievements. (5) Dr. McGowan stated USM is on target with Y2K problems and PeopleSoft implementation. Dr. Fleming asked OTR to look into problems with dialing out for telephone information. (6) Dr. Fleming mentioned plans to purchase a satellite uplink on a mobile-based truck to help with athletic events and academic programming.

5.2 President-Elect=s Report- Sam Thomas - No report

Faculty Senate will start their meetings this month.

5.3 Assignment of Action Items -Sam Thomas

Assignments were as follows:

#37 University Relations – circle dialing telephone system on campus.

6.0 Old Business

* Football Tent. Staff Council and Faculty Senate will be working with the USM Credit Union this year. President Hill solicited help from the council for workers at the home football games. We need 3 people for each game: set up, serve, and break down. The council will contribute \$250 toward drinks/ice along with the manpower.

7.0 Committee Reports

Constitution & Bylaws – Carolyn Cawthon –No report

Legislative – Patricia Brewer– No report

Salaries & Benefits – Becky Holder– No report

There will be a brief meeting after Staff Council.

University Relations – Tracy Townsend– No report

There were six action items in August. They will move forward in September to reconcile this list.

Parking Appeals – Linda Bass

*Linda Bass announced that in order to appeal, you must pay all back tickets BEFORE you appeal. This procedure is cutting back on the number of appeals.

*It was requested that President Hill inquire why they waited a week before school started before beginning to pave the parking lot on West 4th Street.

Parking Task Force – Regina Knight– No report

Technology & Training – Carol Boleware– No report

Upward Feedback – Pam Posey

During the month of September, we are in Phase II, a survey stage, which will run in 2 waves. Wave 1 begins today (Sept 1). Student Affairs employees in Health Services Center, Counseling Center, Student Support Services, Registrar=s Office, and Admissions will receive surveys. Staff are encouraged to fill out and return the form within 15 days to the Staff Council box. Dr. Jeff Kudisch and his graduate assistants will evaluate the forms. We are to remind everyone that the completed surveys will not be seen by any Council member or administrator. The I/O team will compile a general report based upon the responses.

September 15 – Wave 2 begins – Surveys will be mailed out to employees in Food Service, Residence Life, and Student Affairs.

8.0 New Business

A revised copy of the Constitution and Bylaws was distributed.

9.0 Announcements

* Flyer was distributed concerning Therese Hanna, State Insurance Administrator with the Department of Finance and Administration in Jackson, coming on Thursday, September 11, to discuss insurance concerns. Please post the flyers in your area. We will publicize on

USM Talk and put flyers in department boxes. We hope to have it video taped for those that are unable to attend and for our colleagues at our branch campuses. There will be an opportunity to ask general questions (premiums, procedures, etc). Bring any personal questions in writing for Therese to take with her.

* A resignation letter from Judy Hutto effective August 31, 1998 was read. Larry Posey has been appointed as her replacement.

10.0 Adjournment

Meeting was adjourned at 10:23 a.m.
Debby Hill, President