

\*\*\*\*\* PROPOSED MINUTES \*\*\*\*\*

THE UNIVERSITY OF SOUTHERN MISSISSIPPI

Proposed Staff Council Minutes

November 2, 1999

Speaker:

Dr. Shirley Bowles, Associate Professor for the Department of Curriculum and Instruction and Educational Leadership and Research, gave a motivational presentation about working together to accomplish goals.

1.0 Call to Order

President-elect Townsend called the meeting to order at 9:50 a.m.

The following members were present: Victoria Adams, Terry Bethea, Ann Billings, Patricia Brewer, Kalin Butirich, Tommy Dye, Mike Giles, Kim Henson, Becky Holder, Susan King, Virginia Kittrell, Janeal McKee, Larry McMickle, Charlene McMillin, Connie Morgan, Jessie Person, Ray Scott, Veda Spencer, Jennifer Spring, Mary Sumrall, Tracy Townsend, Ruby Waits, Betty White, and Ronnie Williamson.

The following members were represented by proxy: Carolyn Cawthon by Janeal McKee, Marsha Hinton by Janice Keith, Regina Knight by Bryan Billings, Patricia Linton by Mike Giles, James Mackabee by Jessie Person, Cheryl Mowdy by Charlene McMillin, Susan Sanders by Polly Odom, Sam Thomas by Tracy Townsend, and Dick Vogel by Virginia Kittrell.

2.0 Adoption of the Agenda

Agenda was approved with one addition.

3.0 Call for Proxies

4.0 Approval of the Minutes

Minutes were approved with minor corrections.

## 5.0 Officers' Reports

### 5.1 President's Report

President-elect Townsend submitted a written report for President Thomas on his October activities/meetings.

\* October 11 – Cabinet. The plaza project in front of the Hub will start in mid-November. USM started managing Van Hook Golf Course on October 11, 1999. A contractor has managed the course in the past.

\* October 18 – Cabinet. Cabinet canceled.

\* October 20 – IHL Board Meeting. The following facility projects were approved: Motor Pool/Grounds building at Gulf Park – \$175,000 budget – Schematic Design Phase approved; Pedestrian and Bicycle Plan – \$1,371,810 budget – approval to initiate project; New Wet Laboratory, GCRL – \$429,000 budget – Construction Document Phase approved.

\* October 25 – Cabinet. Curt Redden gave a presentation on the Capital Campaign. He identified the phases of a capital campaign: 1) Planning, 2) Quiet Phase (20–25% of campaign raised before Public Phase), 3) Public Phase (lasts 3–5 years), 4) Wrap-up and Support Phase, and 5) Start Over. He also identified the commitment of time required from various offices: President – 60% minimum; Vice Presidents – 30%; Volunteers, Alumni and Friends – 25%; Deans – 20%; and Faculty and Staff – 5–10%. Dr. Ron Swager gave a presentation on The Economic Impact of The University of Southern Mississippi in the Hattiesburg, Mississippi area, 1998–99. He said that Southern Miss has a major impact on the economy of the Hattiesburg area. The total spending impact of Southern Miss is approximately \$207 million annually. Southern Miss is responsible for nearly 2,700 direct jobs in this area.

### 5.2 President-Elect's Report – Tracy Townsend

\* October 22 – Faculty Senate. President Fleming addressed Faculty Senate to discuss issues concerning faculty. Much discussion

focused on Posttenure Review. Other items addressed included the following:

- \* Search committees for affirmative action officer and assistant to president for governmental relations. Several applications have been turned in, and the review process will begin soon.

- \* Capital projects – Several projects are complete, such as the Liberal Arts Building and Theatre and Dance Building, but space is still a problem. Residence halls are being built, and the Athletic Center project is on hold until the \$7.3 million is raised to match the \$2.5 million that has been designated from the Legislature. Some of the Athletic Center will be used for classrooms.

- \* The lease for the Van Hook Golf Course was not renewed, and The University of Southern Mississippi has taken control of the golf course again. Timberton and the Country Club have offered to assist until complete control and upkeep is gained.

- \* Consultants for a parking garage have determined that a 900-car garage will cost \$8–9 million. The site location would most probably be behind the Bobby Chain Technology Building with the University Police Department housed on the first floor of the garage. No access will be allowed without passing by the Police Department, which will help security measures. The cost per month for parking in the garage has yet to be determined, and this project has not been finalized.

- \* The capital campaign for the spring includes a \$100 million fund-raising effort. Forty million will go toward scholarships; \$25 million will go toward faculty development; \$15 million will help Gulf Park; \$10 million will be for athletics; and \$10 million will go toward technology.

- \* November 1, 1999 – Expanded Cabinet. Dr. Gilbert announced that Pat McDonald is the new director of Grounds and Maintenance. He was hired to oversee the golf course facilities and several other areas within the University.

- \* IHL will be on campus November 30, 1999, from 10:00 a.m. to 12:30 p.m., for a site visit.

5.3 – Assignment of Action Items – Tracy Townsend.

Assignment was as follows:

## Salaries and Benefits Committee

\* #55, cost of season tickets for athletic events

## 6.0 Old Business

6.1 Tailgating – Next game (homecoming) will be November 13. Regina Knight and Cheryl Mowdy have expressed an interest in assisting with the tent. Additional help was solicited, and Victoria Adams volunteered. Thanks to those who helped during the last game.

## 7.0 Committee Reports

7.1 Constitution & Bylaws – Carolyn Cawthon – No report.

7.2 Legislative – Charlene McMillin – An announcement was made that elections are today. Results of the elections will be sent to committee members.

7.3 Salaries & Benefits – Marsha Hinton – No report.

7.4 University Relations and Cultural Diversity – Mary Sumrall – No report.

7.5 Technology & Training – Regina Knight – No report.

## 7.6 Other Committee Reports

\*Parking Appeals – Carolyn Cawthon – No report.

\*Parking Task Force – Terry Bethea – Plans for parking garage are on schedule. (This report was issued after Faculty Senate report). It has been funded at \$8.7 million. The garage will be located north of the Technology Building. Construction of the pedestrian plaza will begin next week. East and West Memorial Drive, College Drive, and Southern Drive will be affected. The overpass over Hardy Street is still on target. The gated lot between McCain Library and PAC will cost \$50/semester for faculty and staff for fall and spring

semesters and \$25 for summer. A decal is still necessary, and the fee for the gated lot is in addition to the cost of the decal.

## 8.0 New Business

8.1 Changes in Health Insurance – A choice of plans is no longer available. The deductible is \$350 with 80/20 payment. Beginning January 1, 2000, generic drugs will increase to \$8, and single source drugs will increase to \$18. It was suggested that those people who have renewed prescriptions each month request a three-month supply in December to purchase them at the lower rate before the increase. Also, beginning January 1, 2000, a \$50 deductible per family member will apply for prescriptions. This will be in addition to the \$350 deductible for medical costs. Some wellness coverage has been added. However, the deductible must be met before insurance will pay for these services.

8.2 \*\*Listserv – The address for the staff council's listserv has been changed from s.c.members@usm.edu to s-c-members@usm.edu.

## 9.0 Announcements

9.1 Staff Council Christmas Party – The Staff Council Christmas party will be held December 15, 1999, in Union Room B, from 1:30 to 3:00 p.m.

9.2 Winners of the Staff Council Benefits Fair Door Prize – Winners were Debra Carr, Michelle Conner, and Shane Stanke.

## 10.0 Adjournment

Meeting adjourned at 10:15 a.m.

Virginia Kittrell, Recording Secretary  
11/08/99 vk

\*\* Watch for the November issue of the Health Plan Update.