



Student Employment Office
The University of Southern Mississippi
118 College Drive, Box #5014
Hattiesburg, MS 39406-0001
601-266-4157 (phone) · 601-266-4160 (fax)

TO: _____

FROM: Sharon Hughes, Coordinator

DATE: _____

RE: Undergraduate Concurrent Job Statement

In order to work two on-campus jobs, you need to complete and sign the statement below.
Please return to the Student Employment Office as soon as you can.

I, _____ Empl ID # _____,

understand that I cannot work more than 20 hours per week between the two departments in
which I am employed. Exceeding this limit could cause one job, if not both jobs, to be
terminated.

Student Signature

Date