ACADEMIC INTEGRITY FLOWCHART

THE UNIVERSITY OF SOUTHERN MISSISSIPPI

- FACULTY
- STUDENT
- FACILITATOR
- BOARD
- INTEGRITY OFFICER

Violation of academic integrity detected.

Instructor contacts Academic Integrity Officer for facilitator meeting times; completes Academic Integrity Inquiry Form (A) and emails form to student, copying school director.

FORM A

Student responds within 3 business days and meeting is arranged.

Facilitator explains process and instructor explains detected violation, and student gives a statement.

Instructor determines no violation occurred.

Student accepts responsibility and sanction.

Student accepts responsibility but not sanction.

Student denies the violation.

FORM B

Academic Integrity Facilitation Resolution Form (B) is completed and signed. Facilitator reports in Maxient.

Academic Integrity Facilitation Resolution Form (B) is completed and signed. Facilitator explains the appeal process. Facilitator reports in Maxient.

FORM B

If student received an XF, student may enroll in the Professionalism and Integrity course the following semester to have the X removed. Students can only remove one X during their academic career/program.

Student completes Academic Integrity Violation Appeal Form (C), attaches documentation, and delivers to Provost's Office.

FORM C

Board hearing is set.

Board upholds sanction.

If the sanction is an XF, student may still enroll in the remediation course if it is the student's first XF.

Academic Integrity Officer checks for prior violations to ensure board decision is appropriate or if additional action is required.

Board decides sanction is not appropriate OR that a violation did not occur.

AI Officer notifies the faculty member to re-calculate grade.