

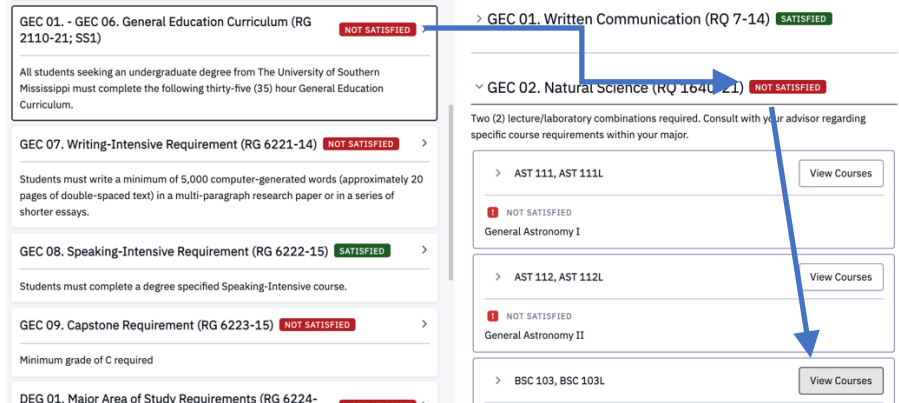
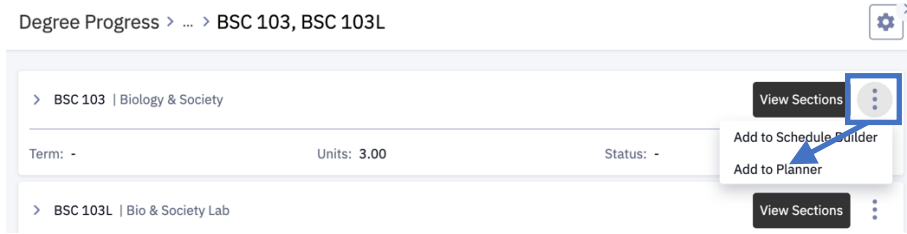
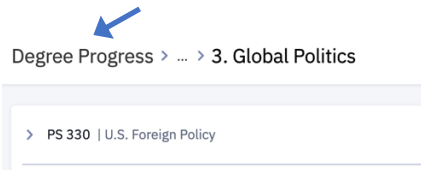

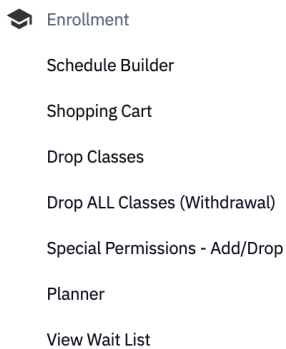
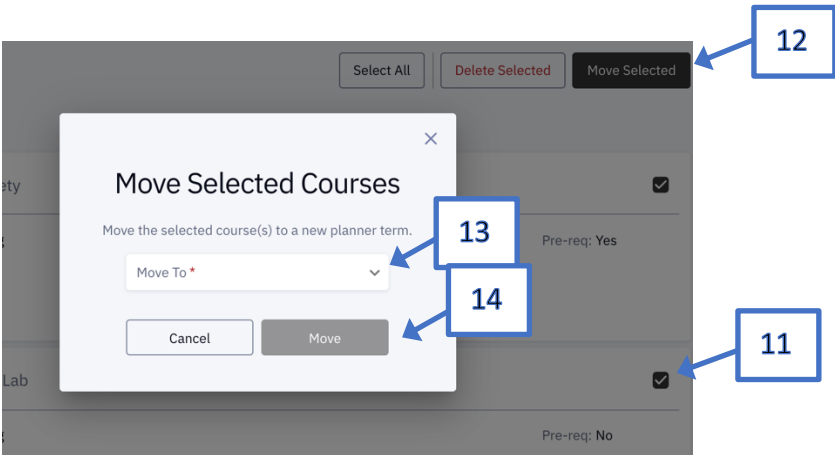
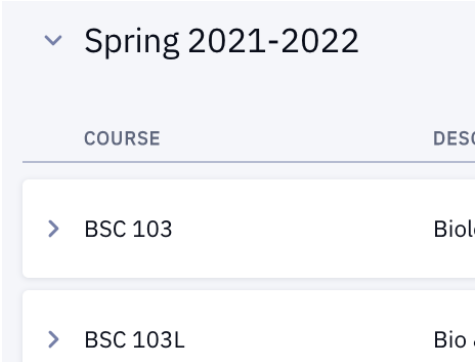


Create a Planner

1.	<p>Within SOAR, navigate to the Academics menu.</p>  Academics
2.	<p>Click Degree Progress.</p> 
3.	<p>To see what is left of your degree requirements, scroll down and look for the NOT SATISFIED indicator.</p>
4.	<p>To investigate further, click on the NOT SATISFIED indicator.</p>
5.	<p>To view more options and details, click on the View Courses button.</p> 
6.	<p>Click on the ellipses (...) to and click Add to Planner.</p> 

7.	<p>Click on the Degree Progress at the top-left of the page to return to the degree requirements.</p> 
8.	<p>Add as many classes to the Planner using these steps:</p> <ol style="list-style-type: none"> Scan the Not Satisfied categories. Click the Not Satisfied buttons. Click View Classes. Click the ellipses. Select Add to Planner.
9.	<p>Click the Enrollment menu.</p> 
10.	<p>Click Planner.</p> 
11.	<p>Place a check on all the classes you wish to take the same term.</p>
12.	<p>Click the Move Selected button.</p>
13.	<p>Select the term you wish to take those classes.</p>

<p>14.</p>	<p>Click the Move button.</p> 
<p>15.</p>	<p>Designate all other classes to a specific term using these steps:</p> <ol style="list-style-type: none"> Place a check next to the classes you plan to take during a certain term. Click the Move Selected button. Select the term you wish to take those classes. Click the Move button.
<p>16.</p>	<p>A header will appear with the selected classes underneath.</p> 
<p>17.</p>	<p>What this does NOT do:</p> <ol style="list-style-type: none"> register you for the class guarantee you a seat in the class