**Students: Add a Class from Class Search**

1. Click the Courses and Enrollment tile.

2. Select “Add a Class.”

3. If applicable, select the appropriate term and click “Continue.”

4. Select the **Class Search** radio button.

5. Click the **Search** button.

6. Enter the desired subject code (such as ENG or MAT) or click the "select subject" button (to the left) to choose from a list.

7. Enter the Course Number....like 101 if searching for ENG 101.

8. Select appropriate campus.

9. Click the Search button.

**NOTE:** The search return will only show the first 3 results. Click on "View All" to see the exhaustive list.

10. Locate the class you want to add and click the "select class" button.
11. After reviewing for accuracy, click the Next link.

**NOTE:** The class is in your shopping cart but NOT added to your schedule. Please continue!!

12. Click the **Proceed to Step 2 of 3** button.

13. Click the **Finish Enrolling** link.

14. The class is added to your schedule ONLY when you see the GREEN CHECK in the “Status” column.