



**DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND
RESERVE OFFICER TRAINING CORPS DETACHMENT 432**

17 December 2025

MEMORANDUM FOR NEW DET 432 CADETS

FROM: AFROTC DET 432/CC

SUBJECT: Welcome to AFROTC Det 432

1. **WELCOME:** Congratulations on taking the bold step to serve in the Department of the Air Force—our United States Air Force and Space Force. You are joining an elite group: fewer than 1% of Americans will ever experience the opportunities you're about to pursue. By reading and following this memorandum, you set foot on the path toward earning a commission as a Second Lieutenant—a path marked by purpose, challenge, and tremendous personal growth. I am honored you have chosen AFROTC Detachment 432 as the place to begin this journey. Our detachment—supporting the University of Southern Mississippi, William Carey University, Mississippi Gulf Coast Community College, and Pearl River Community College—stands ready to help you rise to your fullest potential. You are not simply joining a program; you are joining a team committed to excellence, service, and leadership.

2. **REQUIRED PAPERWORK:** To officially enroll in AFROTC, complete the documents listed in Attachment 1. Bring all completed forms to New Student Orientation on 15 January 2026. Our Cadet Records Office will review your paperwork and assist with any questions. Completing these documents accurately and on time ensures you start strong and stay on track.

3. **NEW STUDENT ORIENTATION:** Attendance at New Student Orientation is mandatory. This is your launch point—where you will finalize enrollment, learn expectations, meet your cadre and cadet leadership team, and receive your initial uniform items. Arrive ready to learn, ready to engage, and ready to begin your transformation from student to leader.

- a. **DATE:** 15 January 2026 (Thursday)
- b. **TIME:** 1:00pm – 3:45 pm
- c. **LOCATION:** Southern Hall Building, Room 214 (Hattiesburg Campus, University of Southern Mississippi)
- d. **UNIFORM OF THE DAY:** Modified Uniform. See ATTACHMENT 2 for guidance.
- e. **SPECIAL INSTRUCTIONS:** Bring a pencil, blue or black ink pen, and a notebook. Snacks and drinks are also permitted. Failure to bring the required documents will result in a delay of your enrollment.

4. **CONCLUSION:** The cadre and I are excited to welcome you to the Det 432 team. You are stepping into a program that will challenge you, shape you, and empower you to lead Airmen and Guardians. We cannot wait to see the impact you'll make.

MICHAEL L. PALMORE, Lt Col, USAF
Commander

2 Attachments

1. Required Documents
2. Modified Uniform

ATTACHMENT 1

Required Documents

a. Mandatory items to bring and actions to complete:

- (1) AFROTC Form 28 – Sports Physical
- (2) Original Birth Certificate
- (3) Original Social Security Number Card
- (4) ACT Scores

Note: A printed screenshot from the testing website or any official record that shows your scores will be sufficient.

- (5) Register for a Selective Service Number (males only): <https://www.sss.gov/register/>
- (6) Create a WINGS account

b. If any of the below items are applicable to you, provide item(s) to detachment:

- (1) DD Form 4 – Record of Enlistment
- (2) DD Form 214 – Certificate of Release or Discharge from Active Duty
- (3) DD Form 368 – Request for Conditional Release (Guard/Reserve)

Note: Contact TSgt Wade first to confirm the expiration date.
- (4) DD Form 785 – Record of Disenrollment from Officer Candidate-Type Training
- (5) Family Care Plan
- (6) High School Scholarship Program (HSSP) Statement of Understanding
- (7) Transcript of prior college credits
- (8) JROTC Participation/Completion Certificate
- (9) Eagle Scout/Girl Scout Gold Award Certificate
- (10) Private Pilot's License (PPL)
- (11) If born outside of the U.S., bring all documents to establish citizenship status

ATTACHMENT 2

Modified Uniform

a. **SHIRT:** Plain Black Polo (small logo is okay). Appropriate examples include:



b. **PANTS:** Khakis. Appropriate examples include:



c. **ACCESSORIES:** Black/Brown Belt; Black/Brown Socks; Black/Brown Closed-toe Shoes (no heels). Appropriate examples include:

