**FISCAL YEAR END: DEPARTMENT:**

**CONTACT: PHONE:**

**EMAIL ADDRESS: DATE:**

Please answer all questions and include comments. This will provide information for the department transactions that may derive unrelated business taxable income (UBTI). Please complete and submit the questionnaire by August 1, 2025 to Becky Reeves at [TaxCompliance@usm.edu](mailto:TaxCompliance@usm.edu).

|  |  |  |
| --- | --- | --- |
| **Activity** | **Yes/No** | **Comments** |
| Any income generated from regular activities (more than once a year)? |  |  |
| Sales of tangible items (t-shirt, cups, hats, books)? |  |  |
| Performance of routine testing services outside of USM? |  |  |
| Advertising for the general public or outside of USM entities? |  |  |
| Sponsorship Income or payments? |  |  |
| Provision of recreational services to members of the general public? |  |  |
| Annual Events that require registration fees (income) or admission fees to the general public? |  |  |
| Sale of pharmaceutical items to members of the general public? |  |  |
| Rental of conference rooms that includes special personal property (special lighting, setup, or special equipment)? |  |  |
| Income from Royalites? |  |  |
| Any income that is generated that includes payments received from the public? |  |  |

Please list any activity and details not listed above that is carried on regularly (more than once a year or an annually repeated activity).