Guest presenters:
Dr. Amy Miller spoke to the new schedule and to involvement in these efforts across campus to date. She approaches this from her perspective of student success. She gave an overview of initiatives that have been implemented on campus over the past three years. She reaffirmed that a priority is getting students to graduation and to accommodate demand. GEC courses now have a framework for scheduling. The CoD further discussed online courses, course caps, coast versus Hattiesburg sections, GEC course caps, intersession offerings, and instructional coverage for intersession offerings.

There was discussion about who is notified (in SOAR) when a student adds/drops a course. The advisers should be in this chain of notification.

Dr. Doug Masterson spoke about Digital Measures. Some schools are using Digitals Measures for annual evaluations for the upcoming 2017 Annual Evaluations. What will be included in the final report that is pulled? If faculty have data in DM, then a report can be pulled. Directors are able to pull reports for all faculty in their schools. Doug spoke about a new DM workflow process where additional information can be added to the report. Proxies can be assigned to enter faculty information. ORA data will be pulled in to DM soon.

The credentialing process will be an electronic process in the future. The CoD are in favor of this. The CoD are interested in as many electronic workflow processes as possible, including student processes.

Executive Committee Report:
Our comments on reorg initiatives 1 and 2 were received by the Provost and are in the review process.

The executive committee is meeting with the Provost tomorrow, 1/15/19.

Faculty Handbook committee:
The Faculty Handbook committee is sorting out when spring semester meetings will be held.

Discussion items:
- Can graduate assistant stipends and waivers can be divvied up across 9 or 12 months? Is the amount of the stipend set? The number of waivers is set. Schools can use fewer waivers and pay GAs a higher amount. Directors shared practices (not policies) in their schools that were not consistent across the university. Directors prefer the flexibility to manage this at the school level.
- Reorganization implementation issues seem to be minimized at the moment. Remaining issues are merging cultures and just that it is a lot of work to do at once.
• Do program coordinators see student evaluations of faculty in their areas? Practices vary across schools. Is it appropriate given the scope of the program coordinator’s responsibility?
• Directors should be getting student evaluations from IR/Katie Dykes soon.
• Directors have questions about how the Hattiesburg campus and the coast are working through the reorganization.
• Directors are in favor of a September 1 contract start date. This is in response to needing an end date of August 31. This allows for Directors to receive pay in their last summer.
• HR issues:
  o We have struggles with Cornerstone, including what applicants upload, the template, that we are being led by HR in hiring practices, and that the college and HR processes are not always coordinated.
• We have a nice list of recommendations for the Provost that reflect issues and topics that would assist us in being more efficient in our positions. These include: involving directors as end users in new processes and purchasing software at a larger scale in order to save money (ex: Adobe suite).
• We need a workload policy with teeth if we are responsible for enforcing it. We are referring to an employee policy, not necessarily a faculty policy. It includes contract dates. Directors also see a need for an office hour policy for consistency.

The meeting was adjourned at 2:53pm.