



2019-2020 Verification Worksheet
Federal Student Aid Programs

Independent Students

OFFICE OF FINANCIAL AID

Your 2019–2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at Southern Miss will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete, sign, and submit all required documents to the financial aid office by the published deadline. The financial aid office may ask for additional information. If you have questions concerning the verification process, please contact the financial aid office as soon as possible so that your financial aid will not be delayed.

A. Independent Student’s Information

Student’s Last Name	Student’s First Name	Student’s M.I.	Student ID
Student’s Street Address (include apt. no.)		Student’s Last 4 Digits of Social Security Number	
City	State	Zip Code	Student’s Date of Birth
Student’s Email Address		Student’s Phone Number (include area code)	

B. Independent Student’s Family Information

List below **all** people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2019, through June 30, 2020, or if the child would be required to provide your information if they were completing a FAFSA for 2019–2020. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.

If more space is needed, attach a separate page with your name and Student ID at the top.

Full Name	Age	Date of Birth	Relationship	College	Will be Enrolled at Least Half
<i>Marty Jones (example)</i>	28	1/1/1987	<i>Wife</i>	<i>Central University</i>	<i>Yes</i>
			<i>Self</i>		

The University of Southern Mississippi, Office of Financial Aid

Hattiesburg Office: 118 College Drive Box 5101, Hattiesburg, MS 39406, Phone: 601.266.4774, Fax: 601.266.5769, Email: financial.aid@usm.edu
 Gulf Coast Office: 730 East Beach Blvd, Long Beach, MS 39560, Phone: 228.214.3370, Fax: 228.214.5415, Email: gcfinaidandva@usm.edu

C. Independent Student's Income Information to Be Verified

Did you or your spouse, if married, file taxes for 2017? Yes (Complete section 1, and skip section 2 of this page.)
 No (Complete section 2, and skip section 1 of this page.)

1. **TAX RETURN FILERS—Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2017 IRS tax return, you must submit the 2017 IRS tax return transcript and the signed 1040X which includes the reason for the amendment.

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2017 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Your school will use the IRS information that was transferred in the verification process.*
- I, the student (and/or the student's spouse, if married), did not use the IRS Data Retrieval Tool in FAFSA on the Web, and the student (and/or the student's spouse, if married) will submit to the school a **2017 IRS tax return transcript**—not a photocopy of the income tax return. *To obtain an IRS tax return transcript, go to www.irs.gov and click on the "Get my Tax Record" link or call 1-800-908-9946. For new users, you may need to request a copy via the "Get Transcript by Mail" link provided if you are unable to use the "Get my Tax Record" link. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2017 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*

2. **TAX RETURN NONFILERS**—Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2017 income tax return with the IRS. You (and/or the student's spouse, if married) must submit a **letter of non-filing** from the IRS for you, and your spouse, if applicable. *To obtain a letter of non-filing, go to www.irs.gov and click on the "Get a Transcript" link, or call 1-800-908-9946, or for new users, you may need to request a copy via the "Get Transcript by Mail" link provided if you are unable to use the "Get my Tax Record" link.*

Check the box that applies:

- The student (and/or the student's spouse, if married) was not employed and had no income earned from work in 2017. You (and/or the student's spouse, if married) must submit a **letter of non-filing** from the IRS for you, and your spouse, if applicable.
- The student (and/or the student's spouse if married) was employed in 2017. Provide the source(s) and amount(s) earned from work during 2017, in the table below. You (and/or the student's spouse, if married) must submit a **letter of non-filing** from the IRS for you, and your spouse, if applicable.

If more space is needed, attach a separate page with your name and Student ID at the top.

Employer's Name	2017 Amount Earned
Suzy's Auto Body Shop (example)	\$2,000.00

D. Certification and Signatures

I certify that all the information reported on this worksheet is complete and correct. The student must sign this worksheet.

Student's Signature

Date

Spouse's Signature optional

Date