

# **STANDING RULES: Philanthropy**

## **NIC Position Statement on Philanthropic Events:**

The NIC believes each fraternity chapter is a small business whose products should be the development of lifelong friendships, the development of leadership qualities and experience, the achievement of high academic accomplishments, and the development of philanthropic and community service activities. Community service is a pillar of most, if not all, member chapters, and is a great public relations tool for the fraternity community. Community service events also allow members to give back to the campus and the surrounding neighborhood. Planning events that members have no interest in attending or are too cumbersome will diminish the value of the service performed.

## **Agreement of Participation:**

**AGREEMENT.** In order to increase community and campus involvement in philanthropic events without losing participation of IFC chapters (Alpha Tau Omega, Delta Tau Delta, Kappa Sigma, Phi Kappa Tau, Pi Kappa Alpha, Pi Kappa Phi, Sigma Alpha Epsilon, Sigma Chi, Sigma Nu, and Sigma Phi Epsilon), CPC chapters (Alpha Chi Omega, Alpha Delta Pi, Chi Omega, Delta Delta Delta, Delta Gamma, Kappa Delta, Phi Mu, and Pi Beta Phi) will equally participate either by donation or the sponsoring of a team for each philanthropy event of the above chapters where the chapters' events are in compliance with the council's governing documents.

Each council is responsible for the governance of their respective chapters' adherence to the rules. When the council fails to ensure chapter compliance with their rules, the agreement is considered void for that individual chapter.

## **Philanthropy Rules:**

### **I. Event Regulations**

1. Alcohol shall not be present at any philanthropic event. Consumption of alcohol at a philanthropic event will result in an immediate dismissal of organization and a judicial infraction to the council.
2. IFC will only participate in a maximum of two events per month that have more than one day of competition. There is no limit per month on participation for events with only one day of competition.
3. There must be at least fourteen days in between any performance competition that involves CPC participation. This includes Homecoming and Greek Week Activities or other University sponsored performance competition events identified during the annual calendar planning meeting.
4. Only one sign per chapter should be put on a fraternity or sorority house during their philanthropy event. It is suggested that signs have the opportunity to be donated to the benefitting organization as decorations and feature Southern Miss Greek Life in a positive manner. It is the responsibility of the hosting chapter to remove all signage.
5. Chapters are expected to be respectful of scheduled NPHC and CPC events, which will be communicated at calendar planning meeting.

## II. Distribution of points:

1. Attendance points cannot be factored into points for the overall winner. This includes profit shares.
2. Overall winners: The overall winners of performance based philanthropy events are not eligible to compete the next year. The overall winners of athletic philanthropy events are permitted to return the next year as competitors.
3. Any purchases towards performance cannot be considered towards points, including but not limited to member auctions, costumes, or props.

## III. Rules Regarding Money or Supply Donations:

1. Monetary or supply donations will not count towards overall points.
2. Monetary or supply donations can count towards an independent, special award.
3. Points shall not be issued towards any award for the purchase or wearing of T- shirts.

## IV. Length of Philanthropy Events

1. The length of any philanthropic competitive events shall not exceed one event within three days (consecutive or nonconsecutive) for any one chapter within an academic year. This does not include outside events such as money drops, profit share nights, social media competitions, and supply drive.
2. Practices and preparations for all philanthropy events are limited to three weeks prior to the event.

## V. Packets

The format of philanthropy packets is as follows:

1. Introduction Letter: The introduction letter should introduce the organization; introduce charity/foundation the event will benefit, and state specific dates and times of events, as well as a brief description of the competitions and events. The philanthropy chair should provide their contact information within this section as well.
2. Day(s) Schedule: The day(s) schedule should include the day-by-day agenda of the event and include exact times and locations for each event.  
A rain site/plan must be included for events occurring outdoors.
3. Breakdown of Rules: Breakdown of rules should include time limits for performance competitions, participant limits for performance and athletic competitions, and other rules specific to the event.

Chapters must include the suggested minimum and absolute maximum number of performing participants for both athletic and performance events within their philanthropy packet.

4. Selection of Winners/Awards: This section should state how points will be awarded for both athletic and performance competitions in the form of a judges' points rubric. This section will also include what events will count towards the overall winner and how monetary/supply donations can count towards an independent, special award.
5. Important Forms: Philanthropy packets should include an event registration form, participant(s) liability form, t-shirt sign up form, etc.

## VI. Submission, Approval, Distribution

#### Submission:

1. *The process of submitting and distributing philanthropy packets is as follows:*
  - a. Philanthropy packets are due 28 days prior to the first day of the signature event competition
  - b. Hosting Chapter's Philanthropy Chairs will submit their packets via email as a word document to the IFC VP of Philanthropy

#### Approval:

1. *Assuming the above is met, IFC VP Philanthropy will review the packet and work with chapter to address any concerns.*
  - a. Revisions to the philanthropy packets are at the discretion of the IFC VP of Philanthropy per their compliance to the rules.

#### Distribution:

1. *After approval, the chapter should upload their packet via the online form submission on the Greek Life website. Packets are to be both distributed at the council meetings by the IFC VP of Philanthropy and posted in the Philanthropy Dropbox three weeks prior to the event. Further, the chapter will also email their packet to each chapter in the Southern Miss Greek community. The packets must be distributed to all organizations (greek and non-greek) the hosting chapter is inviting to participate.*
  - a. After philanthropy packets are distributed, chapters will have one week to report violations of philanthropy packets to the IFC VP of Philanthropy to their council's judicial board. The IFC VP of Philanthropy should offer revisions to improve the philanthropy packet on behalf of their council.
  - b. The council judicial board is responsible for determining appropriate action if:
    - i. the packet is not revised as suggested by the council
    - ii. if the event occurs without approval

## VII. Rescheduling/Altering Events

1. If a rain plan is to be utilized, the hosting organization is responsible for communicating the plan to participants.
2. The process for rescheduling a signature event is as follows:
  - a. The hosting organization must give the participants and the IFC VP of Philanthropy notice at least 3 weeks prior to the event date.
  - b. Both the IFC VP of Philanthropy and the Council Advisor must be notified of the change through email.
  - c. Chapter will formally present their date change at their council meetings
  - d. The organization must show appropriate proof or validation for rescheduling their event.
  - e. Events are to only be rescheduled a maximum of three times, and are only permitted to be changed to a date within the same semester it is originally scheduled unless given special permission.
3. To reschedule a profit share or a fundraiser, the hosting organization must give the participants and the IFC VP of Philanthropy notice of the new date at least 2 weeks prior to the event date.

4. Chapters may reschedule their event (signature event, fundraiser, and/or profit share) a maximum of 2 times throughout the semester. The rescheduling must occur within the same semester as originally communicated at the annual calendar planning meeting unless special permission is given by IFC VP of Philanthropy and Community Service and council advisor.

#### VIII. Fees and Donations for Events:

1. All philanthropy event participation fees are limited to \$50.
2. Checks for philanthropy events must be made out to the chapter's organization/charity. If this is not possible, the chapter receiving the check must provide a proof of transaction.
3. Chapters can donate or can raise more than the \$50 participation fee. However, donations that exceed \$50 cannot be considered nor listed as a sponsorship in that chapter's name.
4. Chapters may not require an attendance or entry fee, for participating organizations (that have already paid the participation fee) during their signature event or any community event.

#### IX. Philanthropy Fundraising:

1. Profit Shares:
  - a. Any chapters' profit share nights will not be held on the same night as another profit share, philanthropy event, or fundraiser.
  - b. Philanthropy chairs should consult with the philanthropy calendar (on the Greek Life Website) before selecting profit share dates to ensure availability. Profit share dates are claimed on a first come-first serve basis and chapters must notify IFC VP of Philanthropy. It is encouraged that profit shares should be held in the same week as that chapter's respective philanthropy event.
  - c. Chapters may only host two profit shares per semester.
  - d. Chapters are encouraged to have at least one profit share a semester.
2. Fundraisers:
  - a. Fundraisers are defined as events in which goods are sold for profit and in which other chapters' participation is not required. Raffle ticket sales do not constitute as a fundraiser.
  - b. Any chapter's fundraiser will not be held on the same day as another fundraiser, signature event, or profit share.
  - c. Fundraiser dates must be communicated at Calendar Planning meeting and roundtables.
  - d. Chapters may only host one fundraiser per academic year.

#### X. Campus Organization Participation:

1. It is encouraged that chapters will reach out to non-Greek campus organizations to participate in their philanthropic competition. A general rule is for those campus non-Greek organizations to be offered a discounted rate to encourage non-Greek participation in the event.

2. It is encouraged that chapters holding events effectively market their event and their beneficiary to the entire university (Faculty and Staff, general student body, etc.) through flyers and other methods.

## XI. Campus Policies

1. Philanthropy and fundraiser events must follow policies of the university, specifically Event Services and Aramark.
2. Student Activities forms for signature events must be completed at least 4 weeks in advance of the event.
3. Chapters are expected to be in compliance with all expectations outlined in the Gold Book.
4. Failure to adhere to all relevant university policies can result in the cancelation of event.

## XII. Glossary of Terms

- Types of Competitions
  - Performance competition: Competition in which performance is judged for points. This includes, but is not limited to, dance, cheer, step, karaoke, song, or skit (combination of any of these) competitions, which typically require practice.
  - Athletic competition: Competition in which athletic ability is judged for points.
- Required Documentation
  - Philanthropy packet: Required documentation for signature events and fundraisers.
- Types of Events
  - Signature event: Annual philanthropy event for each chapter with suggested campus community involvement
  - Fundraisers: Philanthropy event involves the selling of a good for profit, in which the goal of the fundraiser is to raise money for the charity or foundation the chapter supports.
  - Profit Shares: Event whose purpose is to raise money for the charity or foundation the chapter supports.

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*Voted at IFC April 14, 2016*

***In Favor** – Alpha Tau Omega, Delta Tau Delta, Kappa Sigma, Phi Kappa Tau, Pi Kappa Phi, Sigma Alpha Epsilon, Sigma Nu, Sigma Phi Epsilon*

***Opposed** – None*

***Not Present** – Sigma Chi*

*Notes for 2017 Revisions:*

- *How to address groups that combine dates? Do they both get to select an additional dates?*
- *Incentivize moving to the fall semesters*
- *Incentivize the use of Friday afternoon*
- *How many philanthropy events in one week. Spacing between the days. (Alpha Delta Pi)*