

Dismissal or Discontinuation Form

The University of Southern Mississippi
Graduate School

Student Name (First & Last): _____

Date: _____

Student ID: _____

College: _____

School: _____

Program: _____

Plan: _____

Protocol for dismissing a student:

Upon receiving notice of the dismissal form, the Dean of the Graduate School will send the student an official letter of dismissal. In the letter, students will be informed of their right to appeal the dismissal and be directed to drop all classes (current and future). This letter will be sent to the student by email using the student's official USM email address.

The following dismissal reasons **REQUIRE** a memo and a termination review between the student and School Director prior to the submission of this form:

- ☐ Student was proven to have committed academic/research misconduct or other ethical violation.
- ☐ Student failed to demonstrate professional competency and/or exhibited conduct inappropriate to the profession.
- ☐ Other: (Programs may have discipline-specific policies stipulating reasons for dismissal. A violation of an institutional policy, including, but not limited to, Title IX or Code of Student Conduct may also warrant dismissal.)

The following dismissal reasons **DO NOT REQUIRE** a memo:

- ☐ Student was admitted conditionally and did not achieve the minimum required 3.0 GPA on the first 9 hours of graduate-level coursework.
- ☐ Student exceeded the time limit for the program without earning a degree.
- ☐ Student failed a qualifying exam, comprehensive exam, or defense twice.
- ☐ Student did not return to good academic standing following the probationary semester(s).
 - A GPA of 3.0 was not achieved. (Individual programs may implement more rigorous standards.)
 - The student did not earn the required improved grade on a retaken course.
 - The student failed to meet other remediation criteria.
 - Student failed to show acceptable improvement in research/scholarly progress after probationary semester(s).
- ☐ Student earned a grade (or grades) which made it impossible to return to good academic standing, thus rendering graduation impossible.
 - The student earned a grade of C- or below that could no be retaken because the one allowable retake was used to replace a prior low grade.
 - The student earned the seventh hour of C+ or below that could not be retaken because the one allowable retake was used to replace a prior low grade.

The following discontinuation reason **DOES NOT REQUIRE** a memo:

- ☐ Student-initiated discontinuation from a graduate program.

Required Approvals:

Name

Signatures

Program Coordinator: _____

Program Coordinator: _____

School Director: _____

School Director: _____

College Dean: _____

College Dean: _____

Degree Auditor: _____

Degree Auditor: _____