

Out of Career Coursework

(Approval to enroll in **Undergraduate** Coursework during the Graduate Career)

The University of Southern Mississippi
Graduate School

118 College Drive #5024 Hattiesburg MS 39406

*This PDF form is fillable. Handwritten forms will not be accepted.
Please submit completed form via email to graduateschool@usm.edu.
Complete separate form for each course.*

Date: _____

Student Name (First, Middle, Last): _____ Student ID: _____

Graduate Hours for requested term: _____ # Undergraduate Hours for requested term: _____ Total Hours for term: _____

Course Prefix: _____ Course #: _____ Section: _____ Registration Code: _____

Term: _____ Year: _____

Name of Instructor teaching the above course (signature required below): _____

Reason for taking the undergraduate course? _____

Current Major: _____ Degree in Progress: _____

- Check all applicable: I receive a graduate assistantship
 I receive work study or other federal/state tuition assistance

By signing below, I acknowledge that I understand the following:

- (1) Undergraduate courses when taken by a student with graduate standing do not count toward the hour requirement for a graduate degree, though they may be used to satisfy competency requirements.
- (2) Undergraduate courses when taken by a student with graduate standing will appear on my transcript as graded course work but will accrue neither quality points nor be used to calculate my grade point average.
- (3) Undergraduate courses when taken by a student with graduate standing may affect the availability of scholarships, fellowships, or federal and state tuition assistance.
- (4) If this course puts me over 13 hours, I must bring permission for an overload.

Signatures

Student: _____

Advisor: _____

Course Instructor: _____

Dean, Graduate School: _____

Graduate School Use Only

Date Entered: _____