GRADUATE SCHOOL

118 College Drive #5024 | Hattiesburg, MS 39406-0001

Phone: 601.266.4369 | Fax: 601.266.5138 | [graduateschool@usm.edu](mailto:graduateschool@usm.edu) | [www.usm.edu/graduate-school](http://www.usm.edu/graduate-school)

**Regular Graduate Faculty Status Application**

Applicant Name: EMPLID:

E-mail: Academic Rank:

Highest Degree: Year: Institution:

Has the applicant completed a terminal degree appropriate to the academic discipline?  Yes  No

(If “No” the applicant’s relevant experience and qualifications must be clearly articulated in the school director’s letter of support)

USM College: School:

Primary campus: Campus box#:\_\_\_\_\_\_\_\_ School phone #:

Check one:

 Initial appointment

 Reappointment

 Change in level (e.g., R1 to R2, R2 to R3)

|  |
| --- |
| **Please attach:**   Letter of Support from School Director   Current vita (4 pages max) reflecting date(s) of employment at USM   CITI training certificate  **Also attach at least one:**   Proof of completed USM graduate mentorship training.   Other evidence of mentorship experience |

***Level of Regular Graduate Faculty Status requested (check one):***

|  |
| --- |
| **Regular graduate faculty status is reserved for all full-time members of the University’s “Corps of Instruction” (excluding part-time, visiting, adjunct, research, and those clinical faculty not employed directly by the University). All regular graduate faculty may teach graduate courses within their area of academic or professional specialization. Regular graduate faculty status must be reviewed for renewal every five (5) years.** |
|  R1 May teach graduate courses in their area of academic or professional specialization and serve on (but not chair) master’s or specialist degree and doctoral project (e.g., capstone, clinical, or practice) committees.   * . |
|  R2 May teach courses in their area of academic or professional specialization, serve on or chair master’s, specialist, and doctoral project (e.g. capstone, clinical, or practice) committees. They may also serve on and co-chair doctoral dissertation committees within their academic discipline with a regular (R3) graduate faculty member. They may not, however, be the sole chair of a doctoral dissertation committee. The applicant’s CV must demonstrate a developing program of research, creative scholarship, or clinical activity as appropriate to the academic discipline. |
|  R3 May teach courses in their area of academic or professional specialization and serve on or chair master’s, specialist, and doctoral project or dissertation committees. The applicant’s CV must demonstrate current, consistent, and active engagement in research, creative scholarship, or clinical activity as appropriate to the academic discipline. |

**Required** **Signatures:**

School Director: Date:

College Dean: Date:

**Approved by Graduate Council: Approved by Dean of the Graduate School:**

Date: Date:

**Form Revised 8/2024**