PROPOSAL
UNIVERSITY OF SOUTHERN MISSISSIPPI GULF PARK

PREAMBLE

We, the members of Southern Miss Activities Council at Gulf Park Southern Miss, hereby associate ourselves to provide programs, activities, and services which serve the co-curricular cultural, social, recreational, and educational interest of students at USM-GP. We seek to contribute to the development of students’ leadership skills and experience, program planning and development, volunteering, and fiscal management.

ARTICLE I. NAME

The name of this organization shall be the Southern Miss Activities Council at Gulf Park. The official abbreviation shall be "SMAC-GP."

ARTICLE II. MEMBERSHIP

Section 1: Term of membership shall begin in May of each academic year and end in April of the next academic year.
Section 2: members appointed to fill unexpired term of any SMAC-GP member shall serve the remainder of the unexpired term.
Section 3: Members may be reappointed to serve a maximum of three (3) consecutive terms.
Section 4: A quorum of membership for voting purposes shall be reached when a majority (51%) of the members are present.

ARTICLE III. QUALIFICATIONS OF OFFICERS

Section 1: Members must be enrolled in a minimum of three (3) credits of the University of Southern Mississippi Gulf Park campus.
Section 2: Members must be in good academic standing with a cumulative grade point average (GPA) of 2.5 or higher.

ARTICLE IV. ELECTION OF OFFICERS

Section 1: The SMAC-GP shall consist of three (3) executive officers and four (4) coordinators. The executive officers shall be the Student Activities Chair, the Vice Chair for Financial Affairs, and the Vice Chair for Administrative Affairs. The coordinators shall be the Event Logistics Coordinator, Public Relations Coordinator, Membership Development Coordinator, and Social Media Coordinator.
Section 2: The Student Activities Chair shall be elected by the student body and serve concurrently on the Gulf Park Student Government Association.
Section 3: The Vice Chair for Financial Affairs shall be appointed by the Vice President for Gulf Park Campus through an open application process and approved by majority vote of the Gulf Park Student Government Association.
Section 4: The Vice Chair for Administrative Affairs shall be appointed by the Associate
Provost for Gulf Park Campus through an open application process and approved by majority vote of the Gulf Park Student Government Association.

Section 5: SMAC-GP Coordinators shall be nominated through an open application process coordinated with the Office of Student Affairs and approved by majority vote of the Gulf Coast Student Government Association.

Section 6: Each executive officer shall have one vote. Each coordinator shall have one vote.

Section: 7 The Gulf Park Coordinator for Student Life shall be a nonvoting ex officio advisor and may be represented by a designated appointee.

Section 8: Members of the University community may be eligible to serve as nonvoting members of the SMAC-GP also known as advisory board members.

ARTICLE V. DUTIES

Section 1: The SMAC-GP shall review and approve, implement, and evaluate annual program plans prepared by the SMAC-GP itself and student organizations on the Gulf Park Campus. Such plans may be based on the academic and/or fiscal year, as appropriate.

Section 2: The SMAC-GP will serve as a planning and advising body for designated student activities fees to assist the Office of the Vice President for Gulf Park and The Office of the Associate Provost for Gulf Park, or their designated appointees, to assure student input and guidance.

Section 3: The SMAC-GP will encourage the empowerment and growth of student organizations and student life on the Gulf Coast campuses through organized distribution and allocation of student activities fees.

Section 4: SMAC-GP will work closely with the Office of Student Affairs, The Gulf Park Student Government Association, and the University Administration to assure a fair and equitable distribution of student generated resources across the Gulf Coast campuses.

Section 5: Before the end of each fiscal year, the SMAC-GP shall review its financial status and prepare the operational budget for the upcoming fiscal year, subject to review by the Coordinator for Student Life and concurrent approval of the Gulf Park Student Government Association.

ARTICLE VI. EXECUTIVE OFFICERS AND COORDINATORS

Section 1: The Student Activities Chair will responsibly and equitably strengthen partnerships between student led organizations, students, and offices within the university through planning, preparing, and providing social and cultural events across the campus.

Section 2: The Student Activities Chair will serve as the presiding officer of SMAC-GP, will serve on the Gulf Park Student Government Association as an Executive Officer, will work closely with the Office of Student Affairs, will convene and preside over all meeting of the SMAC-GP, will prepare all agendas and report on all activities approved by the SMAC-GP, will recommend, establish and appoint SMAC-GP Committees, will serve as the designated spokesperson for the SMAC-GP in all related matters, will assume other duties as directed by the SMAC-GP generally belonging to the office of Chairperson, and will vote only in the event of a tie.
Section 3: The Vice Chair for Financial Affairs is responsible for the regular review of all financial records, as well as the submission of financial statement and preparation of the annual budget, with the assistance of the Vice Chair for Administrative Affairs and Coordinators and in consultation with the Chairperson.

Section 4: The Vice Chair for Financial Affairs will work directly with the Events Logistics Coordinator and the Membership Development Coordinator and tangentially with the Public Affairs Coordinator and Social Media Coordinator to assure the success of all SMAC-GP initiatives. He or she will act as a voting student member of SMAC-GP.

Section 5: The Vice Chair for Administrative Affairs is responsible for the open and transparent recording of all meetings of the SMAC-GP and for keeping the official records of all events, meetings, or other engagements. He or she will notify all members of upcoming meetings and special events, assist the Vice Chair for Financial Affairs in preparing the annual budget, and preparing necessary reports as directed by the SMAC-GP, and act as a voting student member of the SMAC-GP.

Section 6: The Vice Chair for Administrative Affairs will work directly with the Social Media Coordinator and Public Relations Coordinator and tangentially with the Events Logistics Coordinator and the Membership Development Coordinator to assure the success of all SMAC-GP initiatives.

ARTICLE VII. MEETINGS

Section 1: The presence of a majority of the number of voting members belonging to the SMAC-GP shall constitute a quorum. A quorum is needed for official actions of the SMAC-GP.

Section 2: Regular Meetings: The SMAC-GP shall hold regular open meetings at least twice a month during the regular academic year.

Section 3: Special Meetings: Special meetings of the SMAC-GP may be called by the SMAC-GP Chairperson, upon written request by any three (3) members of the Council. All members will be duly notified of the time, place, and agenda.

Section 4: Each year, not later than July 1, the budget for the subsequent fiscal year shall be completed and approved by the Coordinator for Student Life and the Gulf Park Student Government Association.

Section 5: All above mentioned shall be open to the USM Gulf Park student body and the general public, unless the SMAC-GP enters into an executive session to discuss confidential and sensitive matters.

ARTICLE VIII. COMMITTEES

Section 1: The SMAC-GP shall establish committees as it deems necessary to carry out its purposes and functions.

Section 2: The SMAC-GP Chairperson shall, from time to time, appoint special committees as necessary to carry out the work and development of the Council. The Chairperson shall dissolve said committees when they have completed their duties.

ARTICLE VIII. FINANCES

Section 1: Unexpended surplus funds earmarked for the SMAC-GP may be carried over
to the next fiscal year.
Section 2: The SMAC-GP shall be responsible for both annual and long term budgeting and expenditure of its allocated funds.
Section 3: The SMAC-GP shall administer the allocated funds in accordance with the policies and procedures of The State of Mississippi and The University of Southern Mississippi Gulf Park.

ARTICLE IX. REMOVAL
Section 1: The SMAC-GP shall present in writing any and all charges levied against the individual whom recall has been initiated. This shall be submitted at an official hearing at least five (5) instructional days prior to any action taken by the SMAC-GP. 
Section 2: A two thirds (2/3) majority vote of the voting members present shall be required to recall any member of the SMAC-GP. The Coordinator for Student Life and the Gulf Park Student Government Association Attorney General shall be advised of this action in writing.

ARTICLE X. ROBERTS RULES OF ORDER
Section 1: Roberts Rules of Order shall be used as a guide by presiding officer in all situations not covered by provisions of the constitution.

ARTICLE XI. NON-DISCRIMINATION CLAUSE
The Southern Miss Activities Council at Gulf Park at the University of Southern Mississippi does not restrict membership on the basis of age, sex, sexual orientation, disability, pregnancy, gender identity, genetic information, race, religion, color or national origin, and/or veteran status.

ARTICLE XII. AMENDMENTS
Section 1: Amendments to this Charter may be proposed by a motion of the SMAC-GP, by request from the Vice President for Gulf Park or the Associate Provost for Gulf Park, or by a petition that bears the signatures of five percent (5%) of the USM Gulf Park student body.
Section 2: When an amendment is proposed, the SMAC-GP shall:
  a. Give public notice by posting an announcement in several conspicuous locations on campus.
  b. Give notice at a regularly scheduled meeting of the Gulf Park Student Government Association.
  c. Hold at least one (1) open hearing three (3) weeks after these amendment procedures have been followed.
Section 3: Any amendment to this Charter shall become effective upon 2/3d vote of the Gulf Park Student Government Association.

ARTICLE XIII. SEPARABILITY
In the event that any portion of this document is declared a violation of State or Federal law or any policy/regulation set by The University of Southern Mississippi, all other provisions shall remain in force and effect. The Gulf Coast Student Government Association shall take appropriate and necessary action within sixty (60) days to correct the provision(s) in violation.

Approved:

Vice President for Gulf Park Date

Associate Provost for Gulf Park Date

President, Gulf Park SGA Date