**Weave Cycle 2024-2025 GEC Assessment Report Evaluation Rubric**

**Course:**

**GEC Category:**

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| --- |
| **Weave Report** |
|  | **Non-compliant** | **Needs improvement** | **Compliant** | **Exemplary** |
| ***Program Description*****Comments:** | [ ]  Description not entered | [ ]  Description does not provide adequate context for the program | [ ]  Description provides a clear picture of what the program teaches students; description provides context for the program[ ]  Hours to degree are included[ ]  Location/mode of delivery is included | [ ]  Lists the careers and/or opportunities that are available to students after completing the program |
| ***Assessment Plan*** ***(Student Learning Outcomes, Measures, Targets)*****Comments:** | [ ]  Missing or incorrect GEC Outcomes for Category[ ]  Less than 2 measures per outcome[ ]  Overall course grades used as measures[ ]  No targets are set | [ ]  1 measures per outcome, but measures are not appropriate[ ]  Measures are unclear[ ]  Targets are set but not appropriate[ ]  Outcomes, measures, or targets are restated multiple times | [ ]  All GEC Outcomes for Category are present[ ]  1 appropriate measures per outcome; the measure is direct[ ]  Measure instrument and evaluation method are clear[ ]  Numerical targets are set; target is appropriate[ ]  Overall course grades not used as measures[ ]  Language used to describe targets and measures is consistent | [ ]  Multiple types of measures are used[ ]  Additional measures which add value are used |
| ***Findings******(May be found in Findings or Analysis of Findings sections)*****Comments:** | [ ]  Findings not entered[ ]  Findings not separated by mode of delivery and location (where applicable) | [ ]  Some findings are missing[ ]  Majority of findings were “not reported this period”[ ]  Sample sizes not included[ ]  Finding statements do not mirror target statements[ ]  Findings are not separated by semester and/or state the semester(s) data are from | [ ]  All findings have data or an acceptable statement entered[ ]  All findings are separated by location and mode of delivery, if applicable[ ]  Findings are separated by semester and/or state the semester(s) data are from[ ]  Sample sizes are included[ ]  Target achievement is appropriately marked (met, not met, partially met) | [ ]  Language used to describe findings is consistent with the language used for targets and measures |
| **Annual Program and Action Plan Analysis Document** |
|  | **Non-compliant** | **Needs improvement** | **Compliant** | **Exemplary** |
| ***Analysis of Findings*****Comments:** | [ ]  No analysis of findings statement | [ ]  Analysis restates information already provided[ ]  Analysis is perfunctory[ ]  Analysis does not provide enough detail | [ ]  Analysis examines why students did or did not meet the target[ ]  Areas for improvement/change are briefly mentioned | [ ]  Analysis includes comparison to previous years’ data[ ]  Analysis includes comparison of data between semesters or location and explains why differences may have occurred |
| ***Action Plans*****Comments:** | [ ]  No action plans  | [ ]  Action plans are perfunctory [ ]  Action plans do not provide enough detail/information | [ ]  Action plans are present [ ]  Action plans provide detail on what actions will be taken[ ]  Action plans are appropriately marked (planned, in progress, completed, discontinued)[ ]  Action plans are linked to student learning outcomes | [ ]  New action plans are based on the analysis of the findings (analysis of data presented in report) |
| ***Action Plan Updates/Results*****Comments:** | [ ]  Action plans that are in progress, completed, or discontinued do not have updates/results | [ ]  Updates/results are provided but no context or data is given[ ]  Results/Closing the loop is perfunctory[ ]  Results/Closing the loop does not provide adequate details/data  | [ ]  In progress, completed, and discontinued action plans have updates/results[ ]  Completed action plans are examined (using data) to determine if action(s) led to improvement(s) |  |
| ***Additional Information (optional)*****Comments:** |  | [ ]  Additional Information does not provide enough context/detail[ ]  Additional Information repeats information found in other sections of the Weave report or analysis document | [ ]  Additional Information provides additional context to the program |  |
| ***Section Offerings and Enrollment*****Comments:** | [ ]  Section offering and enrollment data are not analyzed | [ ]  HelioCampus document is not included as a project attachment[ ]  Section offering and enrollment data analysis is perfunctory | [ ]  The HelioCampus document is included as a project attachment[ ]  Section offerings and enrollment numbers have been analyzed | [ ]  The course has specific plans to strengthen section offerings and enrollment ratios  |
| ***Course Completion and Persistence*****Comments:** | [ ]  Course completion and persistence data is not provided[ ]  Narrative related to course completion and persistence is not provided | [ ]  Narrative is perfunctory | [ ]  Course completion and persistence data is provided[ ]  Data provided matches the HelioCampus document attached in Weave[ ]  Narrative of course completion and persistence provides additional context | [ ]  The course has specific plans to strengthen course completion and persistence |
| ***GEC Writing Requirement******Comments:*** | [ ]  Writing assignments are not explained[ ]  Sample writing assignments are not included | [ ]  It is unclear how the course meets the GEC writing requirement | [ ]  There is an explanation of how the course meets the GEC writing assignment requirement[ ]  Writing assignments are adequately explained[ ]  Sample writing assignment is attached |  |
| ***Sample Syllabi******Comments:*** | [ ]  Sample syllabi are not included[ ]  Sample sections are not listed | [ ]  The sample is missing some modes/locations/semesters | [ ]  All types of sections are listed in sample[ ]  Sample syllabi are included |  |
| **Additional Comments:** | **Recommendations:**[ ]  Address the categories/items marked 1 and 2 in next year’s report[ ]  See the Office of Institutional Effectiveness for assistance[ ]  Keep up the good work |
| ***SACSCOC Standard 8.2.b***The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results for student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs. | **Compliance:**[ ]  Report cannot be found compliant with Standard 8.2.b.[ ]  Report is compliant with Standard 8.2.b.[ ]  Report documents exemplary compliance with Standard 8.2.b. |