**Weave Cycle 2024-2025 GEC Assessment Report Evaluation Rubric**

**Course:**

**GEC Category:**

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| **Weave Report** | | | | | |
|  | **Non-compliant** | **Needs improvement** | | **Compliant** | **Exemplary** |
| ***Program Description***  **Comments:** | Description not entered | Description does not provide adequate context for the program | | Description provides a clear picture of what the program teaches students; description provides context for the program  Hours to degree are included  Location/mode of delivery is included | Lists the careers and/or opportunities that are available to students after completing the program |
| ***Assessment Plan***  ***(Student Learning Outcomes, Measures, Targets)***  **Comments:** | Missing or incorrect GEC Outcomes for Category  Less than 2 measures per outcome  Overall course grades used as measures  No targets are set | 1 measures per outcome, but measures are not appropriate  Measures are unclear  Targets are set but not appropriate  Outcomes, measures, or targets are restated multiple times | | All GEC Outcomes for Category are present  1 appropriate measures per outcome; the measure is direct  Measure instrument and evaluation method are clear  Numerical targets are set; target is appropriate  Overall course grades not used as measures  Language used to describe targets and measures is consistent | Multiple types of measures are used  Additional measures which add value are used |
| ***Findings***  ***(May be found in Findings or Analysis of Findings sections)***  **Comments:** | Findings not entered  Findings not separated by mode of delivery and location (where applicable) | Some findings are missing  Majority of findings were “not reported this period”  Sample sizes not included  Finding statements do not mirror target statements  Findings are not separated by semester and/or state the semester(s) data are from | | All findings have data or an acceptable statement entered  All findings are separated by location and mode of delivery, if applicable  Findings are separated by semester and/or state the semester(s) data are from  Sample sizes are included  Target achievement is appropriately marked (met, not met, partially met) | Language used to describe findings is consistent with the language used for targets and measures |
| **Annual Program and Action Plan Analysis Document** | | | | | |
|  | **Non-compliant** | **Needs improvement** | | **Compliant** | **Exemplary** |
| ***Analysis of Findings***  **Comments:** | No analysis of findings statement | Analysis restates information already provided  Analysis is perfunctory  Analysis does not provide enough detail | | Analysis examines why students did or did not meet the target  Areas for improvement/change are briefly mentioned | Analysis includes comparison to previous years’ data  Analysis includes comparison of data between semesters or location and explains why differences may have occurred |
| ***Action Plans***  **Comments:** | No action plans | Action plans are perfunctory  Action plans do not provide enough detail/information | | Action plans are present  Action plans provide detail on what actions will be taken  Action plans are appropriately marked (planned, in progress, completed, discontinued)  Action plans are linked to student learning outcomes | New action plans are based on the analysis of the findings (analysis of data presented in report) |
| ***Action Plan Updates/Results***  **Comments:** | Action plans that are in progress, completed, or discontinued do not have updates/results | Updates/results are provided but no context or data is given  Results/Closing the loop is perfunctory  Results/Closing the loop does not provide adequate details/data | | In progress, completed, and discontinued action plans have updates/results  Completed action plans are examined (using data) to determine if action(s) led to improvement(s) |  |
| ***Additional Information (optional)***  **Comments:** |  | Additional Information does not provide enough context/detail  Additional Information repeats information found in other sections of the Weave report or analysis document | | Additional Information provides additional context to the program |  |
| ***Section Offerings and Enrollment***  **Comments:** | Section offering and enrollment data are not analyzed | HelioCampus document is not included as a project attachment  Section offering and enrollment data analysis is perfunctory | | The HelioCampus document is included as a project attachment  Section offerings and enrollment numbers have been analyzed | The course has specific plans to strengthen section offerings and enrollment ratios |
| ***Course Completion and Persistence***  **Comments:** | Course completion and persistence data is not provided  Narrative related to course completion and persistence is not provided | Narrative is perfunctory | | Course completion and persistence data is provided  Data provided matches the HelioCampus document attached in Weave  Narrative of course completion and persistence provides additional context | The course has specific plans to strengthen course completion and persistence |
| ***GEC Writing Requirement***  ***Comments:*** | Writing assignments are not explained  Sample writing assignments are not included | It is unclear how the course meets the GEC writing requirement | | There is an explanation of how the course meets the GEC writing assignment requirement  Writing assignments are adequately explained  Sample writing assignment is attached |  |
| ***Sample Syllabi***  ***Comments:*** | Sample syllabi are not included  Sample sections are not listed | The sample is missing some modes/locations/semesters | | All types of sections are listed in sample  Sample syllabi are included |  |
| **Additional Comments:** | | | **Recommendations:**  Address the categories/items marked 1 and 2 in next year’s report  See the Office of Institutional Effectiveness for assistance  Keep up the good work | | |
| ***SACSCOC Standard 8.2.b***  The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results for student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs. | | | **Compliance:**  Report cannot be found compliant with Standard 8.2.b.  Report is compliant with Standard 8.2.b.  Report documents exemplary compliance with Standard 8.2.b. | | |