

# Institutional Research

Collect. Analyze. Report. Inform.

## Fall 2019 Edition

Greetings from the Office of Institutional Research! As we start a new semester, we hope you will use one of our many ways to obtain data! We have had several changes and updates these past few months, so please let us know if you have any questions.

### **Data Request**

There are three ways to obtain data from our office.

- 1. HelioCampus
- Internal Data Portal (SOAR Credentials)
   https://www.usm.edu/institutional-research/institutional\_data.php
- 3. Additional Data Request https://www.usm.edu/institutional-research/request-information.php

## **Readily Available Data**

The following is data readily available for faculty/staff access through our Internal Data Portal. (See above for access details)

- Enrollment census comparison (official enrollment will not be ready until December)
- Admissions funnel
- Degrees awarded
- Retention rates (freshmen and all students)
- Graduation rates
- Course completion rates
- Course work report
- Course major/non-major student credit hour report
- Undergraduate exit survey results
- Graduate exit survey results

#### **Contact Us**

Email Address: IR@usm.edu

Phone Number: 601.266.4059

Website: <a href="https://www.usm.edu/institutional-research/">https://www.usm.edu/institutional-research/</a>

## **Upcoming Workshops**

V-lookups and Pivot Tables 1.0:

Friday, September 27, 2019 10am—11am

Maximizing your experience with pivot tables:

Tuesday, October 15, 2019 2pm—3pm

Qualtrics 1.0:

Thursday, November 7, 2019 3pm—4pm

Using institutional data for accreditation, grant writing, etc.:

Friday, November 22, 2019 10am-11am

\*\* All workshops will be taking place in International Center 101

Please refer to the USM mailout in the coming weeks for more details.

## Did you know?

There are two files within SOAR that we have built to assist in efficiency of work flow.

#### **Student Records File**

Includes: students' address, email, phone number, college, school, program, plan, advisor, GPA, demographics

#### **Non-Persist Student File**

Students who did not persist between two terms selected; Includes: students' college, school, plan, address, phone number, balance, first-generation status

SOAR Navigator-> USM Institutional Research -> Process -> IR -> select desired file

Contact our office for access.