The University of Southern Mississippi School of Music

PROGRAM FORMATTING GUIDELINES

REQUIREMENTS FOR ALL PROGRAMS

1. Top of page MUST include:
   The University of Southern Mississippi
   College of Arts and Sciences
   School of Music

2. Footer of page MUST include the following in italics:

   This performance presented in partial fulfillment of the requirements of the [full name of degree].

   e.g. This performance presented in partial fulfillment of the requirements of the Bachelor of Music Education degree.

   Bachelor of Arts in Music degree
   Bachelor of Music degree
   Bachelor of Music Education degree
   Master of Music degree
   Doctor of Musical Arts degree

3. Footer of page MUST include the following in italics:

   [Last name of performer] is a student of [full faculty member name with title].

   e.g. Jones is a student of Dr. Jane Smith.

4. Footer of the page MUST include this disclaimer in no less than 7-point font:

   EOE/F/M/VETS/DISABILITY
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I. TITLE OF WORKS

1.1 GENERAL FORMATTING INFORMATION

- Individual instrumental works that are identified by their generic names—*symphony, quartet, nocturne,* etc.—are capitalized and in Roman face type (not italics or quotes).

Nocturne in E-flat Major, op. 9, no. 2

Frédéric Chopin
(1810–1849)

- The abbreviation *No. (number; plural nos.)* is set in roman and usually capitalized for the title and lowercase *no.* for a constituent of the opus number.

String Quartet No. 1 in F Major, op. 18, no. 1

Ludwig van Beethoven
(1770–1827)

- The abbreviation op. (opus; plural opp.) is set in roman and usually lowercase.

- The abbreviation designating a catalog of a particular composer’s works is always capitalized.

Baryton Trio No. 71 in A Major, Hob. XI: 71

Franz Joseph Haydn
(1732–1809)

BWV (Bach-Werke-Verzeichnis; Schmieder’s catalog) is abbreviated without a period
D. (Deutsch’s catalog of Schubert)
K. Köchel’s catalog for Mozart
J. Jähns’s catalog of Weber
Hob. (Hoboken’s catalog of Haydn)

- Titles assigned by the composer are in italics.

*La gazza ladra*

Gioacchino Rossini
(1792–1868)

- Works referred to by popular names are put in quotation marks and surrounded by parenthesis.

Symphony No. 41 in C Major (“Jupiter”)

Wolfgang Amadeus Mozart
(1756–1791)
• The terms Major and Minor should be capitalized. Within text it will be lowercase.

Sonata No. 23 in F Minor, op. 57 (“Appassionata”) Ludwig van Beethoven (1770–1827)

• The formal title of a work that includes the key should be spelled out. Flat and sharp are preceded by a hyphen and are spelled in lowercase.

Symphony No. 3 in E-flat Major, op. 55 (“Eroica”) Ludwig van Beethoven (1770–1827)

• For works that have no catalog or opus number, use the date of composition in parentheses

*Dynamic Motion (1916)* Henry Cowell (1897–1965)

1.2 PERFORMING ENTIRE WORK

• When performing an entire work list all movements (indented 5 spaces), but list the composer and dates only once.

Sonata No. 1 in G Minor, BWV 1001 Johann Sebastian Bach (1685–1750)

I. Adagio
II. Fuga
III. Siciliana
IV. Presto

1.3 PERFORMING ONE OR MORE MOVEMENTS

• When performing one or more movements from an entire work list all movements (indented 5 spaces), but list the composer and dates only once. (In the example from *Carnaval* given below, the individual movements would be in quotation marks because they are an excerpt from a larger unit. The same rule applies for opera arias, so, for example "Dove sono" from *Le nozze di Figaro").

*Carnaval*, op. 9 Robert Schumann (1810–1856)

II. "Pierrot." Moderato
III. "Arlequin. " Vivo
IV. "Florestan." Passionato
1.4 PERFORMING WORK FROM OPERA, COLLECTION OR MUSICAL

- If a work is performed from an opera, musical, or collection, the title of the opera, musical or collection is italicized

Fantaisie Brillante on Themes from Bizet’s *Carmen*  
François Borne  
(1840–1920)

- Use roman type within quotation marks for an aria drawn from opera or larger works. The name of the larger work is italicized and indented 5 spaces. (Ah yes, this is what I mentioned above.)

- The abbreviation designating a catalog of a particular composer’s works is always capitalized

“Erbarne dich”  
from *St. Matthew’s Passion*, BWV 244

“Et exultavit spiritus meus in Deo salutari meo”  
from *Magnificat*, BWV 243a

“Somewhere”  
from *West Side Story*

1.5 MORE THAN ONE ARIA FROM LARGER WORK

- If more than one aria is being performed from a larger work, the work should be listed first, italicized, and preceded by the word ‘from.’ The individual songs are listed underneath in quotations, and indented 5 spaces. See ‘Style Guide for Vocal Recital Programs’ for complete formatting.

From *St. Matthew’s Passion*, BWV 244  
“Erbarne dich”  
“Können Tränen”

1.6 CAPITALIZATION

- As the rules for capitalization vary between languages (e.g. in German only capitalize the first word and all nouns) pay particular attention to the spellings, diacritical marks in the works cited.
1.7 FIRST PERFORMANCES

- For first performances, give the date of composition and the occasion. (First performance; first American performance, first New York performance, etc.)

_The Big Bang and Beyond_ (1985)  
Steven Mackey (first American performance)  
(b. 1953)

II. COMPOSERS AND COMPOSER DATE(S)

2.1 COMPOSERS AND DATES

- Use full names for composers and list applicable birth and death dates in parentheses under name. For living composers, indicate birth date with a “b.”.

- Note the dash specifically used to separate dates is an _en dash_.

To create on MAC: Option plus dash
To create on PC: <ALT> plus then numbers 0150 on the right-side number pad

- Composer Names and Dates should be aligned to the right side of the template

Johann Sebastian Bach  
(1685–1750)

Lewis Spratlan  
(b. 1940)

2.2 ADAPTATIONS AND TRANSCRIPTIONS

- If the work has been adapted or transcribed, list the name and dates of the composer and the adapter/arranger/transcriber

From _Old American Songs_  
"Long Time Ago"  
"Simpler Gifts"

Adapted by Aaron Copland  
(1900–1990)

George Gershwin  
(1898–1937)  
arr. Julian Bream  
(b. 1933)

“Summertime”  
from _Porgy and Bess_
III. PERFORMERS

3.1 PERFORMER'S NAME IN SOLO RECITAL

- The performer’s name and instrument should be listed in Times Font in 18 point in bold under the word ‘presents.’ The pianist’s name and instrument should follow the word ‘with’ in Times Font in 18 point in bold.

The University of Southern Mississippi
College of Arts and Sciences
School of Music

presents

Performer Name, instrument

with

Pianist Name, piano

Saturday, October 30th, 2020
Marsh Auditorium
7:30 p.m.

This performance presented in partial fulfillment of the requirements of the [full name of degree]. [Last name of performer] is a student of [full faculty member name with title].

EOE/F/M/VETS/DISABILITY
3.2 PERFORMER(S) NAME WITH GUEST ARTIST(S)

- Additional performer(s) name and instrument should be listed in Times Font in 12 point in bold under the pianist’s name. If a Guest Artist is performing on 2 or fewer works, the Guest Artist should be listed underneath the pianist in 12 point font.

The University of Southern Mississippi
College of Arts and Sciences
School of Music

presents

Performer Name, instrument

with

Pianist Name, piano

Other Musician, instrument
Other Musician, instrument

Saturday, October 30th, 2020
Marsh Auditorium
7:30 p.m.

This performance presented in partial fulfillment of the requirements of the [full name of degree].
[Last name of performer] is a student of [full faculty member name with title].

EOE/F/M/VETS/DISABILITY
3.3 SHARED RECITAL

- If there is more than one performer presenting a shared recital, each performer’s name and voice type should be listed alphabetically joined by the word ‘and’ in Times Font in 18 point in bold under the word ‘presents.’ The Pianist’s name and instrument should follow the word ‘with’ in Times Font in point 18 in bold.

The University of Southern Mississippi
College of Arts and Sciences
School of Music

presents

Performer Name, instrument

and

Performer Name, instrument

with

Pianist Name, piano

Saturday, October 30th, 2020
Marsh Auditorium
7:30 p.m.

This performance presented in partial fulfillment of the requirements of the [full name of degree].
[Last name of performer 1] is a student of [full faculty member name with title].
[Last name of performer 2] is a student of [full faculty member name with title].

OR

Both are students of [full faculty member name with title].

EOE/F/M/VETS/DISABILITY