



THE UNIVERSITY OF  
**SOUTHERN MISSISSIPPI**

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02 October 2025

**Addendum 4 for RFP 26-06**

This addendum answers questions submitted by potential respondents. The University's answers are shown in **RED**.

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Amber Floyd

Buyer, Procurement, and Contract Services

1. User Quantities and Type of Users: Can you please provide a breakdown of users based on: Systems administrators (Involved with configuring and maintaining the model) Budget Users (read/ write access) Read only users.
  - a. **There should be no restrictions on this number (Requirement #16). Please specify any user number restrictions in your response.**
2. The RFP specifies the solution must be fully operational within 90 days of contract execution. Does this 90-day requirement include both system build and end-user training?
  - a. **Yes (Requirement #9).**
3. Is a phased rollout acceptable, or must all modules (operating, capital, cash flow) be live simultaneously?
  - a. **All three — operating, capital, and cash flow — are priority areas and must be supported in a single unified environment within 90 days (Requirement #6)**
4. Will USM assign a dedicated project sponsor and governance committee to work alongside the vendor during implementation?
  - a. **USM's IT team and finance team will assist in implementation. Post-implementation, IT should no longer be needed**

(Requirement #10) Associates: 184

5. What level of internal resourcing (functional SMEs, IT staff, change management) does USM plan to dedicate during the implementation period?
  - a. IT Project Management team and dedicated project sponsors from our Finance team.
6. Please confirm which ERP/financial systems must integrate with the modeling platform.
  - a. The import of actuals is expected to occur via flat file upload (Excel, CSV). (Requirement #8) However, if your solution offers a direct connection or API integration with PeopleSoft that can streamline processes and reduce manual effort, we are open to evaluating that option as well. Please outline both approaches in your proposal, including any implications for setup, maintenance, and security.
7. Does USM require integration with existing BI/reporting tools?
  - a. No.
8. Will historical financial and enrollment data be provided in a clean, standardized format, or will data cleansing be part of vendor responsibilities?
  - a. Historical data will be provided in a standardized format and data cleansing will not be a part of vendor responsibilities
9. Will pricing be evaluated on a 3-year total cost of ownership basis, or will initial licensing vs. ongoing support be weighted separately?
  - a. Pricing will be evaluated on a 3-year total cost basis.
10. Given that vendor questions are due September 25, 2025, and USM's responses are scheduled to be published no later than September 29, 2025, we are concerned about the limited feasibility of incorporating those clarifications into a complete response by the September 30, 2025, submission deadline. Vendors require adequate time to review official responses in order to provide the best possible proposal and most accurate pricing. Would USM consider reviewing the submission deadline?
  - a. The RFP has been extended to Tuesday, October 7th at 2:00 PM
11. For those submitting sealed proposals by mail or courier, the one-day turnaround does not allow sufficient time to make necessary adjustments and ensure timely delivery. In the interest of fairness and practicality, would the University be willing to publish responses to vendor questions by Friday, September 26, 2025?
  - a. The RFP has been extended to Tuesday, October 7th at 2:00 PM
12. Has USM participated in any specific software solution demonstrations? If so, what product demonstrations has USM reviewed?
  - a. This is a competitive bid available to anyone who meets posted specifications. USM stakeholders may be aware of similar

systems in the market, but no specific vendors will be named. All potential bidders shall remain anonymous to preserve the integrity of the sealed bid process. .