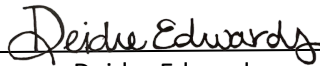




16 May 2023

Addendum 4 for RFP 23-29 – ITSM Software

This addendum updates an incorrect link in the provided bid specifications and extends the bid opening date to Tuesday, May 23, 2023, at 2:00 PM.



Deidre Edwards

Buyer, Procurement, and Contract Services

The link to submit electronic proposals was incorrectly written on page seven (7) of the provided bid specifications. The correct link should be https://www.ms.gov/dfa/contract_bid_search/Home/Sell.

On this site, you will find helpful links to procurement opportunities, as well as a link to supplier registration. If not already registered in this system, potential bidders must first click 'Supplier Registration' and follow the steps outlined (a one-time process). Once registered, you can return to the original website and click on 'Procurement Opportunities' where you can either search by keyword for the bid you desire to respond to or leave the search box blank and click 'Search' for a listing of all current bids and proposals for the various State of Mississippi agencies. Instructions on how to respond to the located RfX in MAGIC (the system utilized by the State of Mississippi agencies) are provided at the following link:

<http://uperform.magic.ms.gov/gm/folder-1.11.9125?mode=EU&primaryCSH=RFX%2Cresponses>

NOTE: If you experience any problems with submitting your response through MAGIC, please email the MAGIC IT Helpdesk at mash@dfa.ms.gov.

****PLEASE NOTE: EMAILED BIDS WILL NOT BE ACCEPTED AND WILL CAUSE YOUR BID TO BE REJECTED AS A RESULT OF EARLY DISCLOSURE. ****