REQUEST FOR BIDS/PROPOSALS COVERSHEET

THE UNIVERSITY OF SOUTHERN MISSISSIPPI
Procurement and Contract Services
118 College Drive #5003, Hattiesburg, Mississippi 39406-0001

Date: November 20, 2019

Bid No. 20-16

THE UNIVERSITY OF SOUTHERN MISSISSIPPI is considering the purchase of the following item(s). We ask that you submit your bid and retain one copy for your files. Right is reserved to accept or reject any part of your bid. Your quotation will be given consideration if received in Bond Hall, Room 214 on or before:

2:00 p.m. CST

December 11, 2019

USM Procurement and Contract Services

NOTE: If you cannot quote on the exact material shown, please indicate any exception giving brand name and complete specifications of any alternate. If additional space is required, use a separate sheet or letter of transmittal.

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<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>TOTAL NET PRICE</th>
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<td>1</td>
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DESCRIPTION

SALE OF ATHLETIC STRENGTH AND CONDITIONING EQUIPMENT

PROPOSAL MUST BE RETURNED TO THE UNIVERSITY IN A SEALED ENVELOPE. BID NUMBER AND DATE OF BID OPENING MUST BE SHOWN ON THE OUTSIDE OF THE ENVELOPE.

We quote you as above-F.O.B. The University of Southern Mississippi. Shipment can be made in N/A days from receipt of order. DATE __________________ TERMS ____________________________

Return quotation to Procurement Services at above address.

Signature Required ____________________________
Sealed Bid #20-16

OPENING DATE AND TIME:

DECEMBER 11, 2019 2:00 PM CST

The University of Southern Mississippi (USM) is offering for sale the items described herein:

Athletic Strength and Conditioning Equipment

This is a SEALED bid. Bids must be submitted prior to the opening date and time and MUST be in a SEALED envelope. Please label the outside of your bid envelope with the following:

Sealed Bid #20-16
Opens: 12/11/2019 2:00 PM CST

Bids should be submitted to either of the following:
In person:
   Procurement Services
   214 Bond Hall
   Hattiesburg, MS

By mail:
   Procurement Services
   118 College Drive #5003
   Hattiesburg, MS 39406

Description: Various Athletic Strength and Conditioning Pieces of Equipment shown in Exhibit 1.
Age: Glute/Ham Machines are 2 years old, the Vertimax V8 Exerciser is over 10 years old.

Warranty: The item is offered AS IS with no warranty.

Payment: The Successful bidder is expected to make payment either by Cashier’s Check or Money Order made payable to The University of Southern Mississippi prior to receipt of the items.

Location: The items are located in the Strength and Conditioning Room of the Duff Athletic Center, which is located on the first floor, adjacent to the Training Room.

Equipment may be viewed on December 2, 2019 at 9:00 AM CST. Please contact Nick Cawthon N.Cawthon@usm.edu to determine where the viewing will begin and confirm your attendance.

NOTE: The successful bidder must make arrangements to remove and transport the items from their present locations to the buyer’s location.

The University of Southern Mississippi reserves the right to reject any or all bids and to waive omissions, errors, or informalities. The attached form should be used for your bid.
Sealed Bid #20-16

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<tr>
<th>ASSET NUMBER</th>
<th>DESCRIPTION</th>
<th>AMOUNT BID</th>
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<tr>
<td>256-0208511</td>
<td>VERTIMAX V8 EXERCISER</td>
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TOTAL BID _______________________

This is a SEALED Bid. Bids must be submitted prior to the opening date and time and MUST be in a SEALED envelope.

All items are offered AS IS with no warranty. This bid may be offered on a line-by-line basis.

Successful bidders are expected to make payment by either Cashier’s Check or Money Order made payable to The University of Southern Mississippi prior to receipt of the items.

Signature of Authorized Bidder _______________________

Address of Bidder _______________________

Printed Name of Authorized Bidder _______________________

Address of Bidder _______________________