

**The University of Southern Mississippi**  
**Notice of Proposed Sole Source Purchase**  
**SSP 20\_003**

The University of Southern Mississippi anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Description of the commodity that USM is seeking to procure: **The Preservica Cloud Edition (CE) Service is a cloud based active digital preservation system.**
2. Explanation of why the commodity is the only one that meets the needs of the agency: **The Preservica CE is the only service of its type that provides both bit level preservation (i.e. fixity checking) and active preservation (format migration) in an integrated, workflow based application that supports the ISO 14721:2012 OAIS standard.**
3. Explanation of why the source is the only source, person or entity that can provide the required commodity: **Preservica is a copyrighted software application and only available from Preservica Inc.**
4. Explanation of why the amount to be expended for the commodity is reasonable: **The price of this software is in the same range as other similarly advanced products, but does not require the purchase of secondary products.**
5. Efforts that the agency went through to obtain the best possible price for the commodity: **The department researched other preservation products and no other product was found to meet the required needs of the department without requiring the purchase of secondary products or the need to complete some tasks manually.**

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<b>Advertisement Schedule</b>	<b>Date</b>
<b>1<sup>st</sup> scheduled</b>	<b>7/26/19</b>
<b>2<sup>nd</sup> scheduled</b>	<b>8/02/19</b>

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Steve Ballew  
Director of Procurement & Contracts  
Steve.ballew@usm.edu

**Subject Line must read "Sole Source Objection"**

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, USM determines that the commodity in the proposed sole source request can be provided by another person or entity, then USM will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If USM determines after review that there is only one (1) source for the required commodity, then USM will appeal to the Public Procurement Review Board. USM will have the burden of proving that the commodity is only provided by one (1) source.