

Faculty Handbook Committee Minutes

Nov. 10, 2025

3:00 p.m. – 5:00 p.m., Cook 206AA

Chair: Melissa Brooks

Secretary: David Holt

Start: 3:00 PM

End: 4:34 PM

1. Adopt agenda
 - a. Motioned and Approved
2. Approve previous minutes
 - a. Amended, Motioned and Approved
3. Officer reports
 - a. Chair
 - a. Cleaned up the FHB links and will go back out to Provost Office to upload and update so the links will be accurate
 - b. Secretary
4. Old Business
 - a. 1.8.6 Faculty Ombuds Language - First Vote
 - i. Motion to Review
 - ii. Second and approved
 - iii. Discussion
 - iv. Language wordsmithing
 - v. Definition of "University Governance Body" 1.8, 1.9, 1.10
 1. 1.8 just one
 2. Any other section, only if no conflict of interest
 - vi. Definition of "administrative assignment"
 1. Administrative appointment
 - vii. Motion to approve Vote One on 1.8.6
 1. Approved
 - viii. Unanimous Vote for approving first vote 9-0-0-0
 1. Charge to send to constituents
 2. Second Vote Scheduled for December 8, 2025
5. New Business
 - a. None
6. Discussion/Decision/Action Items
 - a. None
7. Good of the order
 - a. Discussion about other language that may be coming to the committee
 - b. Next meeting proposals due by November 28, 2025

Voting Elected Members Group One (September 2024 – August 2027)

Member of Faculty from the College of Arts and Sciences – **Eric Tribunella (Jennifer Courts – Proxy)**

Member of Faculty from the College of Nursing and Health Professions – **Hyunmin Kim (Lashonda Brumfield – Proxy)**

Member of Faculty from the University Libraries – **Melissa Brooks**

Voting Elected Members Group Two (September 2025 – August 2028)

Member of Faculty from the College of Business and Economic Development – **Gregory Bradley**

Member of Faculty from the College of Education and Human Sciences – **Stacy Reeves**

At-Large Member of the Gulf Coast Faculty – **David Holt**

Voting Appointed Members

Member of the Faculty Senate (Appointed by the FS Executive Committee) – **Franklin Heitmuller**

Member of the Dean's Council (Appointed by the Dean's Council) – **Trent Gould**

Member of the Council of Directors (Appointed by the Council of Directors) – **Sara Jordan**

Non-Voting Ex-Officio Members

Representative from the Office of General Counsel – **Subrina Cooper**

Representative from the Office of the Provost – **Kelly Lester**

Gallery:

Emileigh McCardle