

Faculty Handbook Committee Minutes

Dec. 8, 2025

3:00 p.m. – 5:00 p.m., Cook 206AA

Chair: Melissa Brooks

Secretary: David Holt

Start: 3 PM

End: 4:40 PM

1. Adopt agenda
 - a. Change to new business
 - i. Drop 3.3, 3.3.3 from new business and leave 3.3.2, 3.3.4, and 3.3.5 on agenda
 1. Proposal adjusted by Holt to match new agenda
 2. Approved – 7-0-0-2 abstention
 - b. Clear Old Business/a/ii. And iii.
 - i. Approved
 - c. Motion Approve
2. Approve previous minutes
 - a. Motion and approve as amended (change title from agenda to minutes)
3. Officer reports
 - a. Chair
 - a. No report
 - b. Secretary
 - a. No report
4. Old Business
 - a. 1.8.6 Faculty Ombuds Language
 - i. 1.8.6 Faculty Ombud (1st vote document) (1.8.6 Faculty Ombud)
 - ii. Language cleanup with adding words to P2 S3
 - iii. COD recommended adding non-tenure track to advisory
 - iv. Discussion about adding non-tenure track
 - v. Call the question on second vote
 1. 0-9-0-0 – second vote fails
 - a. Needs clean up on paragraph 2. sentence order and if we add promoted non-tenure-track to the committee
 2. Returning to review with first vote at next meeting.
 3. Wordsmithing needed.
5. New Business
 - a. Chapter 3.3.2 3.3.4 3.3.5
 - i. Office of Research language to FHC on Senate
 - ii. Slightly modified
 - iii. 3.3.2 - discussion about detailed or just process here. concern about name changes and web links
 - iv. 3.3.4 - editorial and clean up look acceptable

- v. 3.3.5 seems repetitive to 3.3.2 and links at the end will be added into document over just at the end
 - vi. Call for first vote on current language
 - 1. 0-9-0-0 failed vote
 - 2. Sent back to Senate FHC to bring all parts of 3.3 forward together
6. Discussion/Decision/Action Items
- a. Fix 1.8.6 for first vote
 - b. Faculty Senate updates
 - i. Assistant director was under administrative professional in vision 2020
 - ii. Looking at defining school and assistant directors
 - iii. Sense of the Senate was taking in last meeting – termination – UPTC should not be the committee for termination – senate should form a committee
7. Good of the order
- a. General

Voting Elected Members Group One (September 2024 – August 2027)

Member of Faculty from the College of Arts and Sciences – **Eric Tribunella**

Member of Faculty from the College of Nursing and Health Professions – **Hyunmin Kim**

Member of Faculty from the University Libraries – **Melissa Brooks**

Voting Elected Members Group Two (September 2025 – August 2028)

Member of Faculty from the College of Business and Economic Development – **Gregory Bradley**

Member of Faculty from the College of Education and Human Sciences – **Stacy Reeves (proxy Gretchen Goode)**

At-Large Member of the Gulf Coast Faculty – **David Holt**

Voting Appointed Members

Member of the Faculty Senate (Appointed by the FS Executive Committee) – **Franklin Heitmuller**

Member of the Dean's Council (Appointed by the Dean's Council) – **Trent Gould**

Member of the Council of Directors (Appointed by the Council of Directors) – **Sara Jordan**

Non-Voting Ex-Officio Members

Representative from the Office of General Counsel – **Subrina Cooper**

Representative from the Office of the Provost – **Kelly Lester**

Gallery:

Emileigh McCardle