

Faculty Handbook Committee Minutes for April Extraordinary Meeting

Apr. 21, 2026

3:00 p.m. – 5:00 p.m., Cook 206AA

Chair: Melissa Brooks

Secretary: David Holt

Extra-Ordinary Meeting to Complete Apr. 13 Agenda

Start: 3:06

End: 4:52

1. Adopt agenda
 - a. Confirm Quorum – 7 (8 with Dr. Kossman joining at 3:19)
 - b. Moved and Approved
2. Old Business
 - a. First Vote Items – From Apr. 13 Meeting – Call to Table to May 11 meeting and time to allow for constituent review before 2nd vote
 - i. Following Tabled until next meeting - approved
 - ii. 7.2 Filing Grievances_Revision
 - iii. FacHndbk_Sec1.7Proposal_202604
 - iv. 1.7.3 University Libraries Department Heads
 - v. 1.8.2 Council of Directors
 - vi. 1.10.2.5 Committee Membership, Libraries
 - vii. 1.9.3 College Promotion and Tenure Committee
 - viii. 4.2 Workload Allocation
3. New Business
 - a. Call to suspend 30-day window on Apr. 21 1st votes to allow a May 11 2nd vote
 - i. Moved, seconded, and approved
 - b. 1.6 Colleges and College Administration
 - i. Discussion
 - ii. Wordsmithing
 - iii. 7-0-0-2 In favor, opposed, abstain, absent
 - c. 4.1 Introduction
 - i. Discussion
 - ii. 8-0-0-1 In favor, opposed, abstain, absent
 - d. Chapter 5 Pro Tem Director
 - i. Discussion
 - ii. Wordsmithing
 - iii. 8-0-0-1 In favor, opposed, abstain, absent
 - e. Package 4.4
 - i. 4.4 Faculty Annual Evaluation Process
 - ii. Dean's Council Version 4.4 Faculty Evaluation Process
 - iii. Package
 1. Discussion

- a. Library
 - i. Administrator Evaluations
 - ii. Removed supervisor evaluation and subheading
 - b. Dean Council proposal
 - i. Discussion about “may elect” and dean having official review (what is point of FEC?)
 - 2. Vote
 - a. Library version 4.4
 - i. 7-1-0-1, in favor, opposed, abstain, absent
 - ii. Passes first vote
 - b. Dean’s Council version 4.4
 - i. 1-7-0-1, in favor, opposed, abstain, absent
 - ii. Fails first vote
 - f. Package 4.5.3.1
 - i. 4.5.3.1 University Libraries Transmittal to Dean
 - ii. Dean’s Council Version 4.5.3.1 Transmittal to Dean – withdrawn by Dean’s Representative
 - iii. Discussion
 - 1. Library version – FEC evaluations move without dissent from head with option 3
 - 2. Dean version – no changes, oppose Library version.
 - iv. Vote for Library 4.5.3.1 - 1-7-0-1, Approve, Oppose, Abstain, Absent
 - 1. First vote failed
 - v. Dean’s version withdrawn, No Vote taken
 - g. Call to reinstate the bylaws/ procedures, including the moratorium on second vote timing
 - i. Move to reinstate bylaws as written
 - ii. Approved
 - h. Call to dismiss

Voting Elected Members Group One (September 2024 – August 2027)

Member of Faculty from the College of Arts and Sciences – **Eric Tribunella**

Member of Faculty from the College of Nursing and Health Professions – **Hyunmin Kim**

Member of Faculty from the University Libraries – **Melissa Brooks**

Voting Elected Members Group Two (September 2025 – August 2028)

Member of Faculty from the College of Business and Economic Development – **Gregory Bradley**

Member of Faculty from the College of Education and Human Sciences – **Stacy Reeves (Absent)**

At-Large Member of the Gulf Coast Faculty – **David Holt**

Voting Appointed Members

Member of the Faculty Senate (Appointed by the FS Executive Committee) – **Franklin Heitmuller**

Member of the Dean’s Council (Appointed by the Dean’s Council) – **Bret Becton**

Member of the Council of Directors (Appointed by the Council of Directors) – **Melissa Kossman (Joined 3:19)**

Non-Voting Ex-Officio Members

Representative from the Office of General Counsel – **Subrina Cooper**

Representative from the Office of the Provost – **Kelly Lester (Absent)**

Gallery

Joyce Shaw

Lorraine Stewart

Melissa Kossman